

## SEVERE WEATHER SAFETY POLICY

Mabel C. Fry Public Library

April 2005

Revised January 2009, May 2013, Reviewed July 2017, revised 7/21/21

### THE MABEL C. FRY PUBLIC LIBRARY IS NOT A PUBLIC STORM SHELTER

#### LOCAL SIREN WARNING

Should the local (Yukon) storm siren system sound a warning, staff will do a “walk through” of the building and ask all patrons who have chosen not to leave the building, prior to the siren sounding, to move to the designated SAFE AREA. All persons should be advised the library is NOT an approved shelter. The entry to the building will be locked so no one may enter the building during the warning period. There are two recommended spaces located in the library.

- 1 – Maintenance Closet (located in Children’s Area) – Capacity 10
- 2 – Meeting Room “b” (located in entry of library) – To be used for overflow when capacity of area #1 is full.

SAFE AREAS will be stocked with bottled water, flash light, fire extinguisher and first-aid kit. Staff members who have personal cellular telephones should be instructed to bring them to the SAFE AREA when these areas are in use.

The City of Yukon’s siren sounds indicate the following

ALERT TONE – Indicated need to seek shelter at once.

AIR HORN BLAST – Indicates ALL CLEAR – Danger has passed

#### OKLAHOMA CITY SIREN WARNING

It is easy for library staff to hear the Oklahoma City sirens when they are sounded. Staff should pass through the library and inform the patrons the sirens sounding are in Oklahoma City and no further action will be taken by staff unless the local sirens are sounded.

Should the electrical supply in the library be interrupted, emergency lighting will activate automatically. Staff should cover the entire area of the library and assist patrons in moving to the front of the building or to an indicated emergency exit. Should lighting remain off for 15 minutes, the library will close allowing no one to enter and “wait” for electrical recovery. Children should be allowed to use staff “cell phones” to contact parents and arrange for transportation. At least two staff members must wait until all children have been retrieved.