

**Yukon Municipal Authority Minutes
March 7, 2023**

ROLL CALL: (Present)	Shelli Selby, Mayor Jeff Wootton, Council Member Aric Gilliland, Council Member Donna Yanda, Council Member
(Absent)	Rodney Zimmerman, Council Member

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

1A. YMA Consent Docket

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

The City Manager recommends a motion to approve:

- A) The minutes of the regular meeting of February 21, 2023**
- B) Consider a motion to execute a Commercial Construction Agreement between the City of Yukon and B & H Construction, LLC., for boring services, as recommended by the Information Technology Director**
- C) Consider a motion to approve a lease site agreement for a new Cingular Wireless PCS, LLC cell tower to be located at 1650 W Vandament Ave., the Vandament Water Tower Property, as recommended by the Assistant City Manager**

The motion to approve the YMA Consent Docket, consisting of the minutes of the regular meeting of February 21, 2023; consider a motion to execute a Commercial Construction Agreement between the City of Yukon and B & H Construction, LLC., for boring services, as recommended by the Information Technology Director; consider a motion to approve a lease site agreement for a new Cingular Wireless PCS, LLC cell tower to be located at 1650 W Vandament Ave., the Vandament Water Tower Property, as recommended by the Assistant City Manager, was made by Council Member Wootton and seconded by Council Member Yanda.

The vote:

AYES: Yanda, Gilliland, Wootton, Selby

NAYS: None

VOTE: 4-0

MOTION CARRIED

(Adjourn as YMA and Reconvene as Yukon City Council)

Yukon City Council Minutes

March 7, 2023

The Yukon City Council met in regular session on March 7, 2023 at 7:00 p.m. in the Council Chambers of the Centennial Building, 12 South Fifth Street, Yukon, Oklahoma.

The invocation was given by Pastor Gene Newberry, South Yukon Church of Christ

The flag salute was given in unison.

ROLL CALL: (Present) Shelli Selby, Mayor
 Jeff Wootton, Vice Mayor
 Donna Yanda, Council Member
 Aric Gilliland, Council Member
(Absent) Rodney Zimmerman, Council Member

OTHERS PRESENT:

Tammy Kretchmar, City Manager	Jason Beal, Assistant to the City Manager
Shawn Vogt, Fire Chief	Roger Rinehart, City Attorney
Mitchell Hort, Assistant City Manager	Doug Shivers, City Clerk
Robbie Williams, City Engineer	Arnold Adams, Public Works Director
Jerome Brown, Information Technology	John Corn, Police Chief
Sara Johnson, Deputy City Clerk	Ryan McClure, Parks & Rec Director
Philip Merry, City Treasurer	

Presentations and Proclamations

None

Visitors

(Anyone having an item of business to present to the City Council that DOES NOT appear on the agenda, please come to the podium at this time and state your name and address. You are requested to limit your presentation to three (3) minutes. Any item being presented MUST pertain to the City of Yukon business)

None

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

1A. YMA Consent Docket

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The City Manager recommends a motion to approve:

- A) **The minutes of the regular meeting of February 21, 2023**
- B) **Consider a motion to execute a Commercial Construction Agreement between the City of Yukon and B & H Construction, LLC., for boring services, as recommended by the Information Technology Director**
- C) **Consider a motion to approve a lease site agreement for a new Cingular Wireless PCS, LLC cell tower to be located at 1650 W Vandament Ave., the Vandament Water Tower Property, as recommended by the Assistant City Manager**

The motion to approve the YMA Consent Docket, consisting of the minutes of the regular meeting of February 21, 2023; consider a motion to execute a Commercial Construction Agreement between the City of Yukon and B & H Construction, LLC., for boring services, as recommended by the Information Technology Director; consider a motion to approve a lease site agreement for a new Cingular Wireless PCS, LLC cell tower to be located at 1650 W Vandament Ave., the Vandament Water Tower Property, as recommended by the Assistant City Manager, was made by Council Member Wootton and seconded by Council Member Yanda.

The vote:

AYES: Yanda, Gilliland, Wootton, Selby

NAYS: None

VOTE: 4-0

MOTION CARRIED

(Adjourn as YMA and Reconvene as Yukon City Council)

1. Consent Docket

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

The City Manager recommends a motion that will approve:

- A) The minutes of the regular meeting of February 21, 2023**
- B) Payment of material claims in the amount of \$353,666.93**
- C) Designating the items on the attached list from the Technology Department as surplus and authorizing their sale, trade, donation, or disposal**

The motion to approve the Consent Docket, consisting of the minutes of the regular meeting of February 21, 2023; payment of material claims in the amount of \$353,666.93; designating the items on the attached list from the Technology Department as surplus and authorizing their sale, trade, donation, or disposal, was made by Council Member Yanda and seconded by Council Member Wootton.

The vote:

AYES: Gilliland, Wootton, Selby, Yanda

NAYS: None

VOTE: 4-0

MOTION CARRIED

- 2. Reports of Boards, Commissions and City Officials: (This item is reserved for announcements, recognitions, etc. and is not intended for the conduct of City business by members of the public body)** – Ms. Kretchmar informed the Council that some of the projects that were proposed for the GO Bond will be funded by ODOT. These include sidewalks and road resurfacing. We continue to work with ODOT on other projects. They will also be funding sidewalks along Main St. and they are looking at resurfacing Hwy 66 in 2029.

3. Consider a motion to approve the bid and enter into a contract with CHAHTA Architecture for Architectural Services, as recommended by the City Manager

The motion to approve the bid and enter into a contract with CHAHTA Architecture for Architectural Services, as recommended by the City Manager, was made by Council Member Gilliland and seconded by Council Member Yanda.

Council Member Gilliland asked what the benefit hiring this firm would be to the City and if we would be the priority with them. Ms. Kretchmar advised that they interviewed firms for this and believes we have chosen the best fit for our needs. There are some projects that will need immediate attention, and this saves the City having to hire an architect on staff. Council Member Gilliland wanted to make sure that this doesn't need to be bided. Ms. Kretchmar advised that on professional services we don't need to go out for bidding.

The vote:

AYES: Wootton, Yanda, Gilliland, Selby

NAYS: None

VOTE: 4-0

MOTION CARRIED

4. Consider approving Change Order No. 1 for Jackie Cooper Gymnasium Exterior Rehabilitation Project, in an amount of \$13,008.00, as recommended by the City Engineer

The motion to approve Change Order No. 1 for Jackie Cooper Gymnasium Exterior Rehabilitation Project, in an amount of \$13,008.00, as recommended by the City Engineer, was made by Council Member Yanda and seconded by Council Member Wootton.

Council Member Gilliland wanted to know why this amount wasn't in the original quote. Robbie Williams informed Council that this wasn't in the original quote because the original was focusing on the exterior brick and mortar and not this project.

The vote:

AYES: Yanda, Selby, Gilliland, Wootton

NAYS: None

VOTE: 4-0

MOTION CARRIED

5. Consider a motion to enter into an agreement with Placer Labs, Inc., to provide software for City staff to access data regarding assistance with economic development, in the amount of \$24,250.00, as recommended by the City Manager

The motion to enter into an agreement with Placer Labs, Inc., to provide software for City staff to access data regarding assistance with economic development, in the amount of \$24,250.00, as recommended by the City Manager, was made by Council Member Wootton and seconded by Council Member Yanda.

Council Member Wootton wanted clarification on what the benefit of this would be. Ms. Kretchmar directed Council to the handouts and explained that it will help with retail recruitment and many other areas of economic development. Mustang is currently using this and they sent a report they did to the City in regards to Christmas in the Park. Mayor Selby advised that this will provide the data that Council Member Gilliland mentioned during the study session. Council Member Gilliland wondered if this price would include training staff to use the software and if we could do a multi-year contract. Ms. Kretchmar advised that the software seems user friendly but training will be provided. They only do 1-year contracts due to pricing possibly going up after a year. Mayor Selby believes this would be a great tool for the City. Council Member Wootton wanted to know if this will be tracking the citizens via their phone. Mr. Hort advised Council that this data does not go off specific individual information, but rather the apps that the user has allowed to track their data. Council Member Gilliland asked what the product has done to benefit Mustang. Mr. Hort advised we do not have that information but they are using it as an economic development tool and it could possibly take 1-1.5 years to see benefits.

The vote:
AYES: Selby, Yanda, Gilliland
NAYS: Wootton
VOTE: 3-1
MOTION CARRIED

6. Consider approving a Budget Amendment to transfer appropriations within the FY '23 Capital Improvement Fund budget by a total of \$60,000.00, from Park Maintenance to Streets

The motion to approve a Budget Amendment to transfer appropriations within the FY '23 Capital Improvement Fund budget by a total of \$60,000.00, from Park Maintenance to Streets, was made by Council Member Yanda and seconded by Council Member Wootton.

The vote:
AYES: Gilliland, Wootton, Selby, Yanda
NAYS: None
VOTE: 4-0
MOTION CARRIED

7. Discussion and possible action regarding the signing of City of Yukon’s settlement documents for case 3:22-cv-07721-WHO City of Yukon V. JUUL Labs, Inc. et al which was filed in San Francisco Federal Court as part of the multi-district litigation (“MDL”) JUUL products liability litigation, MDL 2913 to participate in the JUUL Settlement. The settlement documents consist of the settlement acknowledgement letter, a Government entity release of all claims (“RELEASE”), and disclosure of accounting

The motion to approve a lease site agreement for a new Cingular Wireless PCS, LLC cell tower to be located at 1650 W Vandament Ave., the Vandament Water Tower Property, as recommended by the Assistant City Manager, was made by Council Member Gilliland and seconded by Council Member Wootton.

Matt Sill with Fulmer and Sill informed Council that they found this e-cigarette litigation while doing the Opioid settlement for cities. This won’t be a huge settlement but could be used side by side with the Yukon Public Schools to fight vaping. The amount would be approximately \$8,000 before the \$2,000 in fees that would be associated. Mayor Selby wanted to know if there were specific restrictions on what we use the money for. Mr. Sill advised there are not the same limitations as the Opioid settlement that he knows of, but there are restrictions on the use of the funds.

The vote:
AYES: Selby, Yanda, Gilliland, Wootton
NAYS: None
VOTE:4-0
MOTION CARRIED

8. **Consider approving TEIM Design to provide professional engineering services for preparation of plans and specifications for upgraded traffic signals at the intersection of State Highway 66 and Yukon Parkway, at a cost not to exceed \$10,760.00, as recommended by the Public Works Director**

The motion to approve TEIM Design to provide professional engineering services for preparation of plans and specifications for upgraded traffic signals at the intersection of State Highway 66 and Yukon Parkway, at a cost not to exceed \$10,760.00, as recommended by the Public Works Director, was made by Council Member Gilliland and seconded by Council Member Wootton.

Council Member Gilliland asked what the estimate for bids could be for this project. Arnold Adams advised they were looking at similar projects that came in around \$55-60,000. Council Member Gilliland then wanted to know if this would make it difficult to add a right turn lane later on. Robbie Williams advised they will discuss the possibility of adding that later with the light installation.

The vote:

AYES: Gilliland, Yanda, Wootton, Selby

NAYS: None

VOTE: 4-0

MOTION CARRIED

9. **New Business – No New Business**

10. **Council Discussion: (This item is reserved for announcements, recognitions, etc. and is not intended for the conduct of City business by members of the public body)**

Council Member Gilliland thanked Tammy for working with ODOT.

Council Member Wootton had nothing further tonight.

Council Member Yanda was happy to be a part of the groundbreaking at Freedom Tail Park and praised Claudia Krshka and the City staff for getting this project going.

Mayor Selby gave an events recap. She is also excited for Freedom Trail to get started. She had the pleasure to attend the U.S. House Ways & Means meeting at Express Ranch, it was a big honor to be able to attend.

11. **Adjournment**

Shelli Selby, Mayor

Douglas A. Shivers, City Clerk