

**Yukon City Council Minutes
May 6, 2014**

The Yukon City Council met in regular session May 6, 2014 at 7:00 p.m. in the Council Chambers of the Centennial Building, 12 South Fifth Street, Yukon, Oklahoma.

The invocation was given by Pastor Tim Baer, Grace Episcopal Church

The flag salute was given in unison.

ROLL CALL: (Present) John Alberts, Council Member
 Michael McEachern, Council Member
 Richard Russell, Council Member
 Ken Smith, Council Member
 Donna Yanda, Council Member

Item: Consider a Motion to Accept Nominations for the positions of Mayor and Vice-Mayor for a One-Year Term, and Electing Each

Council Member Alberts made a motion to nominate Ken Smith as the Mayor and Michael McEachern as the Vice-Mayor, seconded by Council Member Yanda

The vote:

AYES: McEachern, Alberts, Yanda, Russell, Smith

NAYS: None

VOTE: 5-0

OTHERS PRESENT:

Grayson Bottom, City Manager	Tammy DeSpain, Assistant City Manager
Doug Shivers, City Clerk	Dana Deckard, Admin. Coordinator
Mark Osby, Acting City Attorney	Robbie Williams, City Engineer
Arnold Adams, Public Works Director	Mitch Hort, Community Development Dir.
Gary Cooper, Information Technology Dir.	Jerome Brown, Technology Department
Jan Scott, Parks and Recreation Dir.	Jeff Deckard, Parks and Recreation
Claudi Yager, Parks and Recreation	Sara Schieman, Librarian
John Corn, Police Chief	Lori Adams, Emergency Management
John Brown, Sergeant	Terry Prigmore, Sergeant
Susie Wright, Police Department	

Presentations and Proclamations

John Brown requested Chief Corn to the front to be presented an award from Marcus Witt, the Department of Defense Employer Support of the Guard and Reserve representative. Mr. Witt stated Lt. Brown nominated Chief Corn for an award and thanked the City Council for letting him present it. Mr. Witt explained the role of the Department of Defense Employer Support Guard and Reserve regarding USERRA Law. Chief Corn does an exemplary job in supporting law enforcement and service members. Mr. Witt read the award recognizing Chief Corn as a Patriotic Employer and read John Brown's nomination. Lt. Brown congratulated Chief Corn.

Visitors

John Knuppel, 410 Oak, invited all to the Veteran Memorial on May 26, 2014 at 11:00am at the Yukon Cemetery for the annual ceremony. He thanked YNB, Yanda Funeral Home, Private Financial, Lutheran Fraternal Insurance, and Park and Recreation for their support. Larry Taylor will play taps.

Rick Cacini, 1140 Landmark, thanked City Council for their continued support. The 1 year anniversary is approaching on July 26. They will have dinner at the Dale Robertson Center. We are still receiving donations for the silent auction. He also presented aerial photos of the Dale Robertson Center to the Mayor.

1A. YMA Consent Docket

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

The City Manager recommends a motion to approve:

- A) The minutes of the regular meeting of April 15, 2014**
- B) Payment of material claims in the amount of \$178,576.24**

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of April 15, 2014 and payment of material claims in the amount of \$178,576.24, was made by Trustee McEachern and seconded by Trustee Alberts.

The vote:

AYES: Alberts, Smith, McEachern, Russell, Yanda

NAYS: None

VOTE: 5-0

MOTION CARRIED

(Adjourn as YMA and Reconvene as Yukon City Council)

1. Consent Docket

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

The City Manager recommends a motion that will approve:

- A) The minutes of the regular meeting of April 15, 2014**
- B) Payment of material claims in the amount of \$739,958.56**
- C) Accepting Oklahoma Department of Environmental Quality Permit No. WL000009130870 for the construction of approximately 14 linear feet of 6 inch and 320 linear feet of 8 inch water lines and appurtenances to serve the City of Yukon Discovery Church Water Line Extension Project, Canadian County, Oklahoma**
- D) Designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade**
- E) Setting the date for the next Special Council meeting for Thursday, May 22, 2014, 6:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.**

The motion to approve the Consent Docket, consisting of the approval of the minutes of the regular meeting of April 15, 2014; Payment of material claims in the amount of \$739,958.56; Accepting Oklahoma Department of Environmental Quality Permit No. WL000009130870 for the construction of approximately 14 linear feet of 6 inch and 320 linear feet of 8 inch water lines and appurtenances to serve the City of Yukon Discovery Church Water Line Extension Project, Canadian County, Oklahoma; Designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade; and Setting the date for the next Special Council meeting for Thursday, May 22, 2014, 6:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St., was made by Council Member Alberts and seconded by Council Member Yanda.

The vote:

AYES: Russell, Yanda, Smith, McEachern, Alberts

NAYS: None

VOTE: 5-0

MOTION CARRIED

2. Reports of Boards, Commissions and City Officials –

Grayson Bottom reported on the Sports Park Public Meetings Final Report. He summarized information and stated most citizens support construction of a competitive playing field park. The construction should be completed in the next 5-7 years. Also, the citizens are interested in repurposing the existing parks. We will start a set of community meetings for this. We desire to maintain parks we already have. Community Center and City park refurbishing and expansion plans will be proposed soon. Additionally, that would include repurposing of Kimball Park. We will get Council's input prior to drawings.

3. Consider approving an application by Bill Hickman on behalf of Lamar Advertising, for a Conditional Use Permit for a billboard to be located in a C-5 Automotive and Commercial Recreation District at 1501 W. I-40 (Fronting WB I-40 approximately 1,500 feet west of Garth Brooks), as recommended by the Planning Commission

The motion to approve an application by Bill Hickman on behalf of Lamar Advertising, for a Conditional Use Permit for a billboard to be located in a C-5 Automotive and Commercial Recreation District at 1501 W. I-40 (Fronting WB I-40 approximately 1,500 feet west of Garth Brooks), as recommended by the Planning Commission, as recommended by the Public Works Director, was made by Council Member Alberts and seconded by Council Member McEachern.

Bill Hickman stated he was available for questions. Council Member McEachern asked, if they were just replacing old signs. Mr. Hickman stated yes.

The vote:

AYES: Yanda, Alberts, Smith, Russell, McEachern

NAYS: None

VOTE: 5-0

MOTION CARRIED

4. Consider approving an application by Bill Hickman on behalf of Lamar Advertising, for a Conditional Use Permit for a billboard to be located in an AI-1 Light Industrial District at 1649 W. I-40 (Fronting WB I-40 approximately 2,500 feet west of Garth Brooks), as recommended by the Planning Commission

The motion to approve an application by Bill Hickman on behalf of Lamar Advertising, for a Conditional Use Permit for a billboard to be located in an AI-1 Light Industrial District at 1649 W. I-40 (Fronting WB I-40 approximately 2,500 feet west of Garth Brooks), as recommended by the Planning Commission, was made by Council Member Alberts and seconded by Council Member McEachern.

The vote:

AYES: Smith, Russell, McEachern, Alberts, Yanda

NAYS: None

VOTE: 5-0

MOTION CARRIED

5. Consider approving a Re-plat of the Final Plat of Legacy Lakes Phase II Development, to properly notate Landon Lane as a private street, as recommended by the Planning Commission

The motion to approve a Re-plat of the Final Plat of Legacy Lakes Phase II Development, to properly notate Landon Lane as a private street, as recommended by the Planning Commission, was made by Council Member McEachern and seconded by Council Member Yanda.

The vote:

AYES: Alberts, McEachern, Smith, Yanda, Russell

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 6. Consider approving a Property Lease Agreement between Oklahoma Gas and Electric Company and the City of Yukon, for the purpose of providing additional parking and soccer fields for Ranchwood Park, located at the Southwest Quarter (SW/4) of Section Sixteen (16), Township Twelve (12) North, Range five (5) West of the Indian Meridian, Canadian County, Oklahoma (701 Piedmont Rd.), for the term of 10 years from its effective date, in the amount of \$120.00 per term**

The motion to approve a Property Lease Agreement between Oklahoma Gas and Electric Company and the City of Yukon, for the purpose of providing additional parking and soccer fields for Ranchwood Park, located at the Southwest Quarter (SW/4) of Section Sixteen (16), Township Twelve (12) North, Range five (5) West of the Indian Meridian, Canadian County, Oklahoma (701 Piedmont Rd.), for the term of 10 years from its effective date, in the amount of \$120.00 per term, was made by Council Member McEachern and seconded by Council Member Alberts.

Mayor Smith stated this is tremendous opportunity for soccer families.

The vote:

AYES: Yanda, Smith, Russell, Alberts, McEachern

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 7. Consider approving a Real Estate Donation Agreement between the City of Yukon and the Archdiocese of Oklahoma City, located at the Northeast Quarter (NE ¼) of Section (30), Township Twelve North (T12N), Range 5 West of the Indian Meridian (R5WIM) Canadian County, Oklahoma (near the Intersection of I-40 and Frisco Rd.), at no financial cost to the City**

The motion to approve a Real Estate Donation Agreement between the City of Yukon and the Archdiocese of Oklahoma City, located at the Northeast Quarter (NE ¼) of Section (30), Township Twelve North (T12N), Range 5 West of the Indian Meridian (R5WIM) Canadian County, Oklahoma (near the Intersection of I-40 and Frisco Rd.), at no financial cost to the City, was made by Council Member McEachern and seconded by Council Member Alberts.

The vote:

AYES: Russell, Yanda, McEachern, Alberts, Smith

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 7a. Consider accepting the Special Warranty Deed from the Archdiocese of Oklahoma City, to Grant, Bargain, Sell and Convey the real property and premises located at the Northeast Quarter (NE ¼) of Section (30), Township Twelve North (T12N), Range 5 West of the Indian Meridian (R5WIM) Canadian County, Oklahoma (near the Intersection of I-40 and Frisco Rd.)**

The motion to accept the Special Warranty Deed from the Archdiocese of Oklahoma City, to Grant, Bargain, Sell and Convey the real property and premises located at the Northeast Quarter (NE ¼) of Section (30), Township Twelve

North (T12N), Range 5 West of the Indian Meridian (R5WIM) Canadian County, Oklahoma (near the Intersection of I-40 and Frisco Rd.), was made by Council Member McEachern and seconded by Council Member Yanda.

The vote:

AYES: McEachern, Russell, Smith, Yanda, Alberts

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 8. Consider approving an Interlocal Agreement between the City of Yukon and the Board of County Commissioners of Canadian County District #1, to Chip and Seal rural roads within corporate city limits (Cimarron Rd. and Gregory Rd.), in an amount not to exceed \$100,000.00, to be paid from the Capital Improvement funds, as recommended by the Public Works Director**

The motion to approve an Interlocal Agreement between the City of Yukon and the Board of County Commissioners of Canadian County District #1, to Chip and Seal rural roads within corporate city limits (Cimarron Rd. and Gregory Rd.), in an amount not to exceed \$100,000.00, to be paid from the Capital Improvement funds, as recommended by the Public Works Director, was made by Council Member Yanda and seconded by Council Member Alberts.

The vote:

AYES: McEachern, Smith, Yanda, Alberts, Russell

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 9. Consider approving an Agreement with the State of Oklahoma Department of Commerce/Oklahoma Main Street Center, for the Associate Main Street Program, for State assistance in the revitalization of the downtown/urban area of the City of Yukon, for the term of July 1, 2014 through June 30, 2015**

The motion to approve an Agreement with the State of Oklahoma Department of Commerce/Oklahoma Main Street Center, for the Associate Main Street Program, for State assistance in the revitalization of the downtown/urban area of the City of Yukon, for the term of July 1, 2014 through June 30, 2015, was made by Council Member McEachern and seconded by Council Member Yanda.

The vote:

AYES: Smith, Russell, McEachern, Alberts, Yanda

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 10. Consider approving an expenditure of funds in the amount of \$36,401.15, for the repairs of the base, filling of cracks, and sealing and striping of parking spaces at the current parking lot, located at Sunrise Park, to be paid from the 2012 Revenue Bond Series B, as recommended by the Parks and Recreation Director**

The motion to approve an expenditure of funds in the amount of \$36,401.15, for the repairs of the base, filling of cracks, and sealing and striping of parking spaces at the current parking lot, located at Sunrise Park, to be paid from the 2012 Revenue Bond Series B, as recommended by the Parks and Recreation Director, was made by Council Member Yanda and seconded by Council Member McEachern.

The vote:

AYES: Alberts, Smith, Yanda, Russell, McEachern

NAYS: None

VOTE: 5-0

MOTION CARRIED

11. Consider appointing one member and one or two alternates for the following Boards and Committees:

- 1) ACOG Board of Directors**
- 2) Intermodal Transportation Policy Committee (ITPC)**
- 3) Garber Wellington Policy Committee (GWPC)**
- 4) 9-1-1 Association Board of Directors**

Mr. Bottom stated ACOG asks for elected officials, especially for the member. Mayor Smith asked, if it was separate nominees. Mr. Bottom stated yes. Doug Shivers clarified that it could be just one member and an alternate for all four committees.

Council Member Alberts nominated Mayor Smith as the member for the Boards and Committees, seconded by Council Member Yanda.

The vote:

AYES: Yanda, McEachern, Smith, Alberts, Russell

NAYS: None

VOTE: 5-0

MOTION CARRIED

Council Member Alberts nominated Council Member Russell as the alternate for the Boards and Committees, seconded by Council Member McEachern.

The vote:

AYES: Smith, Alberts, Russell, Yanda, McEachern

NAYS: None

VOTE: 5-0

MOTION CARRIED

12. Consider approving RES 2014-04, A Resolution to accept a grant of Transportation Alternatives Program (TAP) funds, in the amount of \$500,000.00, to be matched by Capital Improvement Funds, in the amount of \$100,000.00, for the construction of Phase I of the Yukon Master Trails Program (Lakeshore Drive Trail Linkage with the Oklahoma City Trail System)

The motion to approve RES 2014-04, A Resolution to accept a grant of Transportation Alternatives Program (TAP) funds, in the amount of \$500,000.00, to be matched by Capital Improvement Funds, in the amount of \$100,000.00, for the construction of Phase I of the Yukon Master Trails Program (Lakeshore Drive Trail Linkage with the Oklahoma City Trail System), was made by Council Member Alberts and seconded by Council Member McEachern.

The vote:

AYES: Smith, Russell, Yanda, McEachern, Alberts

NAYS: None

VOTE: 5-0

MOTION CARRIED

13. Consider approving a Professional Services Agreement between the Yukon Economic Development Authority and Butzer Gardner Architects, LLC and Johnson & Associates, Inc., for Master Planning Services for the Frisco Road Economic Development Project Plan, for the term of July 1, 2014 through June 30, 2015

The motion to approve a Professional Services Agreement between the Yukon Economic Development Authority and Butzer Gardner Architects, LLC and Johnson & Associates, Inc., for Master Planning Services for the Frisco Road Economic Development Project Plan, for the term of July 1, 2014 through June 30, 2015, was made by Council Member Alberts and seconded by Council Member Yanda.

Council Member McEachern asked if this came from YEDA? Mr. Bottom stated yes.

The vote:

AYES: Russell, Alberts, Yanda, Smith, McEachern

NAYS: None

VOTE: 5-0

MOTION CARRIED

14. City Manager's Report – Information items only

- A. Big Junk Recycle Event Report**
- B. Public Discussion Policy Development**
- C. YEDA Memorandum of Understanding**
- D. May 20 Council Meeting Canceled**

Mr. Bottom gave the numbers for the Big Junk Recycle Event: 8.3 tons of solid waste, 29.8 tons of general trash, 1.26 tons of mattresses and box springs, 191 cubic yards of limbs and 313 people. Cars were backed up all the way to the old recycle center. Mr. Bottom thanked Bill and his staff.

Mr. Alberts asked how citizens could address Council. We are in the process of researching, but in the future, Council will be asked to consider passing a resolution that will set a policy. It must include a form and should comply with the open meetings act. Mayor Smith asked about it being a study session prior to passing. Mr. Bottom stated yes, we will provide a document at least two weeks in advance.

Memorandum of Understanding lays out rules for interaction between YEDA and Council, please review.

City Council Orientation is next Monday. It is primarily for newly appointed members. We will go over legal information, take a tour of the fire station, hear departmental reports, and take a facilities tour. It will be long, but rewarding day.

Park and Recreation will be hosting Bike to Work on May 16 at 7:30 am. May 18 will be the Hershey Track Meet. May 22 will be the Grand Opening of the Splash Pad. Hope to be the first of many.

15. New Business- None

16. Council Discussion

Council Member Yanda welcomed Richard Russell and thanked the citizens who came to the Park Meetings.

Council Member Alberts thanked Park and Recreation for Festival of the Child. It was well planned and organized. He asked about possible Study Session on lawn clippings and sprinklers. Mr. Bottom will have Anna Wagoner come for discussion. He thanked Mr. Bottom for the flood information. He questioned if flood information had been given to the landowners. Mr. Bottom stated no, still preliminary, but expecting final very soon. Phase 1 was over 100 pages. Mr. Williams asked for it to be prepared in layman's terms. He thanked Doug and Grayson for policy work. YEDA document is very important. Please take your time and read. He also welcomed Council Member Russell.

Council Member McEachern welcomed Council Member Russell. The Sports Complex meetings went really well and he is extremely pleased. He also congratulated Chief Corn on his award. Pleased to see vehicles are newer. We are modernizing and moving forward. It is a plus. He is also excited to see how far our recycling program has come.


Council Member Russell thanked the citizens. He asked the Council to please bear with him. He is looking forward to service. Thanks to Council Member Alberts for public discussion information request.

Mayor Smith congratulated Chief Corn. He welcomed Council Member Russell and congratulated Michael McEachern as Vice-Mayor. He thanked all for the opportunity to serve as Mayor.

17. Adjournment



Doug Shivers, City Clerk

Ken Smith, Mayor