

**Yukon City Council Minutes  
September 7, 2021**

The Yukon City Council met in regular session on September 7, 2021 at 7:00 p.m. in the Council Chambers of the Centennial Building, 12 South Fifth Street, Yukon, Oklahoma.

The invocation was given by Pastor Chad Penner, Canadian Hills Nazarene

The flag salute was given in unison.

ROLL CALL: (Present)      Shelli Selby, Mayor  
Rick Cacini, Vice Mayor  
Aric Gilliland, Council Member  
Jeff Wootton, Council Member  
Donna Yanda, Council Member

**OTHERS PRESENT:**

Tammy Kretchmar, City Manager	Jason Beal, Assistant to City Manager
Mitch Hort, Assistant City Manager	Doug Shivers, City Clerk
Arnold Adams, Public Works Director	Roger Rinehart, City Attorney
Jerome Brown, Information Technology	Phillip Merry, City Treasurer
Sara Johnson, Deputy City Clerk	Robbie Williams, City Engineer
Shawn Vogt, Fire Chief	John Corn, Police Chief

**Presentations and Proclamations**

None

**Visitors**

There were no visitors.

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

**1A. YMA Consent Docket**

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

**The City Manager recommends a motion to approve:**

- A) The minutes of the regular meeting of August 17, 2021**
- B) Payment of material claims in the amount of \$77,372.19**

The motion to approve the YMA Consent Docket, consisting of the minutes of the regular meeting of August 17, 2021; payment of material claims in the amount of \$77,372.19, was made by Council Member Yanda and seconded by Council Member Cacini.

**The vote:**

**AYES: Cacini, Wootton, Yanda, Gilliland, Selby**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

(Adjourn as YMA and Reconvene as Yukon City Council)

## 1. Consent Docket

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

**The City Manager recommends a motion that will approve:**

- A) The minutes of the regular meeting of August 17, 2021**
- B) Payment of material claims in the amount of \$668,042.31**
- C) Designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade**
- D) Setting the date for the next regular Council meeting for September 21, 2021, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.**

The motion to approve the Consent Docket consisting of the minutes of the regular meeting of August 17, 2021; payment of material claims in the amount of \$668,042.31; designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade; setting the date for the next regular Council meeting for September 21, 2021, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St., was made by Council Member Wootton and seconded by Council Member Gilliland.

**The vote:**

**AYES: Wootton, Cacini, Gilliland, Selby, Yanda**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

## 2. Reports of Boards, Commissions and City Officials –None

- 3. Consider approving an expenditure of funds, in the amount of \$141,120.43, for the annual maintenance renewal for fourteen Tyler Technology Incode software modules (\$45,538.20) and the Police Department New World CAD software (\$95,582.23), to be paid to Tyler Technologies, Inc. from the Technology Department 2021-2022 budget, as recommended by the Information Technology Director**

The motion to approve an expenditure of funds, in the amount of \$141,120.43, for the annual maintenance renewal for fourteen Tyler Technology Incode software modules (\$45,538.20) and the Police Department New World CAD software (\$95,582.23), to be paid to Tyler Technologies, Inc. from the Information Technology 2021-2022 budget, as recommended by the Information Technology Director, was made by Council Member Cacini and seconded by Council Member Yanda.

Council Member Wootton directed a question to Chief John Corn about what the money was going to.

Chief Corn said this pays for all the support items the Police Department needs to run each department.

**The vote:**

**AYES: Gilliland, Yanda, Wootton, Selby, Cacini**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

4. **Consider approving a Conditional Use Permit for Edgar Guzman, to place a manufactured home on property located at 4451 N. Richland Rd., a part of the NE quarter (NE/4) of section fourteen (14), township twelve (12) north, range six (6) West of the Indian Meridian, Canadian County, Oklahoma, as recommended by the Assistant City Manager**

— The motion to approve a Conditional Use Permit for Edgar Guzman, to place a manufactured home on property located at 4451 N. Richland Rd., a part of the NE quarter (NE/4) of section fourteen (14), township twelve (12) north, range six (6) West of the Indian Meridian, Canadian County, Oklahoma, as recommended by the Assistant City Manager, was made by Council Member Cacini and seconded by Council Member Yanda.

**The vote:**

**AYES: Selby, Cacini, Gilliland, Yanda, Wootton**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

5. **Consider approving the Watonga Police Department to purchase body armor equipment, in the amount of \$1,034.20, from the Yukon Police Department, as recommended by the Police Chief**

— The motion to approve the Watonga Police Department to purchase body armor equipment, in the amount of \$1,034.20, from the Yukon Police Department, as recommended by the Police Chief, was made by Council Member Wootton and seconded by Council Member Gilliland.

**The vote:**

**AYES: Yanda, Gilliland, Wootton, Cacini, Selby**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

6. **Consider approving Ordinance No. 1427, an Ordinance amending Ordinance No. 657, Appendix A of the Code of Ordinances of the City of Yukon, Oklahoma, by providing that the zoning designation for, 200 N. Yukon Pkwy., a part of the Southwest quarter of section 15, Township 12 north, range 5 west of the Indian Meridian, Canadian County, Oklahoma, be changed from "C-3" (Restricted Commercial District) to "R-2 PUD" (Combined Residential District Planned Unit Development); and declaring an emergency, as recommended by the Assistant City Manager**

— The motion to approve Ordinance No. 1427, an Ordinance amending Ordinance No. 657, Appendix A of the Code of Ordinances of the City of Yukon, Oklahoma, by providing that the zoning designation for, 200 N. Yukon Pkwy., a part of the Southwest quarter of section 15, Township 12 north, range 5 west of the Indian Meridian, Canadian County, Oklahoma, be changed from "C-3" (Restricted Commercial District) to "R-2 PUD" (Combined Residential District Planned Unit Development); and declaring an emergency, as recommended by the Assistant City Manager, was made by Council Member Cacini and seconded by Council Member Gilliland.

Council Member Wootton asked Mitchell Hort if this was in regards to the duplexes.

Mr. Hort advised this is for those just north of Life Church.

**The vote:**

**AYES: Selby, Gilliland, Yanda, Cacini**

**NAYS: Wootton**

**VOTE: 4-1**

**MOTION CARRIED**

**6a. Consider approving the Emergency Clause of Ordinance 1427**

The motion to approve the Emergency Clause of Ordinance 1427, was made by Council Member Cacini and seconded by Council Member Yanda.

**The vote:**

**AYES: Yanda, Gilliland, Selby, Cacini**

**NAYS: Wootton**

**VOTE: 4-1**

**MOTION CARRIED**

**7. Consider approving Resolution 2021-15, a Resolution of the Council of the City of Yukon establishing the nine-one-one (911) Emergency telephone fee rate for the calendar year 2022**

The motion to approve Resolution 2021-15, a Resolution of the Council of the City of Yukon establishing the nine-one-one (911) Emergency telephone fee rate for the calendar year 2022, was made by Council Member Wootton and seconded by Council Member Cacini.

**The vote:**

**AYES: Cacini, Gilliland, Wootton, Yanda, Selby**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**8. Consider approving Resolution 2021-16, a Resolution of the Council of the City of Yukon for approval of the June 24, 2021 amendments to the agreement creating the 9-1-1 Association of Central Oklahoma Governments**

The motion to approve Resolution 2021-16, a Resolution of the Council of the City of Yukon for approval of the June 24, 2021 amendments to the agreement creating the 9-1-1 Association of Central Oklahoma Governments, was made by Council Member Yanda and seconded by Council Member Wootton.

**The vote:**

**AYES: Wootton, Yanda, Gilliland, Selby, Cacini**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**9. Consider approving Change Order No. 4 for the City of Yukon Emergency Operations Center, in the amount to be refunded of \$2,747.63, to repair the grading, sodding and sidewalk, as recommended by the City Engineer**

The motion to approve Change Order No. 4 for the City of Yukon Emergency Operations Center, in the amount to be refunded of \$2,747.63, to repair the grading, sodding and sidewalk, as recommended by the City Engineer, was made by Council Member Wootton and seconded by Council Member Yanda.

**The vote:**

**AYES: Selby, Cacini, Yanda, Gilliland, Wootton**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

10. **Consider accepting the Yukon Emergency Operations Center project and placing the Maintenance Bond into effect to serve the Emergency Operations Center, located at 100 S. Ranchwood Blvd., Yukon, OK, as recommended by the Assistant City Manager**

The motion to accept the Yukon Emergency Operations Center project and placing the Maintenance Bond into effect to serve the Emergency Operations Center, located at 100 S. Ranchwood Blvd., Yukon, OK, as recommended by the Assistant City Manager, was made by Council Member Yanda and seconded by Council Member Cacini.

**The vote:**

**AYES: Yanda, Cacini, Selby, Wootton, Gilliland**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

11. **Consider approving the Fiscal Year 2020 Assistance to Firefighters Grant in the amount of \$70,945.45 with a City match not to exceed \$7,094.55, from the Department of Homeland Security, for vehicle extraction equipment and a cutter/spreader/ram/combination tool, as recommended by the Fire Chief**

The motion to approve the Fiscal Year 2020 Assistance to Firefighter Grant in the amount of \$70,945.45 with a City match not to exceed \$7,094.55, from the Department of Homeland Security, for vehicle extraction equipment and a cutter/spreader/ram/combination tool, as recommended by the Fire Chief, was made by Council Member Wootton and seconded by Council Member Yanda.

**The vote:**

**AYES: Cacini, Selby, Gilliland, Yanda, Wootton**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

12. **Consider approving the expenditure of funds in the amount of \$128,559.96, to Brewer Construction Oklahoma, LLC, for repair to the damage portion of the drainage channel and extension further to the east of Kimbell Park, using unit bid prices from the 2020 Yukon Concrete, Asphalt Paving, Drainage, Water and Sewer Contract, as recommended by the City Manager**

The Motion to approve the expenditure of funds in the amount of \$128,559.96, to Brewer Construction Oklahoma, LLC, for repair to the damage portion of the drainage channel and extension further to the east of Kimbell Park, using the unit bid prices from the 2020 Yukon Concrete, Asphalt Paving, Drainage, Water and Sewer Contract, as recommended by the City Manager, was made by Council Member Cacini and seconded by Council Member Wootton.

Council member Wootton wanted to know the life expectancy of the repair.

Robbie Williams, City Engineer, advised this was platted in 1970, so these new repairs will last another 50 years with more steps coming to help improve.

**The vote:**

**AYES: Yanda, Gilliland, Selby, Wotton, Cacini**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**13. Consider a motion to recess as Yukon City Council and convene into Executive Session, for discussion regarding the employment of the Municipal Judge, as provided for in 25 OS 2003, Section 307 (B)(1)**

The motion to recess as Yukon City Council and convene into Executive Session, for discussion regarding the employment of the Municipal Judge, as provided for in 25 OS 2003, Section 307 (B)(1), was made by Council Member Yanda and seconded by Council Member Cacini.

**The vote:**

**AYES: Selby, Yanda, Cacini, Wootton, Gilliland**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

Mayor Selby invited Mr. Reinhart, Ms. Kretchmar, and Doug Shivers to join the Executive Session.

**14. Consider a motion to adjourn from Executive Session and reconvene as Yukon City Council**

The motion to adjourn from Executive Session and reconvene as Yukon City Council, was made by Council Member Wootton and seconded by Council Member Gilliland.

**The vote:**

**AYES: Wootton, Selby, Gilliland, Cacini, Yanda**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

Mayor Selby read the minutes from the Executive Session.

**15. New Business – No New Business**

**16. Council Discussion**

**Council Member Gilliland** said Rock the Route was great and wanted to give a big thank you to those who set up and tore down.

**Council Member Cacini** requested that all citizens pray for all those who are left in Afghanistan.

**Council Member Wootton** also wanted to express how great Rock the Route was and is asking for prayers for Tim Rhodes and family.

**Council Member Yanda** also agreed that Rock the Route was great. Would like if the citizens could pray for our City, State and Country, there is a lot of uncertainty happening.

**Mayor Selby** gave an events recap and advised that Yukon is very prepared for emergencies that may or may not occur.

**17. Adjournment**

  
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Doug Shivers, City Clerk



  
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Shelli Selby, Mayor