

**Yukon City Council Minutes
December 19, 2017**

The Yukon City Council met in regular session on December 19, 2017 at 7:00 p.m. in the Council Chambers of the Centennial Building, 12 South Fifth Street, Yukon, Oklahoma.

The invocation was given by Pastor Gary Reynolds, Yukon First Church of the Nazarene

The flag salute was given in unison.

ROLL CALL: (Present) Michael McEachern, Mayor
 Earline Smaistrla, Vice Mayor
 John Alberts, Council Member
 Donna Yanda, Council Member
 Richard Russell, Council Member

OTHERS PRESENT:

Jim Crosby, City Manager	Doug Shivers, City Clerk
Robbie Williams, Triad	Mitchell Hort, Dev. Services Director
Gary Miller, City Attorney	Gary Cooper, IT Director
Philip Merry, City Treasurer	Jan Scott, Parks & Recreation Director
Quincy Rinkle, Recreation Superintendent	

Presentations and Proclamations

None

Visitors

None

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

1A. YMA Consent Docket

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

The City Manager recommends a motion to approve:

- A) The minutes of the regular meeting of December 5, 2017**
- B) Payment of material claims in the amount of \$45,898.60**

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of December 5, 2017; payment of material claims in the amount of \$45,898.60, was made by Trustee Russell and seconded by Trustee Alberts.

The vote:

AYES: Russell, Smaistrla, McEachern, Yanda, Alberts

NAYS: None

VOTE: 5-0

MOTION CARRIED

(Adjourn as YMA and Reconvene as Yukon City Council)

1. Consent Docket

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

The City Manager recommends a motion that will approve:

- A) The minutes of the regular meeting of December 5, 2017
- B) Payment of material claims in the amount of \$855,314.93
- C) Designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade
- D) The amendment to the Water Tower Attachment Communication Site Agreement with Verizon Wireless, for modifications to the wireless equipment located at 564 S. Yukon Parkway
- E) Granting Oklahoma Gas and Electric (OG&E) an additional 10 foot Utility Easement to provide electrical service to the new maintenance and storage buildings located at 111 Ash Avenue
- F) Setting the date for the next regular Council meeting for January 2, 2018, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.

The motion to approve the Consent Docket, consisting of the minutes of the regular meeting of December 5, 2017; payment of material claims in the amount of \$855,314.93; designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade; the amendment to the Water Tower Attachment Communication Site Agreement with Verizon Wireless, for modifications to the wireless equipment located at 564 S. Yukon Parkway; granting Oklahoma Gas and Electric (OG&E) an additional 10 foot Utility Easement to provide electrical service to the new maintenance and storage buildings located at 111 Ash Avenue; setting the date for the next regular Council meeting for January 2, 2018, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St., was made by Council Member Yanda and seconded by Council Member Smaistrila.

The vote:

AYES: Yanda, Alberts, Russell, Smaistrila, McEachern

NAYS: None

VOTE: 5-0

MOTION CARRIED

2. Reports of Boards, Commissions and City Officials – No report given.**3. Consider approving a Master Services Agreement and Statement of Work with CivicPlus, Inc., for a new Parks & Recreation software solution named Civic Rec, at an initial year cost of \$7,900.00, as recommended by the Information Technology Director**

The motion to approve a Master Services Agreement and Statement of Work with CivicPlus, Inc., for a new Parks & Recreation software solution named Civic Rec, at an initial year cost of \$7,900.00, as recommended by the Information Technology Director, was made by Council Member Alberts and seconded by Council Member Russell.

David May, CivicPlus, stated the software would allow citizens to interact with the Parks & Recreation Department while saving money over the current software. Council Member Yanda asked when it will begin. Mr. May stated approximately 16 weeks. Mayor McEachern asked if the initial cost is a recurring cost. Mr. May stated the annual cost will be \$4,500 starting in Year 2. Council Member Alberts asked for clarification on what the software will do. Mr. May stated it will depend on how the Parks & Recreation Department will use the software. It offers management for memberships, leagues, activities, facility rentals as well as reports. It is Cloud based and allows for citizen interaction. It will replace RecTrac.

The vote:

AYES: Smaistrila, McEachern, Yanda, Alberts, Russell

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 4. Consider approving Change Order No. 3 to the City of Yukon Public Works Department Maintenance Facility Project and Yukon Community Support Foundation Storage Facility, to upgrade six (6) overhead doors to meet appropriate specifications, in the amount not to exceed \$22,350.02, as recommended by the City Engineer**

The motion to approve Change Order No. 3 to the City of Yukon Public Works Department Maintenance Facility Project and Yukon Community Support Foundation Storage Facility, to upgrade six (6) overhead doors to meet appropriate specifications, in the amount not to exceed \$22,350.02, as recommended by the City Engineer, was made by Council Member Russell and seconded by Council Member Yanda.

Mr. Crosby reported that the original bid did not meet our needs regarding overhead door strength and color; these upgraded doors are stronger, heavier and better.

The vote:

AYES: Alberts, Russell, Smaistrila, McEachern, Yanda

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 5. Consider accepting the Paving Improvements and placing the Maintenance Bonds into effect to serve The Residence at Yukon, 105 E. Bass Avenue, as recommended by the City Engineer**

The motion to accept the Paving Improvements and placing the Maintenance Bonds into effect to serve The Residence at Yukon, 105 E. Bass Avenue, as recommended by the City Engineer, was made by Council Member Yanda and seconded by Council Member Smaistrila.

Mr. Hort stated Items #5, 6 & 7 are improvements by The Residence at Yukon. Item #5 improved Bass Avenue to connect to Cornwell Drive. Item #6 connects the water line to make way for the Fire Line. Item #7 served the storm sewer portion of the street. Mayor McEachern stated this is a senior living facility, not an individual home.

The vote:

AYES: McEachern, Yanda, Alberts, Russell, Smaistrila

NAYS: None

VOTE: 5-0

MOTION CARRIED

6. Consider accepting the Water Line Improvements and placing the Maintenance Bonds into effect to serve The Residence at Yukon, 105 E. Bass Avenue, as recommended by the City Engineer

The motion to accept the Water Line Improvements and placing the Maintenance Bonds into effect to serve The Residence at Yukon, 105 E. Bass Avenue, as recommended by the City Engineer, was made by Council Member Smaistrila and seconded by Council Member Yanda.

The vote:

AYES: Yanda, Smaistrila, Russell, Alberts, McEachern

NAYS: None

VOTE: 5-0

MOTION CARRIED

7. Consider accepting the Storm Sewer Improvements and placing the Maintenance Bonds into effect to serve The Residence at Yukon, 105 E. Bass Avenue, as recommended by the City Engineer

The motion to accept the Storm Sewer Improvements and placing the Maintenance Bonds into effect to serve The Residence at Yukon, 105 E. Bass Avenue, as recommended by the City Engineer, was made by Council Member Russell and seconded by Council Member Alberts.

The vote:

AYES: Smaistrila, Alberts, Yanda, McEachern, Russell

NAYS: None

VOTE: 5-0

MOTION CARRIED

8. New Business – No new business

9. Council Discussion

Council Member Yanda stated she volunteered at Santa's Toy Shop, which helps many families. She thanked Jim Poe and the volunteers of Santa's Toy Shop. She thanked the Chamber of Commerce for all their hard work with the Christmas activities. She wished everyone a Merry Christmas and a Happy New Year.

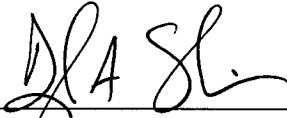
Council Member Smaistrila wished everyone a Merry Christmas and a Happy New Year.

Council Member Russell thanked those present for attending and encouraged everyone to Shop Yukon. He wished everyone a Merry Christmas and a Happy New Year.

Council Member Alberts stated he went to Christmas in the Park and participated in activities like riding the train. He thanked the City employees and volunteers, as it is a big event. He attended Sounds of the Seasons, which was great. He thanked the sponsors and the OKC Philharmonic. He wished everyone a Merry Christmas.

Mayor McEachern stated Sounds of the Seasons was special. He gave a recap of upcoming events including the Friends of the Park Diaper Drive benefiting The Children's Center. He reminded everyone that December 31 is the last day for Christmas in the Park.

10. Adjournment



Doug Shivers, City Clerk



Michael, McEachern, Mayor

