

**Yukon City Council Minutes  
December 5, 2017**

The Yukon City Council met in regular session on December 5, 2017 at 7:00 p.m. in the Council Chambers of the Centennial Building, 12 South Fifth Street, Yukon, Oklahoma.

The invocation was given by Pastor Gary Reynolds, Yukon First Church of the Nazarene

The flag salute was given in unison.

ROLL CALL: (Present)      Michael McEachern, Mayor  
                                 Earline Smaistrla, Vice Mayor  
                                 John Alberts, Council Member  
                                 Donna Yanda, Council Member  
                                 Richard Russell, Council Member

**OTHERS PRESENT:**

Jim Crosby, City Manager	Doug Shivers, City Clerk
Tammy DeSpain, Assistant City Manager	Robbie Williams, Triad
Mitchell Hort, Dev. Services Director	Arnold Adams, Public Works Director
Gary Miller, City Attorney	Gary Cooper, IT Director
Jenna Roberson, PIO	Philip Merry, City Treasurer
Shawn Vogt, Fire Chief	John Corn, Police Chief
Kyle Trumbly, Deputy Fire Chief	Gary Knight, Police
Sara Schieman, Librarian	Teresa Stover, Public Works
Jerome Brown, IT Assistant	

**Presentations and Proclamations**

Janet Smith, Oklahoma Municipal League Board Member, presented 25 Year Service Awards to Gary Knight and Teresa Stover

**Visitors**

Donna Messey, 4121 Cove Drive, advocated for the library. She thanked the library staff for being so helpful during her search for a job. She stated the staff is always helping others and the library is a fun place to learn. She hopes the library is funded and receives the support it needs, as it is a great investment.

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

**1A. YMA Consent Docket**

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

**The City Manager recommends a motion to approve:**

- A) The minutes of the regular meeting of November 21, 2017**
- B) Payment of material claims in the amount of \$204,645.57**

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of November 21, 2017; payment of material claims in the amount of \$204,645.57, was made by Trustee Russell and seconded by Trustee Alberts.

**The vote:**

**AYES: Alberts, Russell, Smaistrla, McEachern, Yanda**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**2A. Consider renewing a Listing Agreement with Robin O'Grady, broker for Caliber Property Group, to exclusively list for sale a tract of land being a part of the southeast quarter of Section 16, Township 12 North, Range 5 West of the Indian Meridian, Canadian County, Oklahoma (E. Main St. and Yukon Parkway), owned by the City of Yukon**

The motion to renew a Listing Agreement with Robin O'Grady, broker for Caliber Property Group, to exclusively list for sale a tract of land being a part of the southeast quarter of Section 16, Township 12 North, Range 5 West of the Indian Meridian, Canadian County, Oklahoma (E. Main St. and Yukon Parkway), owned by the City of Yukon, was made by Trustee Yanda and seconded by Trustee Smaistrla.

**The vote:**

**AYES: McEachern, Russell, Yanda, Smaistrla, Alberts**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

(Adjourn as YMA and Reconvene as Yukon City Council)

**1. Consent Docket**

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

**The City Manager recommends a motion that will approve:**

**A) The minutes of the regular meeting of November 21, 2017**

**B) Payment of material claims in the amount of \$543,613.70**

**C) Designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade**

**D) Setting the date for the next regular Council meeting for December 19, 2017, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.**

The motion to approve the Consent Docket, consisting of the minutes of the regular meeting of November 21, 2017; payment of material claims in the amount of \$543,613.70; designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade; setting the date for the next regular Council meeting for December 19, 2017, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St., was made by Council Member Alberts and seconded by Council Member Russell.

**The vote:**

**AYES: Russell, Yanda, Smaistrla, Alberts, McEachern**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

2. **Reports of Boards, Commissions and City Officials – No report given.**
  
3. **Consider approving a Software Agreement with Emergency Reporting for a new Fire & EMS reporting solution, at a first year cost of \$15,865.00, as recommended by the Information Technology Director**

The motion to approve a Software Agreement with Emergency Reporting for a new Fire & EMS reporting solution, at a first year cost of \$15,865.00, as recommended by the Information Technology Director, was made by Council Member Smaistrila and seconded by Council Member Yanda.

Chief Vogt reported the City is currently using Firehouse. This agreement is for a web-based upgrade which will improve training records. This replaces Firehouse in the budget.

**The vote:**

**AYES: Yanda, Smaistrila, Russell, McEachern, Alberts**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

4. **Consider authorizing the Expenditure of Funds, not to exceed \$26,012.00, for the final payment for the New World Systems Aegis MSP to Aegis Enterprise CAD software upgrade to be paid to Tyler Technologies, Inc., as recommended by the Information Technology Director**

The motion to authorize the Expenditure of Funds, not to exceed \$26,012.00, for the final payment for the New World Systems Aegis MSP to Aegis Enterprise CAD software upgrade to be paid to Tyler Technologies, Inc., as recommended by the Information Technology Director, was made by Council Member Russell and seconded by Council Member Alberts.

Mayor McEachern asked clarification on the software bugs. Mr. Cooper stated this upgrades Enterprise CAD. The bugs are fixes and the software went live on November 7, 2017.

**The vote:**

**AYES: Smaistrila, Alberts, McEachern, Russell, Yanda**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

5. **Consider authorizing the Expenditure of Funds, not to exceed \$48,068.00 plus shipping, for the purchase of a Bauer compressor/fill station for Fire Station 1 from Casco Industries, Inc., Oklahoma State Contract SW17241, as recommended by the Fire Chief**

The motion to authorize the Expenditure of Funds, not to exceed \$48,068.00 plus shipping, for the purchase of a Bauer compressor/fill station for Fire Station 1 from Casco Industries, Inc., Oklahoma State Contract SW17241, as recommended by the Fire Chief, was made by Council Member Yanda and seconded by Council Member Smaistrila.

Chief Vogt reported this compressor will replace one that is 15 years old. It will be used to fill oxygen tanks and breathing apparatus.

**The vote:**

**AYES: Alberts, McEachern, Yanda, Russell, Smaistrila**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**6. Consider approving a deviation from the Planned Unit Development (PUD) of The Residence of Yukon Hills (105 E. Bass Ave.) for relocation of a dumpster pad, as recommended by the Planning Commission**

The motion to approve a deviation from the Planned Unit Development (PUD) of The Residence of Yukon Hills (105 E. Bass Ave.) for relocation of a dumpster pad, as recommended by the Planning Commission, was made by Council Member Alberts and seconded by Council Member Russell.

**The vote:**

**AYES: Smaistrila, Yanda, McEachern, Alberts, Russell**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**7. Consider approving a Conditional Use Permit for Boulder Designs, to provide store frontage and sign advertising on its property (1705 W. Hwy 66) zoned (A) Agriculture, with conditions, as recommended by the Planning Commission**

The motion to approve a Conditional Use Permit for Boulder Designs, to provide store frontage and sign advertising on its property (1705 W. Hwy 66) zoned (A) Agriculture, with conditions, as recommended by the Planning Commission, was made by Council Member Alberts and seconded by Council Member Yanda.

**The vote:**

**AYES: Russell, Alberts, Yanda, Smaistrila, McEachern**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**8. New Business – No new business**

**9. Council Discussion**

**Council Member Yanda** congratulated Gary Knight and Teresa Stover for their 25 years of service. She commended the library staff on a great job.

**Council Member Smaistrila** thanked all for attending the meeting and encouraged everyone to enjoy the lights in the park.

**Council Member Russell** congratulated Mr. Knight and Ms. Stover. He thanked all those in attendance for coming to the meeting.

**Council Member Alberts** gave a financial update as of December 5, 2017 stating the numbers have increased, the general fund is growing, sales tax is up and revenues are up across the board. The report will be available at City Hall. He encouraged everyone to Shop Yukon. He said Christmas in the Park is going well, lots of traffic. He congratulated Gary Knight and Teresa Stover on their 25 years of service and thanked Sara and the library staff.

**Mayor McEachern** was happy to report he attended the dedication of the new water tower on Frisco Road, stating infrastructure is very important, the tower will allow for lots of things in the future. He thanked Janet Smith of OML for presenting the service awards. He gave a rundown of upcoming events and stated that we live in a wonderful community.

10. Adjournment

  
Doug Shivers, City Clerk



  
Michael, McEachern, Mayor