

**Yukon City Council Minutes  
November 17, 2020**

The Yukon City Council met in regular session on November 17, 2020 at 7:00 p.m. in the Council Chambers of the Centennial Building, 12 South Fifth Street, Yukon, Oklahoma.

The invocation was given by Council Member Wootton

— The flag salute was given in unison.

ROLL CALL: (Present)            Shelli Selby, Mayor  
   Jeff Wootton, Vice Mayor  
   Donna Yanda, Council Member  
   Rick Cacini, Council Member  
   Aric Gilliland, Council Member

OTHERS PRESENT:

Jim Crosby, City Manager	Doug Shivers, City Clerk
Tammy Kretchmar, Asst. City Manager	Mitch Hort, Development Services Dir.
John Corn, Police Chief	Robbie Williams, City Engineer
Gary Cooper, IT Director	Philip Merry, City Treasurer
Shawn Vogt, Fire Chief	Cindi Shivers, HR Director
Gary Miller, City Attorney	Mike Roach, Deputy Police Chief
Claudia Krshka, Development Services	Jerome Brown, IT
Vicki Davis, Main Street Director	

**Presentations and Proclamations**

— Mayor Selby read the proclamation for Small Business Saturday. Ms. Davis encouraged everyone to shop small businesses especially this year due to the pandemic and storms.

**Visitors**

None

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

**1A. YMA Consent Docket**

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

— **The City Manager recommends a motion to approve:**

- A) The minutes of the regular meeting of November 3, 2020**
- B) Payment of material claims in the amount of \$170,547.04**

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of November 3, 2020; payment of material claims in the amount of \$170,547.04, was made by Trustee Wootton and seconded by Trustee Gilliland.

**The vote:**

**AYES: Yanda, Wootton, Gilliland, Cacini, Selby**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

- 2A. Consider accepting a Temporary Easement from Douglas and Barbara Bakke, in the amount of \$1,500.00, to construct a multi-use trail along the east side of Garth Brooks between Main Street and Vandament Avenue, for a strip, piece or parcel of land lying in the part of the Northwest Quarter (NW ¼) of Section Twenty (20), Township Twelve North (T12N), Range Five West (R5W) of the Indian Meridian, Canadian County, Oklahoma, known as Parcel No. 2**

The motion to accept a Temporary Easement from Douglas and Barbara Bakke, in the amount of \$1,500.00, to construct a multi-use trail along the east side of Garth Brooks between Main Street and Vandament Avenue, for a strip, piece or parcel of land lying in the part of the Northwest Quarter (NW ¼) of Section Twenty (20), Township Twelve North (T12N), Range Five West (R5W) of the Indian Meridian, Canadian County, Oklahoma, known as Parcel No. 2, was made by Trustee Gilliland and seconded by Trustee Yanda.

Council Member Gilliland asked about the temporary easement. Mr. Hort stated it is needed to facilitate proper construction.

**The vote:**

**AYES: Gilliland, Cacini, Wootton, Selby, Yanda**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

(Adjourn as YMA and Reconvene as Yukon City Council)

**1. Consent Docket**

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

**The City Manager recommends a motion that will approve:**

- A) The minutes of the regular meeting of November 3, 2020**
- B) The minutes of the special meeting of November 12, 2020**
- C) Payment of material claims in the amount of \$829,780.46**
- D) Designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade**
- E) An Agreement to join the SourceWell Purchasing Cooperative**
- F) Setting the date for the next regular Council meeting for December 1, 2020, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.**

The motion to approve the Consent Docket consisting of the minutes of the regular meeting of November 3, 2020; the minutes of the special meeting of November 12, 2020; payment of material claims in the amount of \$829,780.46; designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade; an Agreement to join the SourceWell Purchasing Cooperative; setting the date for the next regular Council meeting for December 1, 2020, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St., was made by Council Member Yanda and seconded by Council Member Cacini.

**The vote:**

**AYES: Selby, Wootton, Yanda, Cacini, Gilliland**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

- 2. Reports of Boards, Commissions and City Officials** – Ms. Kretchmar gave an update on the current storm debris removal. She also stated that sales tax is up, but included a business outside of Yukon, so we will be seeing an adjustment.

- 3. Consider approving Budget Amendments for Fiscal Year 2021**

— The motion to approve Budget Amendments for Fiscal Year 2021, was made by Council Member Cacini and seconded by Council Member Yanda.

**The vote:**

**AYES: Wootton, Selby, Gilliland, Yanda, Cacini**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

- 4. Consider approving the rental from Thunder Contracting of a tub grinder, to be used for the disposal of ice storm debris in an amount not to exceed 125,000 cubic yards, at the lowest quoted unit price of \$1.45 per cubic yard, and waiving competitive bidding as allowed for within the Declaration of Disaster effective November 3, 2020, as recommended by the Public Works Director**

— The motion to approve the rental from Thunder Contracting of a tub grinder, to be used for the disposal of ice storm debris in an amount not to exceed 125,000 cubic yards, at the lowest quoted unit price of \$1.45 per cubic yard, and waiving competitive bidding as allowed for within the Declaration of Disaster effective November 3, 2020, as recommended by the Public Works Director, was made by Council Member Cacini and seconded by Council Member Wootton.

**The vote:**

**AYES: Selby, Gilliland, Cacini, Yanda, Wootton**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

- 5. Consider approving the expenditure of funds in the amount of \$264,223.00, to Casco Industries, Inc., for firefighter breathing apparatus cylinders and facemasks, purchased using State Contract SW17241 (\$232,000.00 to be reimbursed via Assistance Grant approved by Council on August 18, 2020), as recommended by the Fire Chief**

— The motion to approve the expenditure of funds in the amount of \$264,223.00, to Casco Industries, Inc., for firefighter breathing apparatus cylinders and facemasks, purchased using State Contract SW17241 (\$232,000.00 to be reimbursed via Assistance Grant approved by Council on August 18, 2020), as recommended by the Fire Chief, was made by Council Member Wootton and seconded by Council Member Yanda.

Chief Vogt explained the vendor selection process, standards and the upgrade to the 45 minute packs.

**The vote:**

**AYES: Yanda, Selby, Gilliland, Cacini, Wootton**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

6. **Consider approving the expenditure of funds in the amount of \$179,846.40, to Central Power Systems & Services, for two (2) Doosan Generators to power City Hall and the Dale Robertson Center, to be purchased off the SourceWell Purchasing Cooperative (Government Contract #041719), as recommended by the Public Works Director**

The motion to approve the expenditure of funds in the amount of \$179,846.40, to Central Power Systems & Services, for two (2) Doosan Generators to power City Hall and the Dale Robertson Center, to be purchased off the SourceWell Purchasing Cooperative (Government Contract #041719), as recommended by the Public Works Director, was made by Council Member Wootton and seconded by Council Member Cacini.

Council Member Gilliland asked if the generators would be purchased new vs rentals, how often they will be used. Mr. Hort stated they will be new and used anytime power is out and City Hall and the DRC need to be operational. Mr. Hort stated there were issues finding a rental unit during the last storm. Both generators could be used at other City facilities as needed. Council Member Wootton asked about the life span. Mr. Hort stated could be 20 years with the proper maintenance.

**The vote:**

**AYES: Cacini, Yanda, Wootton, Selby**

**NAYS: Gilliland**

**VOTE: 4-1**

**MOTION CARRIED**

7. **Consider approving the expenditure of funds in the amount of \$294,093.00, to Bruckner's (State Contract SW0035T) & J&R Equipment (State Contract SW197), for a 2022 Mack Sanitation Side-Loader with Labrie Body, as approved in the 2020-2021 Capital Improvements Budget, as recommended by the Public Works Director**

The motion to approve the expenditure of funds in the amount of \$294,093.00, to Bruckner's (State Contract SW0035T) & J&R Equipment (State Contract SW197), for a 2022 Mack Sanitation Side-Loader with Labrie Body, as approved in the 2020-2021 Capital Improvements Budget, as recommended by the Public Works Director, was made by Council Member Cacini and seconded by Council Member Yanda.

Mr. Hort stated the current sanitation trucks are worn out. We are trying to have a rotation especially with the long lead time to manufacture. Council Member Wootton asked about the life span. Mr. Hort stated the current fleet is 6 years old.

**The vote:**

**AYES: Cacini, Selby, Yanda, Wootton, Gilliland**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**8. Consider approving the Final Plat for Yukon Angle, 1010 Garth Brooks Boulevard, with conditions, as recommended by the Planning Commission**

The motion to approve the Final Plat for Yukon Angle, 1010 Garth Brooks Boulevard, with conditions, as recommended by the Planning Commission, was made by Council Member Cacini and seconded by Council Member Wootton.

Mr. Hort stated there are two separate lots, one will be a convenience store and the other a restaurant. The driveway will be adjusted based on a traffic study.

**The vote:**

**AYES: Yanda, Selby, Cacini, Gilliland, Wootton**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**9. Consider approving Ordinance 1417, an Ordinance which provides amendment to the Code of Ordinances of the City of Yukon, Oklahoma by amending Code Section 110-417 and adding Section 15 (prohibits parking in a fire lane) and declaring an emergency.**

The motion to approve Ordinance 1417, an Ordinance which provides amendment to the Code of Ordinances of the City of Yukon, Oklahoma by amending Code Section 110-417 and adding Section 15 (prohibits parking in a fire lane) and declaring an emergency, was made by Council Member Wootton and seconded by Council Member Gilliland.

Mayor Selby asked if there is a need for this Ordinance. Chief Corn stated it is a building code standard and this will give the Police the authority to enforce.

**The vote:**

**AYES: Selby, Gilliland, Cacini, Wootton, Yanda**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**9a. Consider approving the Emergency Clause of Ordinance No. 1417**

The motion to approve the Emergency Clause of Ordinance No. 1417, was made by Council Member Yanda and seconded by Council Member Cacini.

**The vote:**

**AYES: Gilliland, Wootton, Cacini, Selby, Yanda**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**10. Consider a motion to recess as Yukon City Council and convene into Executive Session, for:**

**A) Discussing the hiring of a City Manager and a City Attorney, as provided for in 25 OS 2003, Section 307 (B) (1)**

**B) Discussing pending litigation, as provided for in 25 OS 2003, Section 307 (B) (4)**

The motion to recess as Yukon City Council and convene into Executive Session, for: A) Discussing the hiring of a City Manager and a City Attorney, as provided for in 25 OS 2003, Section 307 (B) (1); B) Discussing pending litigation, as provided for in 25 OS 2003, Section 307 (B) (4), was made by Council Member Wootton and seconded by Council Member Gilliland.

**The vote:**

**AYES: Selby, Cacini, Wootton, Yanda, Gilliland**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**11. Consider a motion to adjourn from Executive Session and reconvene as Yukon City Council**

The motion to adjourn from Executive Session and reconvene as Yukon City Council, was made by Council Member Wootton and seconded by Council Member Yanda.

**The vote:**

**AYES: Yanda, Cacini, Selby, Gilliland, Wootton**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

Mayor Selby read the following statement: While in Executive Session, only the items on the agenda were discussed, no action was taken, and no votes were cast.

**12. Consider entering into a Settlement Agreement with Larry Joe Hollman and Larry Joe Hollman, successor Trustee of the Bessie Hollman 1993 Living Trust, for the Warranty Deed for a strip, piece or parcel of land lying in the Northeast Quarter (NE 1/4) of Section Seventeen (17), Township Twelve North (T12N), Range Five West (R5W) of the Indian Meridian, Canadian County, Oklahoma, known as Parcel No. 17, the State Highway 4 Project 04757(04)**

The motion to enter into a Settlement Agreement with Larry Joe Hollman and Larry Joe Hollman, successor Trustee of the Bessie Hollman 1993 Living Trust, for the Warranty Deed for a strip, piece or parcel of land lying in the Northeast Quarter (NE 1/4) of Section Seventeen (17), Township Twelve North (T12N), Range Five West (R5W) of the Indian Meridian, Canadian County, Oklahoma, known as Parcel No. 17, the State Highway 4 Project 04757(04), was made by Council Member Gilliland and seconded by Council Member Wootton.

**The vote:**

**AYES: Selby, Yanda, Gilliland, Wootton, Cacini**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**13. New Business – no new business.**

**14. Council Discussion**

**Council Member Gilliland** encouraged everyone to give thanks during the Thanksgiving holiday.

**Council Member Cacini** congratulated the Yukon Veteran of the Year, thanked the City for their emergency response and encouraged citizens to shop local.

**Council Member Wootton** announced the Christmas lights open Saturday and encouraged citizens to visit.

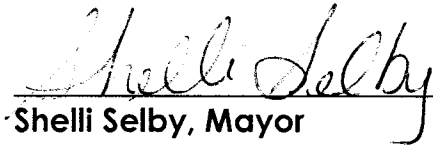
**Council Member Yanda** wished everyone a Happy Thanksgiving.

**Mayor Selby** thanked everyone for all the acts of kindness during Kindness week. Gave an upcoming events recap.

15. Adjournment



Doug Shivers, City Clerk

  
Shelli Selby, Mayor