

**Yukon City Council Minutes  
November 5, 2019**

The Yukon City Council met in regular session on November 5, 2019 at 7:00 p.m. in the Council Chambers of the Centennial Building, 12 South Fifth Street, Yukon, Oklahoma.

The invocation was given by Pastor Gary Reynolds, Yukon First Church of the Nazarene

— The flag salute was given in unison.

ROLL CALL: (Present)            Michael McEachern, Mayor  
   Donna Yanda, Vice Mayor  
   Rick Cacini, Council Member  
   Shelli Selby, Council Member  
   Jeff Wootton, Council Member

OTHERS PRESENT:

Jim Crosby, City Manager	Doug Shivers, City Clerk
Tammy Kretchmar, Asst. City Manager	Gary Miller, City Attorney
Mitch Hort, Development Services Dir.	Robbie Williams, City Engineer
John Corn, Police Chief	Shawn Vogt, Fire Chief
Jeff Deckard, Asst. Public Works Director	Philip Merry, City Treasurer
Jason Beal, Deputy City Clerk	Terri Peak, Utility Billing Supervisor
Matt Fairchild, Police	Jerome Brown, IT
Shelby Rogers, IT	James Montgomery, Traffic Commission

**Presentations and Proclamations**

None

**Visitors**

None

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

**1A. YMA Consent Docket**

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

— The City Manager recommends a motion to approve:

- A) The minutes of the regular meeting of October 15, 2019
- B) Payment of material claims in the amount of \$54,892.81
- C) Entering into a Short Term Commercial Lease Contract renewal with the Commissioners of the Land Office of the State of Oklahoma for water production from 3 wells, on Oklahoma School Land Trusts property in Oklahoma County, at a variable rate based on water produced, for the term beginning January 1, 2020 and ending December 31, 2022

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of October 15, 2019; payment of material claims in the amount of \$54,892.81; entering into a Short Term Commercial Lease Contract renewal with the Commissioners of the Land Office of the State of Oklahoma for water production from 3 wells, on Oklahoma School Land Trusts property in Oklahoma County, at a variable rate based on water produced, for the term beginning January 1, 2020 and ending December 31, 2022, was made by Trustee Yanda and seconded by Trustee Selby.

**The vote:**

**AYES: Cacini, Selby, Yanda, Wootton, McEachern**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**2A. Consider approving Resolution YMA 2019-05, a Resolution to increase Utility Deposit rates relating to City of Yukon Code of Ordinances Chapter 114 Utilities**

The motion to approve Resolution YMA 2019-05, a Resolution to increase Utility Deposit rates relating to City of Yukon Code of Ordinances Chapter 114 Utilities, was made by Trustee Cacini and seconded by Trustee Yanda.

Council Member Cacini asked about the increase. Mr. Crosby stated the average uncollected water bill is \$186.00, yet our deposit is only \$40.00. The increased deposit would help offset the large uncollected bill. He stated this is for new accounts only and will not affect current accounts.

**The vote:**

**AYES: McEachern, Cacini, Yanda, Selby**

**NAYS: Wootton**

**VOTE: 4-1**

**MOTION CARRIED**

**3A. Consider approving Resolution YMA 2019-06, a Resolution declaring and setting rates relating to City of Yukon Code of Ordinances Chapter 114 Utilities, Article VI. Utility Services Outside of Corporate Limits.**

The motion to approve Resolution YMA 2019-06, a Resolution declaring and setting rates relating to City of Yukon Code of Ordinances Chapter 114 Utilities, Article VI. Utility Services Outside of Corporate Limits, was made by Trustee Cacini and seconded by Trustee Selby.

**The vote:**

**AYES: Yanda, Selby, Wootton, McEachern, Cacini**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**1. Consent Docket**

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

**The City Manager recommends a motion that will approve:**

- A) The minutes of the regular meeting of October 15, 2019**
- B) Payment of material claims in the amount of \$354,307.68**
- C) Designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade**
- D) Denial of Claim No. 207161-ME from Max Smith, Jr., for traffic accident, as recommended by the Oklahoma Municipal Assurance Group**
- E) Setting the date for the next regular Council meeting for November 19, 2019, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.**

The motion to approve the Consent Docket, consisting of the minutes of the regular meeting of October 15, 2019; payment of material claims in the amount of \$354,307.68; designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade; denial of Claim No. 207161-ME from Max Smith, Jr., for traffic accident, as recommended by the Oklahoma Municipal Assurance Group; setting the date for the next regular Council meeting for November 19, 2019, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St., was made by Council Member Cacini and seconded by Council Member Selby.

**The vote:**

**AYES: Selby, Yanda, McEachern, Wootton, Cacini**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**2. Reports of Boards, Commissions and City Officials – no report given**

**3. Consider approving Resolution 2019-21, a Resolution authorizing the calling and holding of an election in the City of Yukon, Canadian County, Oklahoma, for the purpose of electing one council member from Ward 3 and one council member from Ward 4 for four-year terms ending in May, 2024.**

The motion to approve Resolution 2019-21, a Resolution authorizing the calling and holding of an election in the City of Yukon, Canadian County, Oklahoma, for the purpose of electing one council member from Ward 3 and one council member from Ward 4 for four-year terms ending in May, 2024, was made by Council Member Wootton and seconded by Council Member Selby.

**The vote:**

**AYES: Wootton, McEachern, Yanda, Cacini, Selby**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**4. Consider approving Ordinance 1394, an Ordinance which amends the Code of Ordinances of the City of Yukon, Oklahoma, by adding Article IV to Chapter 114 Utilities to (A) clarify the procedures and standards for extending utilities and sanitation services outside of the corporate limits (B) to establish fees and rates for users outside of the corporate limits, and (C) to address violations and establish penalties for code violators; and declaring an emergency.**

The motion to approve Ordinance 1394, an Ordinance which amends the Code of Ordinances of the City of Yukon, Oklahoma, by adding Article IV to Chapter 114 Utilities to (A) clarify the procedures and standards for extending utilities and sanitation services outside of the corporate limits (B) to establish fees and rates for users outside of the corporate limits, and (C) to address violations and establish penalties for code violators; and declaring an emergency, was made by Council Member Yanda and seconded by Council Member Selby.

Mr. Crosby stated this will only affect accounts outside the Yukon City Limits and will help cover some of the capital costs associated with the service.

**The vote:**

**AYES: Yanda, Selby, Wootton, Cacini, McEachern**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**4a. Consider approving the Emergency Clause of Ordinance No. 1394**

The motion to approve the Emergency Clause of Ordinance No. 1394, was made by Council Member Cacini and seconded by Council Member Selby.

**The vote:**

**AYES: Wootton, Selby, Cacini, McEachern, Yanda**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**5. Consider approving the specifications and authorizing the City Engineer to advertise and receive bids providing unit pricing for the 2020 Concrete and Asphalt Paving, Drainage, Water and Sewer Projects Contract**

The motion to approve the specifications and authorize the City Engineer to advertise and receive bids providing unit pricing for the 2020 Concrete and Asphalt Paving, Drainage, Water and Sewer Projects Contract, was made by Council Member Selby and seconded by Council Member Cacini.

Mr. Crosby stated currently Brewer Construction has the contract. Council Member Cacini asked about the bid process. Mr. Crosby stated it is open bidding per State law.

**The vote:**

**AYES: Cacini, Selby, McEachern, Yanda, Wootton**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**6. Consider awarding the bid for the Fire Station #2 Flooring Re-Bid project, to Owens Concrete Staining, and approving the contract, in the amount of \$38,760.00, as recommended by the Fire Chief**

The motion to award the bid for the Fire Station #2 Flooring Re-Bid project, to Owens Concrete Staining, and approve the contract, in the amount of \$38,760.00, as recommended by the Fire Chief, was made by Council Member Selby and seconded by Council Member Wootton.

Chief Vogt stated Owens Concrete Staining was the lowest of the two bids received and meet his approval.

**The vote:**

**AYES: Wootton, Yanda, Selby, Cacini, McEachern**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

7. **Consider approving the Interlocal Cooperative Agreement by and between the City of Oklahoma City and the City of Yukon, for the construction of an interchange at Frisco Road and I-40, as recommended by the City Engineer**

The motion to approve the Interlocal Cooperative Agreement by and between the City of Oklahoma City and the City of Yukon, for the construction of an interchange at Frisco Road and I-40, as recommended by the City Engineer, was made by Council Member Cacini and seconded by Council Member Yanda.

**The vote:**

**AYES: Yanda, Cacini, Wootton, McEachern, Selby**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

8. **Consider approving Amendment No. 1 to the City of Yukon Year 17 CDBG Small Cities Set Aside Asphalt Roadway Improvement Project, to amend the as-built quantities for the completed work by Schwarz Paving Company, Inc., at a revised contract price of \$160,038.49, a reduction of \$43,186.51, as recommended by the City Engineer**

The motion to approve Amendment No. 1 to the City of Yukon Year 17 CDBG Small Cities Set Aside Asphalt Roadway Improvement Project, to amend the as-built quantities for the completed work by Schwarz Paving Company, Inc., at a revised contract price of \$160,038.49, a reduction of \$43,186.51, as recommended by the City Engineer, was made by Council Member Yanda and seconded by Council Member Cacini.

Mr. Williams stated the reduction in price was a result of the additional quantities that were not needed.

**The vote:**

**AYES: McEachern, Yanda, Selby, Cacini, Wootton**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

9. **Consider accepting the City of Yukon Year 17 CDBG Small Cities Set Aside Asphalt Roadway Improvement Project and placing the Maintenance Bonds into effect, as recommended by the City Engineer**

The motion to accept the City of Yukon Year 17 CDBG Small Cities Set Aside Asphalt Roadway Improvement Project and placing the Maintenance Bonds into effect, as recommended by the City Engineer, was made by Council Member Cacini and seconded by Council Member Selby.

**The vote:**

**AYES: Cacini, Selby, Yanda, Wootton, McEachern**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

10. **Consider approving the Conditional Use Permit for Pets and People Humane Society, Inc., for a new pet rescue facility, 701 Inla, Unit A, with conditions, as recommended by the Planning Commission**

The motion to approve the Conditional Use Permit for Pets and People Humane Society, Inc., for a new pet rescue facility, 701 Inla, Unit A, with conditions, as recommended by the Planning Commission, was made by Council Member Cacini and seconded by Council Member Yanda.

**The vote:**

**AYES: Cacini, McEachern, Yanda, Wootton, Selby**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

11. **Consider entering into an Interlocal Agreement between the City of Bethany, City of Warr Acres, and the City of Yukon concerning the establishment of a joint administrative board and funding for a private non-profit entity to manage the operations and programming for a Historic Route 66 District in the environs of the 39<sup>th</sup> Expressway between the eastern city limits of the City of Warr Acres and Frisco Road.**

The motion to enter into an Interlocal Agreement between the City of Bethany, City of Warr Acres, and the City of Yukon concerning the establishment of a joint administrative board and funding for a private non-profit entity to manage the operations and programming for a Historic Route 66 District in the environs of the 39<sup>th</sup> Expressway between the eastern city limits of the City of Warr Acres and Frisco Road, was made by Council Member Selby and seconded by Council Member Wootton.

**The vote:**

**AYES: Wootton, Selby, McEachern, Cacini, Yanda**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

12. **Consider approving temporary traffic calming devices on Kingsridge Drive, all costs to be paid for by the Kingsridge Homeowner's Association, as recommended by the Traffic Commission**

The motion to approve temporary traffic calming devices on Kingsridge Drive, all costs to be paid for by the Kingsridge Homeowner's Association, as recommended by the Traffic Commission, was made by Council Member Cacini and seconded by Council Member Selby.

Detailed discussion was held on this item, including:

Mr. Crosby stated this item could set a precedent and the reality is most drive the speed limit.

James Montgomery, Traffic Commission Chairman, explained the options the Traffic Commission explored. He detailed the proposed temporary plan, stating that the most effective way to calm traffic would be enforcement or physical barriers. He stated the traffic studies show cars are following the posted speed limit.

Mike Bounds, Stoneridge HOA, stated the HOA approved calming devices, the HOA will pay for the expense and they have liability insurance to cover the items as well. He stated it is a quality of life issue.

Council Member Selby asked about other options. Mr. Bounds stated the HOA and Traffic Commission have discussed many options including a mini roundabout and speed humps.

Council Member Yanda asked about damage liability and if delineators are used elsewhere. Mr. Bounds stated the HOA has liability insurance and he has seen the delineators used on the east coast. Mr. Montgomery stated the delineators are flexible and designed to cause little or no damage if hit.

**The vote:**

**AYES: Yanda, Cacini**

**NAYS: McEachern, Wootton, Selby**

**VOTE: 2-3**

**MOTION FAILED**

**13. New Business – No new business**

**14. Council Discussion**

**Council Member Selby** thanked all the school students in attendance and praised the Senior Center's Halloween event.

**Council Member Cacini** thanked the students in attendance and reminded everyone that Veteran's Day is November 11<sup>th</sup>.

**Council Member Wootton** thanked the Parks & Recreation Department for a great Mummy & Son Masquerade. His wife and son had a great time.

**Council Member Yanda** thanked all those in attendance.

**Mayor McEachern** praised both Spooksville and the Pumpkin Harvest Craft Fair. He gave an upcoming events recap.

**15. Adjournment**

  
Doug Shivers, City Clerk



  
Michael McEachern, Mayor