

**Yukon City Council Minutes
October 20, 2020**

The Yukon City Council met in regular session on October 20, 2020 at 7:00 p.m. in the Council Chambers of the Centennial Building, 12 South Fifth Street, Yukon, Oklahoma.

The invocation was given by Mayor Selby

The flag salute was given in unison.

ROLL CALL: (Present) Shelli Selby, Mayor
 Jeff Wootton, Vice Mayor
 Donna Yanda, Council Member
 Rick Cacini, Council Member
 Aric Gilliland, Council Member

OTHERS PRESENT:

Jim Crosby, City Manager	Doug Shivers, City Clerk
Tammy Kretchmar, Asst. City Manager	Mitch Hort, Development Services Dir.
John Corn, Police Chief	Robbie Williams, City Engineer
Gary Cooper, IT Director	Philip Merry, City Treasurer
Shawn Vogt, Fire Chief	Cindi Shivers, HR Director
Arnold Adams, Public Work Director	Mike Roach, Deputy Police Chief
Claudia Krshka, Development Services	Jerome Brown, IT

Presentations and Proclamations

None

Visitors

None

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

1A. YMA Consent Docket

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

The City Manager recommends a motion to approve:

- A) The minutes of the regular meeting of October 6, 2020**
- B) Payment of material claims in the amount of \$370,443.95**

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of October 6, 2020; payment of material claims in the amount of \$370,443.95, was made by Trustee Yanda and seconded by Trustee Wootton.

The vote:

AYES: Selby, Wootton, Cacini, Yanda, Gilliland

NAYS: None

VOTE: 5-0

MOTION CARRIED

2A. Consider approving Budget Amendments for Fiscal Year 2021

The motion to approve Budget Amendments for Fiscal Year 2021, was made by Trustee Cacini and seconded by Trustee Yanda.

Council Member Gilliland asked about the CARES Act money received. Ms. Krshka stated the first amount was itemized for PPE reimbursements, the second amount was dispersed based on population but only itemized based on Police and Fire salaries until we reached a max allotment. Mr. Crosby stating the General Fund has increased over \$4,000,000.00 since August 2019, expenditures for the year are well below and revenue is up. Mayor Selby stated she asked if it was good for the City and if the City can afford it and she believes we can.

The vote:

AYES: Yanda, Cacini, Wootton, Gilliland, Selby

NAYS: None

VOTE: 5-0

MOTION CARRIED

3A. Consider approving and accepting the following regarding the State Highway 4 Roadway Project for:

- A) Warranty Deed for a strip, piece or parcel of land lying in the Northwest Quarter (NW ¼) of Section Sixteen (16), Township Twelve North (T12N), Range Five West (R5W) of the Indian Meridian, Canadian County, Oklahoma, known as "Parcel No. 19"; Payment in the amount of \$7,500.00 to Chad W. Wagner**
- B) Temporary Easement for a strip, piece or parcel of land lying in the Northwest Quarter (NW ¼) of Section Sixteen (16), Township Twelve North (T12N), Range Five West (R5W) of the Indian Meridian, Canadian County, Oklahoma, known as "Parcel No. 19.1"**
- C) Warranty Deed for a strip, piece or parcel of land lying in the Southeast Quarter (SE ¼) of Section Seventeen (17), Township Twelve North (T12N), Range Five West (R5W) of the Indian Meridian, Canadian County, Oklahoma, known as "Parcel No. 7"; Payment in the amount of \$10,000.00 to The David Lynn McDonald Revocable Trust**

The motion to approve and accept the following regarding the State Highway 4 Roadway Project for: A) Warranty Deed for a strip, piece or parcel of land lying in the Northwest Quarter (NW ¼) of Section Sixteen (16), Township Twelve North (T12N), Range Five West (R5W) of the Indian Meridian, Canadian County, Oklahoma, known as "Parcel No. 19"; Payment in the amount of \$7,500.00 to Chad W. Wagner; B) Temporary Easement for a strip, piece or parcel of land lying in the Northwest Quarter (NW ¼) of Section Sixteen (16), Township Twelve North (T12N), Range Five West (R5W) of the Indian Meridian, Canadian County, Oklahoma, known as "Parcel No. 19.1"; C) Warranty Deed for a strip, piece or parcel of land lying in the Southeast Quarter (SE ¼) of Section Seventeen (17), Township Twelve North (T12N), Range Five West (R5W) of the Indian Meridian, Canadian County, Oklahoma, known as "Parcel No. 7"; Payment in the amount of \$10,000.00 to The David Lynn McDonald Revocable Trust, was made by Trustee Cacini and seconded by Trustee Yanda.

The vote:

AYES: Wootton, Selby, Yanda, Gilliland, Cacini

NAYS: None

VOTE: 5-0

MOTION CARRIED

1. Consent Docket

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

— **The City Manager recommends a motion that will approve:**

- A) The minutes of the regular meeting of October 6, 2020**
- B) Payment of material claims in the amount of \$1,002,356.61**
- C) Designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade**
- D) Setting the date for the next regular Council meeting for November 3, 2020, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.**

The motion to approve the Consent Docket consisting of the minutes of the regular meeting of October 6, 2020; payment of material claims in the amount of \$1,002,356.61; designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade; setting the date for the next regular Council meeting for November 3, 2020, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St., was made by Council Member Cacini and seconded by Council Member Yanda.

The vote:

AYES: Yanda, Gilliland, Selby, Cacini, Wootton

NAYS: None

VOTE: 5-0

— **MOTION CARRIED**

- 2. Reports of Boards, Commissions and City Officials** – Mr. Crosby reported that the Utility Billing Department has been hit hard by COVID-19, as a result, cutoffs will be delayed until next month. He stated the Sounds of the Seasons concert and City Hall Community Coffee have been canceled due to social distancing requirements and COVID-19.

3. Consider approving Budget Amendments for Fiscal Year 2021

The motion to approve Budget Amendments for Fiscal Year 2021, was made by Council Member Yanda and seconded by Council Member Cacini.

The vote:

AYES: Gilliland, Cacini, Wootton, Selby, Yanda

NAYS: None

VOTE: 5-0

— **MOTION CARRIED**

4. Consider adopting the 2040 Comprehensive Plan, as recommended by the Planning Commission

The motion to adopt the 2040 Comprehensive Plan, as recommended by the Planning Commission, was made by Council Member Cacini and seconded by Council Member Gilliland.

The vote:

AYES: Cacini, Yanda, Wootton, Selby, Gilliland

NAYS: None

VOTE: 5-0

— **MOTION CARRIED**

- 5. Consider approving the expenditure of funds to the City of Oklahoma City, in the amount of \$34,320.00, for the Capital Replacement Allocation Fee for FY 2021, as part of the Radio Usage Agreement approved by the City Council on May 16, 2017, as recommended by the Police Chief**

The motion to approve the expenditure of funds to the City of Oklahoma City, in the amount of \$34,320.00, for the Capital Replacement Allocation Fee for FY 2021, as part of the Radio Usage Agreement approved by the City Council on May 16, 2017, as recommended by the Police Chief, was made by Council Member Wootton and seconded by Council Member Yanda.

The vote:

AYES: Wootton, Gilliland, Cacini, Yanda, Selby

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 6. Consider approving the expenditure of funds to Play & Park Structures, in the amount of \$174,945.09, for a new playground at Ranchwood Park, purchased off of State Contract SW0111PC, as recommended by the Development Services Director**

The motion to approve the expenditure of funds to Play & Park Structures, in the amount of \$174,945.09, for a new playground at Ranchwood Park, purchased off of State Contract SW0111PC, as recommended by the Development Services Director, was made by Council Member Yanda and seconded by Council Member Cacini.

The vote:

AYES: Yanda, Cacini, Selby, Gilliland, Wootton

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 7. Consider approving a Conditional Use Permit from Central Oklahoma Marketing Group, for moving an electronic billboard, 1500 Garth Brooks Blvd, with a condition, as recommended by the Planning Commission**

The motion to approve a Conditional Use Permit from Central Oklahoma Marketing Group, for moving an electronic billboard, 1500 Garth Brooks Blvd, with a condition, as recommended by the Planning Commission, was made by Council Member Cacini and seconded by Council Member Gilliland.

The vote:

AYES: Selby, Gilliland, Wootton, Yanda, Cacini

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 8. Consider approving a Revocable Permit, from Western Builders on behalf of Steve Davis, for the construction of a carport that will encroach onto the right-of-way at 14 Birch**

The motion to approve a Revocable Permit, from Western Builders on behalf of Steve Davis, for the construction of a carport that will encroach onto the right-of-way at 14 Birch, was made by Council Member Cacini and seconded by Council Member Gilliland.

The vote:

AYES: Cacini, Selby, Yanda, Gilliland, Wootton

NAYS: None

VOTE: 5-0

MOTION CARRIED

9. **Consider approving the expenditure of funds in the amount of \$11,624.45, to Brewer Construction Oklahoma, for storm drain, driveway and street repair in the area of 144 Snowmass, using unit bid prices from the 2020 Concrete and Asphalt Paving, Drainage, Water and Sewer Project Contract, as recommended by the Public Works Director**

The motion to approve the expenditure of funds in the amount of \$11,624.45, to Brewer Construction Oklahoma, for storm drain, driveway and street repair in the area of 144 Snowmass, using unit bid prices from the 2020 Concrete and Asphalt Paving, Drainage, Water and Sewer Project Contract, as recommended by the Public Works Director, was made by Council Member Gilliland and seconded by Council Member Wootton.

Council Members Gilliland and Wootton inquired about the repair. Mr. Adams stated the pipe was not installed correctly in the beginning. It could be several thousand feet, the issue is at the joints. He is looking at options on future repairs. Mayor Selby asked Mr. Adams to look into driveway damage caused by this issue.

The vote:

AYES: Gilliland, Cacini, Wootton, Yanda, Selby

NAYS: None

VOTE: 5-0

MOTION CARRIED

10. **Consider a motion to recess as Yukon City Council and convene into Executive Session, for:**
- A) Discussing the hiring of a City Manager and a City Attorney, as provided for in 25 OS 2003, Section 307 (B) (1)**
 - B) Discussion of pending litigation, as provided for in 25 OS 2003, Section 307 (B) (4)**

The motion to recess as Yukon City Council and convene into Executive Session, for: A)Discussing the hiring of a City Manager and a City Attorney, as provided for in 25 OS 2003, Section 307 (B) (1); B) Discussion of pending litigation, as provided for in 25 OS 2003, Section 307 (B) (4), was made by Council Member Gilliland and seconded by Council Member Wootton.

The vote:

AYES: Yanda, Cacini, Selby, Wootton, Gilliland

NAYS: None

VOTE: 5-0

MOTION CARRIED

11. **Consider a motion to adjourn from Executive Session and reconvene as Yukon City Council**

The motion to adjourn from Executive Session and reconvene as Yukon City Council, was made by Council Member Wootton and seconded by Council Member Gilliland.

The vote:

AYES: Wootton, Gilliland, Cacini, Selby, Yanda

NAYS: None

VOTE: 5-0

MOTION CARRIED

Mayor Selby read the following statement: While in Executive Session, only the items on the agenda were discussed, no action was taken, and no votes were cast.

12. New Business – no new business.

13. Council Discussion

Council Member Gilliland stated his appreciation for all city employees.

Council Member Cacini thanked Main Street for the Veterans Banners and the City for sidewalk repairs.

Council Member Wootton stated the Mummy & Son event will be fun and his son is looking forward to it.


Council Member Yanda stated her appreciation for all city employees.

Mayor Selby stated her appreciation for all city employees and gave an upcoming events recap.

14. Adjournment



Doug Shivers, City Clerk



Shelli Selby, Mayor

