

**Yukon City Council Minutes  
August 20, 2019**

The Yukon City Council met in regular session on August 20, 2019 at 7:00 p.m. in the Council Chambers of the Centennial Building, 12 South Fifth Street, Yukon, Oklahoma.

The invocation was given by Pastor Tim Baer, Grace Episcopal Church

The flag salute was given in unison.

ROLL CALL: (Present)            Michael McEachern, Mayor  
   Donna Yanda, Vice Mayor  
   Rick Cacini, Council Member  
   Shelli Selby, Council Member  
   Jeff Wootton, Council Member

**OTHERS PRESENT:**

Jim Crosby, City Manager	Tammy Kretchmar, Asst. City Manager
Doug Shivers, City Clerk	Gary Miller, City Attorney
Robbie Williams, Triad	Mitch Hort, Development Services Dir.
Philip Merry, City Treasurer	John Corn, Police Chief
Gary Cooper, IT Director	Mike Roach, Deputy Police Chief
Jason Beal, Deputy City Clerk	Jenna Roberson, PIO
Jerome Brown, IT	Terri Peak, Utility Billing Supervisor

**Presentations and Proclamations**

None

**Visitors**

Glen Lohmann, 111 Spruce Drive, passed out maps and information regarding an amendment to the Ordinance that requires two neighbors to complain about dogs. He stated his neighborhood layout precludes others from hearing the constant barking that he hears, and would like the multiple citizen rule amended.

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

**1A. YMA Consent Docket**

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

**The City Manager recommends a motion to approve:**

- A) The minutes of the regular meeting of August 6, 2019**
- B) Payment of material claims in the amount of \$310,804.17**

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of August 6, 2019; payment of material claims in the amount of \$310,804.17, was made by Trustee Cacini and seconded by Trustee Selby.

**The vote:**

**AYES: Selby, Wootton, McEachern, Yanda, Cacini**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**2A. Consider approving the Contract Agreement for Private Sanitary Sewer Service Connection with Charlie's Car Wash, LLC, for the property located outside of Yukon City Limits, 12200 NW 10th Street, as recommended by the Development Services Director**

The motion to approve the Contract Agreement for Private Sanitary Sewer Service Connection with Charlie's Car Wash, LLC, for the property located outside of Yukon City Limits, 12200 NW 10th Street, as recommended by the Development Services Director, was made by Trustee Yanda and seconded by Trustee Selby.

Mr. Hort stated this item pertains to the Resolution passed at the last meeting, this is an agreement for one plot and the City has the right to inspect the sand trap.

**The vote:**

**AYES: McEachern, Selby, Cacini, Wootton, Yanda**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

(Adjourn as YMA and Reconvene as Yukon City Council)

**1. Consent Docket**

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

**The City Manager recommends a motion that will approve:**

- A) The minutes of the regular meeting of August 6, 2019**
- B) Payment of material claims in the amount of \$957,537.00**
- C) Designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade**
- D) The appointment of Brad Downing, to the Traffic Commission, representing the At-Large Ward, as recommended by Council Member Jeff Wootton**
- E) The re-appointment of Donna Yanda to the board of the Spanish Cove Housing Authority, for the term for Office #4 expiring May 31, 2025, as recommended by the Nominating Committee**
- F) Setting the date for the next regular Council meeting for September 3, 2019, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.**

The motion to approve the Consent Docket, consisting of the minutes of the regular meeting of August 6, 2019; payment of material claims in the amount of \$957,537.00; designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade; the appointment of Brad Downing, to the Traffic Commission, representing the At-Large Ward, as recommended by Council Member Jeff Wootton; the re-appointment of Donna Yanda to the board of the Spanish Cove Housing Authority, for the term for Office #4 expiring May 31, 2025, as recommended by the Nominating Committee; setting the date for the next regular Council meeting for September 3, 2019, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St., was made by Council Member Cacini and seconded by Council Member Selby.

**The vote:**

**AYES: Wootton, Yanda (abstained from voting on Item E), Selby, McEachern, Cacini**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

2. **Reports of Boards, Commissions and City Officials – no report given.**
  
3. **Consider approving Ordinance 1391, an Ordinance amending Ordinance No. 657, Appendix A of the Code of Ordinances of the City of Yukon, Oklahoma, by providing that the zoning designation for being a part of Lot 22, 23, Block 19, in Town of Yukon, an addition to the City of Yukon, Canadian County, Oklahoma, be changed from "C-3" (restricted commercial district) to "I-1" (light industrial district) (307 Cedar Avenue); and declaring an emergency.**

The motion to approve Ordinance 1391, an Ordinance amending Ordinance No. 657, Appendix A of the Code of Ordinances of the City of Yukon, Oklahoma, by providing that the zoning designation for being a part of Lot 22, 23, Block 19, in Town of Yukon, an addition to the City of Yukon, Canadian County, Oklahoma, be changed from "C-3" (restricted commercial district) to "I-1" (light industrial district) (307 Cedar Avenue); and declaring an emergency, was made by Council Member Cacini and seconded by Council Member Wootton.

Mr. Hort stated the owner purchased the property for the same use as the adjacent property. The seller of the property is aware of the intended use. City Staff finds no issues. Council Member Cacini asked if all paperwork is complete. Mr. Hort stated if zoning is approved, then those compliance issues needing addressed will be.

**The vote:**

**AYES: Cacini, McEachern, Yanda, Wootton, Selby**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**3a. Consider approving the Emergency Clause of Ordinance No. 1391**

The motion to approve the Emergency Clause of Ordinance No. 1391, was made by Council Member Yanda and seconded by Council Member Selby.

**The vote:**

**AYES: Selby, Cacini, McEachern, Yanda, Wootton**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**4. Consider approving Resolution 2019-17, a Resolution of the City Council of the City of Yukon, Oklahoma confirming adoption of the Oklahoma Municipal Assurance Group (OMAG) "Best Practices" Handbook**

The motion to approve Resolution 2019-17, a Resolution of the City Council of the City of Yukon, Oklahoma confirming adoption of the Oklahoma Municipal Assurance Group (OMAG) "Best Practices" Handbook, was made by Council Member Cacini and seconded by Council Member Wootton.

Mayor McEachern asked if any changes have been made to the handbook since the training and if the survey results were ready. Mr. Crosby stated the handbook is as presented and he will check on an update for the survey.

**The vote:**

**AYES: Yanda, Selby, Cacini, McEachern, Wootton**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

- 5. Consider approving the transfer of all right, title, interest and obligations for the Smartphone Meter Reading (SPMR) System Subscription Agreement (approved by Council on March 5, 2019) from Datamatic, Inc. to SmartPhone Meter Reading, LLC (SPMR, LLC), as recommended by the Utility Billing Supervisor**

The motion to approve the transfer of all right, title, interest and obligations for the Smartphone Meter Reading (SPMR) System Subscription Agreement (approved by Council on March 5, 2019) from Datamatic, Inc. to SmartPhone Meter Reading, LLC (SPMR, LLC), as recommended by the Utility Billing Supervisor, was made by Council Member Cacini and seconded by Council Member Selby.

**The vote:**

**AYES: Cacini, Wootton, Selby, Yanda, McEachern**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

- 6. Consider approving the Service Agreement and the expenditure of funds, with BFAC.com, for a City Mobile App and texting platform, in the annual amount of \$5,000.00 and a one-time setup fee of \$500.00, as recommended by the Information Technology Director**

The motion to approve the Service Agreement and the expenditure of funds, with BFAC.com, for a City Mobile App and texting platform, in the annual amount of \$5,000.00 and a one-time setup fee of \$500.00, as recommended by the Information Technology Director, was made by Council Member Wootton and seconded by Council Member Yanda.

Mr. Cooper outlined some of the phone app features including the ability to opt-in to receive news and pay bills. Council Member Wootton asked if it will include Mass Notification. Mr. Cooper stated there is not a National Weather Service option, but we could notify by other means.

**The vote:**

**AYES: McEachern, Yanda, Cacini, Selby, Wootton**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

- 7. New Business – No new business**

- 8. Council Discussion**

**Council Member Yanda** stated that Spanish Cove is an asset to the City and is honored to serve on the board.

**Council Member Wootton** thanked all of the businesses for their support of the teacher breakfast.

**Council Member Cacini** thanked the Main Street Director for all of her hard work and the Boy Scouts for a great job with the flag ceremonies.

**Council Member Selby** thanked the Police Department for watching over the school zones and reminded drivers to stay alert.

**Mayor McEachern** congratulated all the new teachers in Yukon, thanked the Police Department for their diligence and gave an upcoming events recap.

9. Adjournment

*DPA SL*

Doug Shivers, City Clerk

*Michael McEachern*

Michael McEachern, Mayor



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