

**Yukon City Council Minutes  
August 6, 2019**

The Yukon City Council met in regular session on August 6, 2019 at 7:00 p.m. in the Council Chambers of the Centennial Building, 12 South Fifth Street, Yukon, Oklahoma.

The invocation was given by Pastor Gene Newberry, South Yukon Church of Christ

The flag salute was given in unison.

ROLL CALL: (Present)            Michael McEachern, Mayor  
                                         Donna Yanda, Vice Mayor  
                                         Rick Cacini, Council Member  
                                         Shelli Selby, Council Member  
                                         Jeff Wootton, Council Member

**OTHERS PRESENT:**

Jim Crosby, City Manager	Tammy Kretchmar, Asst. City Manager
Doug Shivers, City Clerk	Gary Miller, City Attorney
Robbie Williams, Triad	Mitch Hort, Development Services Dir.
Philip Merry, City Treasurer	John Corn, Police Chief
Jeff Deckard, Asst. Public Works Director	Gary Cooper, IT Director
Shawn Vogt, Fire Chief	Mike Roach, Deputy Police Chief
Jason Beal, Deputy City Clerk	Jenna Roberson, PIO
Sara Schieman, Librarian	Dana Deckard, Administrative Assistant

**Presentations and Proclamations**

None

**Visitors**

None

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

**1A. YMA Consent Docket**

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

**The City Manager recommends a motion to approve:**

- A) The minutes of the regular meeting of July 16, 2019**
- B) Payment of material claims in the amount of \$61,788.21**
- C) The Consent of Owners Right of Entry for Parcels 4 & 4.1 from Carolyn Henthorn, Clarence R. Wright III & Raymond E. Wright, for the Frisco Road & I-40 Interchange**
- D) The Consent of Owners Right of Entries for Parcels 5, 9 & 9.1 from Tony R. Kouba, for the Frisco Road & I-40 Interchange**
- E) The Consent of Owners Right of Entry for Parcels 8 & 8.1 from Beth Kouba, for the Frisco Road & I-40 Interchange**

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of July 16, 2019; payment of material claims in the amount of \$61,788.21; the Consent of Owners Right of Entry for Parcels 4 & 4.1 from Carolyn Henthorn, Clarence R. Wright III & Raymond E. Wright, for the Frisco Road & I-40 Interchange; the Consent of Owners Right of Entries for Parcels 5, 9 & 9.1 from Tony R. Kouba, for the Frisco Road & I-40 Interchange; the Consent of Owners Right of Entry for Parcels 8 & 8.1 from Beth Kouba, for the Frisco Road & I-40 Interchange, was made by Trustee Cacini and seconded by Trustee Selby.

**The vote:**

**AYES: Yanda, McEachern, Wootton, Selby, Cacini**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**2A. Consider approving Resolution YMA 2019-04, a Resolution of the Yukon Municipal Authority adopting policies and procedures for city water and sanitary sewer connections for properties outside the city limits.**

The motion to Resolution YMA 2019-04, a Resolution of the Yukon Municipal Authority adopting policies and procedures for city water and sanitary sewer connections for properties outside the city limits, was made by Trustee Yanda and seconded by Trustee Selby.

Mr. Hort stated this item updates policies and procedures, more items will be forthcoming.

**The vote:**

**AYES: Wootton, Yanda, Selby, McEachern, Cacini**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

(Adjourn as YMA and Reconvene as Yukon City Council)

**1. Consent Docket**

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

**The City Manager recommends a motion that will approve:**

- A) The minutes of the regular meeting of July 16, 2019**
- B) Payment of material claims in the amount of \$596,658.92**
- C) Designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade**
- D) The appointment of Mary Moore, to the Library Board, representing Ward 2, as recommended by Council Member Shelli Selby**
- E) The Consent of Owners Right of Entry for Parcels 4 & 4.1 from Carolyn Henthorn, Clarence R. Wright III & Raymond E. Wright, for the Frisco Road & I-40 Interchange**
- F) The Consent of Owners Right of Entries for Parcels 5, 9 & 9.1 from Tony R. Kouba, for the Frisco Road & I-40 Interchange**
- G) The Consent of Owners Right of Entry for Parcels 8 & 8.1 from Beth Kouba, for the Frisco Road & I-40 Interchange**
- H) Setting the date for the next regular Council meeting for August 20, 2019, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.**

The motion to approve the Consent Docket, consisting of the minutes of the regular meeting of July 16, 2019; payment of material claims in the amount of \$596,658.92; designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade; the appointment of Mary Moore, to the Library Board, representing Ward 2, as recommended by Council Member Shelli Selby; the Consent of Owners Right of Entry for Parcels 4 & 4.1 from Carolyn Henthorn, Clarence R. Wright III & Raymond E. Wright, for the Frisco Road & I-40 Interchange; the Consent of Owners Right of Entries for Parcels 5, 9 & 9.1 from Tony R. Kouba, for the Frisco Road & I-40 Interchange; the Consent of Owners Right of Entry for Parcels 8 & 8.1 from Beth Kouba, for the Frisco Road & I-40 Interchange; setting the date for the next regular Council meeting for August 20, 2019, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St., was made by Council Member Cacini and seconded by Council Member Wootton.

**The vote:****AYES: Cacini, Selby, McEachern, Yanda, Wootton****NAYS: None****VOTE: 5-0****MOTION CARRIED**

2. **Reports of Boards, Commissions and City Officials – no report given.**

3. **Consider approving Resolution 2019-16, a Resolution of the City of Yukon requesting the Oklahoma Department of Tourism and Recreation to consider a spray ground and new playground equipment for approval of the 2018 Land & Water Conservation Fund grant, and submit same for National Parks Service funding in the amount of \$400,000.00 with matching funds of \$400,000.00**

The motion to approve Resolution 2019-16, a Resolution of the City of Yukon requesting the Oklahoma Department of Tourism and Recreation to consider a spray ground and new playground equipment for approval of the 2018 Land & Water Conservation Fund grant, and submit same for National Parks Service funding in the amount of \$400,000.00 with matching funds of \$400,000.00, was made by Council Member Selby and seconded by Council Member Yanda.

**The vote:****AYES: McEachern, Wootton, Selby, Cacini, Yanda****NAYS: None****VOTE: 5-0****MOTION CARRIED**

4. **Consider approving the Planned Unit Development (PUD) of SV Hotel Park (1609 West End Pointe), with conditions, as recommended by the Planning Commission**

The motion to approve the Planned Unit Development (PUD) of SV Hotel Park (1609 West End Pointe), with conditions, as recommended by the Planning Commission, was made by Council Member Cacini and seconded by Council Member Selby.

**The vote:****AYES: Selby, Cacini, McEachern, Wootton, Yanda****NAYS: None****VOTE: 5-0****MOTION CARRIED**

5. **Consider approving the Final Re-Plat for SV Hotels, a replat of Lot 3, Block 1, West End Pointe Addition, Phase II, Section 4, City of Yukon, Canadian County, Oklahoma (1609 West End Pointe), as recommended by the Planning Commission**

The motion to approve the Final Re-Plat for SV Hotels, a replat of Lot 3, Block 1, West End Pointe Addition, Phase II, Section 4, City of Yukon, Canadian County, Oklahoma (1609 West End Pointe), as recommended by the Planning Commission, was made by Council Member Yanda and seconded by Council Member Selby.

**The vote:**

**AYES: Yanda, Cacini, Selby, Wootton, McEachern**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

- 6. Consider approving Amendment No. 1 for Change Order No. 1, for the Taylor Park Restroom and Community Center Kitchen remodel and Veterans Museum Remodel Projects, in the credit amount of \$20,000.00, for project allowance money not used, as recommended by the City Engineer**

The motion to approve Amendment No. 1 for Change Order No. 1, for the Taylor Park Restroom and Community Center Kitchen remodel and Veterans Museum Remodel Projects, in the credit amount of \$20,000.00, for project allowance money not used, as recommended by the City Engineer, was made by Council Member Selby and seconded by Council Member Yanda.

**The vote:**

**AYES: Cacini, Wootton, Yanda, McEachern, Selby**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

- 7. Consider accepting the Taylor Park Restroom and Community Center Kitchen Remodel and Veterans Museum Remodel Projects and placing the Maintenance Bond into effect, as recommended by the City Engineer**

The motion to accept the Taylor Park Restroom and Community Center Kitchen Remodel and Veterans Museum Remodel Projects and placing the Maintenance Bond into effect, as recommended by the City Engineer, was made by Council Member Cacini and seconded by Council Member Selby.

**The vote:**

**AYES: Selby, Wootton, McEachern, Yanda, Cacini**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

- 8. Consider approving and authorizing the City Manager to execute the Utility Relocation Agreement with AT&T regarding the I-40 & Frisco Road Interchange Project, at an estimated cost of \$49,336.44, as recommended by the Development Services Director**

The motion to approve and authorize the City Manager to execute the Utility Relocation Agreement with AT&T regarding the I-40 & Frisco Road Interchange Project, at an estimated cost of \$49,336.44, as recommended by the Development Services Director, was made by Council Member Cacini and seconded by Council Member Selby.

**The vote:**

**AYES: Cacini, Yanda, McEachern, Wootton, Selby**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

9. **Consider authorizing the expenditure of funds to the City of Oklahoma City, in the amount of \$33,930.00, for the Capital Replacement Allocation Fee for FY 2020, as part of the Radio Usage Agreement approved by City Council on May 16, 2017, as recommended by the Information Technology Director**

The motion to authorize the expenditure of funds to the City of Oklahoma City, in the amount of \$33,930.00, for the Capital Replacement Allocation Fee for FY 2020, as part of the Radio Usage Agreement approved by City Council on May 16, 2017, as recommended by the Information Technology Director, was made by Council Member Yanda and seconded by Council Member Selby.

**The vote:**

**AYES: Yanda, McEachern, Cacini, Selby, Wootton**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

10. **Consider approving and entering into the Master Services Agreement and Managed Services Schedule with United Systems, for Information Technology services, at a monthly cost of \$3,581.64 and a one-time setup fee of \$2,000.00**

The motion to approve and enter into the Master Services Agreement and Managed Services Schedule with United Systems, for Information Technology services, at a monthly cost of \$3,581.64 and a one-time setup fee of \$2,000.00, was made by Council Member Cacini and seconded by Council Member Selby.

Ms. Kretchmar stated it is a 1 year term. Mr. Crosby stated other work has been done by this company for the City in the past.

**The vote:**

**AYES: Selby, Cacini, Wootton, Yanda, McEachern**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

11. **Consider approving the specifications and authorizing the City Clerk to solicit proposals for replacing the floor at Fire Station #2 (302 South 5<sup>th</sup> Street), as included in the current Capital Improvements budget**

The motion to approve the specifications and authorizing the City Clerk to solicit proposals for replacing the floor at Fire Station #2 (302 South 5<sup>th</sup> Street), as included in the current Capital Improvements budget, was made by Council Member Cacini and seconded by Council Member Selby.

Chief Vogt stated this will be a urethane coating to replace the current interior floor.

**The vote:**

**AYES: McEachern, Wootton, Yanda, Selby, Cacini**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

12. **Consider a motion to recess as Yukon City Council and convene into Executive Session, for discussion of the purchase or appraisal of real property, as provided for in 25 OS 2003, Section 307 (B) (3)**

The motion to recess as Yukon City Council and convene into Executive Session, for discussion of the purchase or appraisal of real property, as provided for in 25 OS 2003, Section 307 (B) (3), was made by Council Member Cacini and seconded by Council Member Wootton.

**The vote:**

**AYES: Cacini, Selby, McEachern, Yanda, Wootton**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**13. Consider a motion to adjourn from Executive Session and reconvene as Yukon City Council**

The motion to adjourn from Executive Session and reconvene as Yukon City Council, was made by Council Member Cacini and seconded by Council Member Yanda.

**The vote:**

**AYES: Yanda, Cacini, Selby, Wootton, McEachern**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

Mayor McEachern read the following statement: While in Executive Session, only the items on the agenda were discussed, no action was taken, and no votes were cast.

**14. New Business – No new business**

**15. Council Discussion**

**Council Member Yanda** had no discussion.

**Council Member Wootton** stated he has met the new teachers and is excited for the new school year.

**Council Member Cacini** thanked the Chamber of Commerce for their support and stated the Veterans will be at Gateway and in Norman coming up.

**Council Member Selby** thanked the transfer station workers on a great job and reminded everyone to be aware of the school zones.

**Mayor McEachern** seconded the reminder on school zones and gave an upcoming events recap.

**16. Adjournment**

  
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Doug Shivers, City Clerk

  
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Michael McEachern, Mayor

