

**Yukon City Council Minutes
August 1, 2017**

The Yukon City Council met in regular session on August 1, 2017 at 7:00 p.m. in the Council Chambers of the Centennial Building, 12 South Fifth Street, Yukon, Oklahoma.

The invocation was given by Pastor Tim Baer, Grace Church

The flag salute was given in unison.

ROLL CALL: (Present) Michael McEachern, Mayor
Richard Russell, Council Member
John Alberts, Council Member
Donna Yanda, Council Member
(Absent) Earline Smaistrla, Vice Mayor

OTHERS PRESENT:

Jim Crosby, City Manager	Doug Shivers, City Clerk
Tammy DeSpain, Assistant City Manager	Robbie Williams, Triad
Gary Cooper, IT Director	Mitchell Hort, Dev. Services Director
Gary Miller, City Attorney	Jenna Roberson, PIO
Arnold Adams, Public Works Director	Dana Deckard, Administration
John Corn, Police Chief	Cheryl Dunn, Purchasing Agent
Jason Beal, Deputy City Clerk	Cindi Shivers, HR Director
Shawn Vogt, Fire Chief	Kyle Trumbly, Deputy Fire Chief
Jerome Brown, IT	Myra Schmidt, Fire Dept.

Presentations and Proclamations

Mayor McEachern introduced newly appointed Fire Chief Shawn Vogt and Deputy Fire Chief Kyle Trumbly. Both men introduced their family and thanked city officials for the opportunity to serve the community.

Visitors

None

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

1A. YMA Consent Docket

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

The City Manager recommends a motion to approve:

B) The minutes of the regular meeting of July 18, 2017

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of July 18, 2017, was made by Trustee Russell and seconded by Trustee Alberts.

The vote:

AYES: Yanda, McEachern, Alberts, Russell,

NAYS: None

VOTE: 4-0

MOTION CARRIED

(Adjourn as YMA and Reconvene as Yukon City Council)

1. Consent Docket

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

The City Manager recommends a motion that will approve:

- A) The minutes of the regular meeting of July 18, 2017**
- B) Payment of material claims in the amount of \$634,194.24**
- C) Designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade**
- D) Setting the date for the next regular Council meeting for August 15, 2017, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.**

The motion to approve the Consent Docket, consisting of the minutes of the regular meeting of July 18, 2017; payment of material claims in the amount of \$634,194.24; designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade; setting the date for the next regular Council meeting for August 15, 2017, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St., was made by Council Member Yanda and seconded by Council Member Alberts.

The vote:

AYES: McEachern, Russell, Yanda, Alberts

NAYS: None

VOTE: 4-0

MOTION CARRIED

- ## 2. Reports of Boards, Commissions and City Officials – Mr. Crosby gave a report on the ambulance service. Samaritan EMS made 22 runs last Sunday, an unusually high number, and is maintaining a standard of 5-6 minute response times.

- ## 3. Performer Presentation by Frank Crawford, Crawford & Associates, P.C. (informational item only)

Frank Crawford, Crawford & Associates, P.C., presented the Performer, a condensed version of the audit on a 0-10 scale. All information in the Performer comes from the audit using 18 ratios. Overall, Yukon scored a 5.9, which would have been much lower in 2016 if not for the remarkable turnaround. The fund balance was at 8%, with 10% being the normal minimum. Regarding the Pension Plan, it is 81% funded, he would like to see it 90-95% funded. The City is paying 100% of their share; the shortfall is on the investment side. The Current Ratio indicates that the City had only \$0.90 of current assets for every \$1 of current liabilities, \$2 assets to \$1 liabilities is considered good. Mr. Crawford also went over the revenue/expense ratio for utilities as well as sales tax growth.

Mr. Alberts inquired about the availability of the report. Mr. Crosby said it would be available at City Hall as well as online.

In response to questions asked by Mr. Alberts regarding if the report is an industry standard, examples of other cities, pension contribution, assets, overall budget health, utility ratio, Mr. Crawford reported the following: The Performer uses industry benchmarks and has been adopted globally. Other cities compared to Yukon include: El Reno 7.4, Edmond 7.4 and Nichols Hills 7.3, with 6 to 7 being common in this area. Piedmont is the highest with an 8.6 while Puerto Rico is the lowest at 1.5 in 2015. The OMRF actuarial data determines contribution needs. The main reason for the decrease in the asset ratio was the simple fact spending exceeded earnings. The ratio should increase now that expenses match revenue. Regarding the overall

budget health, Mr. Crawford said continuing with the zero-based budget for a few years should result in ratios improving. The utilities commonly subsidize the General Fund. Mr. Crosby said the 123% is not a profit, it subsidizes Public Works.

Mayor McEachern inquired about the projection of the Performer. Mr. Crawford stated it should return to 6+ based on the financial history of Mr. Crosby's budgets. There does not appear to be anything stopping the recovery, but it won't happen in just a year. Mr. Crosby stated that reserves are up tremendously, but the sales tax was relatively flat last year.

- 4. Consider authorizing an expenditure of funds, not to exceed \$80,395.64, for the purchase of a Caterpillar Front End Loader from Warren Cat for the Sanitation Department, State Contract SW192, as recommended by the Public Works Director**

The motion to authorize an expenditure of funds, not to exceed \$80,395.64, for the purchase of a Caterpillar Front End Loader from Warren Cat for the Sanitation Department, State Contract SW192, as recommended by the Public Works Director, was made by Council Member Alberts and seconded by Council Member Yanda.

Mr. Crosby stated this will replace the skid steer. Mr. Adams said the current skid steer has failed. They received 4 quotes, this purchase is on state contract.

The vote:

AYES: Alberts, Yanda, Russell, McEachern

NAYS: None

VOTE: 4-0

MOTION CARRIED

- 5. Consider approving and authorizing an expenditure of funds, not to exceed \$35,450.98, for the annual Cisco Maintenance Agreement for hardware/software infrastructure to be paid to Presidio Networked Solutions, State Contract #ITSW1006C3170, as recommended by the Information Technology Director**

The motion to approve and authorize an expenditure of funds, not to exceed \$35,450.98, for the annual Cisco Maintenance Agreement for hardware/software infrastructure to be paid to Presidio Networked Solutions, State Contract #ITSW1006C3170, as recommended by the Information Technology Director, was made by Council Member Russell and seconded by Council Member Yanda.

The vote:

AYES: Russell, Alberts, McEachern, Yanda

NAYS: None

VOTE: 4-0

MOTION CARRIED

- 6. Consider approving Change Order No. 1 to the City of Yukon Public Works Department Maintenance Facility Project and Yukon Community Support Foundation Storage Facility, to increase the thickness of the concrete floor slab of the Community Support Foundation Storage Facility, in the amount not to exceed \$6,335.50, as recommended by the City Engineer**

Mr. Williams stated this would increase the floor thickness from 5" to 7". This would allow more options for future use.

The motion to approve Change Order No. 1 to the City of Yukon Public Works Department Maintenance Facility Project and Yukon Community Support Foundation Storage Facility, to increase the thickness of the concrete floor slab of the Community Support Foundation Storage Facility, in the amount not to exceed \$6,335.50, as recommended by the City Engineer, was made by Council Member Yanda and seconded by Council Member Alberts.

The vote:

AYES: McEachern, Yanda, Alberts, Russell

NAYS: None

VOTE: 4-0

MOTION CARRIED

7. **Consider a motion to recess as the Yukon City Council and convene into Executive Session, for confidential communications with representatives of McAfee & Taft concerning pending and potential litigation regarding certain individuals and businesses, as provided for in 25 OS 2003, Section 307(B)(4)**

The motion to recess as the Yukon City Council and convene into Executive Session, for confidential communications with representatives of McAfee & Taft concerning pending and potential litigation regarding certain individuals and businesses, as provided for in 25 OS 2003, Section 307(B)(4), was made by Council Member Russell and seconded by Council Member Yanda.

The vote:

AYES: Alberts, Russell, Yanda, McEachern

NAYS: None

VOTE: 4-0

MOTION CARRIED

8. **Consider a motion to adjourn from Executive Session and reconvene as Yukon City Council**

The motion to adjourn from Executive Session and reconvene as Yukon City Council, was made by Council Member Russell and seconded by Council Member Yanda.

The vote:

AYES: Yanda, Alberts, McEachern, Russell

NAYS: None

VOTE: 4-0

MOTION CARRIED

Mayor McEachern read the following statement: While in Executive Session, only the items on the agenda were discussed, no action was taken, and no votes were cast.

9. **New Business** – No new business

10. **Council Discussion**

Mayor McEachern gave a recap of upcoming events in Yukon.

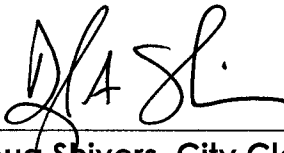
Council Member Yanda thanked Chief Jones and congratulated the new Fire Chief and Deputy Chief.

Council Member Russell thanked the new Chief and Deputy Chief as well as Kevin Jones.

Council Member Alberts thanked Chief Jones for all his hard work and welcomed the new Fire Chief and Deputy Chief. He attended the ribbon cutting for the new restroom at Ranchwood Park. He said it is a nice facility and a good example of working together.

Mayor McEachern congratulated and thanked Chief Jones and the new Fire and Deputy Fire Chiefs, all are a great group of people. He appreciates the efforts at Ranchwood Park.

11. Adjournment



Doug Shivers, City Clerk


Michael, McEachern, Mayor