

**Yukon City Council Minutes
July 17, 2018**

The Yukon City Council met in regular session on July 17, 2018 at 7:00 p.m. in the Council Chambers of the Centennial Building, 12 South Fifth Street, Yukon, Oklahoma.

The invocation was given by Pastor Ron Rasmussen, Christ Church Yukon

The flag salute was given in unison.

ROLL CALL: (Present) Michael McEachern, Mayor
 Earline Smaistrla, Vice Mayor
 Donna Yanda, Council Member
 Rick Cacini, Council Member
 Shelli Selby, Council Member

OTHERS PRESENT:

Jim Crosby, City Manager	Doug Shivers, City Clerk
Tammy Kretchmar, Assistant City Manager	Mitchell Hort, Dev. Services Director
Philip Merry, City Treasurer	Robbie Williams, Triad
Arnold Adams, Public Works Director	Gary Miller, City Attorney
Gary Cooper, IT Director	John Corn, Police Chief
Jeff Deckard, Asst. Public Works Director	Jason Beal, Deputy City Clerk
Jerome Brown, IT	

Presentations and Proclamations

Recognition of Service: Russell Kline, Board of Adjustment - Postponed

Visitors

None

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

1A. YMA Consent Docket

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

The City Manager recommends a motion to approve:

- A) The minutes of the regular meeting of July 2, 2018**
- B) Payment of material claims in the amount of \$567,413.20**

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of July 2, 2018; payment of material claims in the amount of \$567,413.20, was made by Trustee Yanda and seconded by Trustee Selby.

The vote:

AYES: Cacini, Yanda, McEachern, Smaistrla, Selby

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 2A. Consider authorizing the Expenditure of Funds, not to exceed \$93,445.00, to be paid to Brewer Construction Oklahoma, LLC, for improving parking and drives at Taylor Park, to be paid from the 2017 Revenue Note, as part of the 2017 Concrete and Asphalt Paving, Drainage, Water and Sewer Project contract, as recommended by the Assistant Public Works Director**

The motion to authorize the Expenditure of Funds, not to exceed \$93,445.00, to be paid to Brewer Construction Oklahoma, LLC, for improving parking and drives at Taylor Park, to be paid from the 2017 Revenue Note, as part of the 2017 Concrete and Asphalt Paving, Drainage, Water and Sewer Project contract, as recommended by the Assistant Public Works Director, was made by Trustee Cacini and seconded by Trustee Yanda.

The vote:

AYES: McEachern, Smaistrila, Cacini, Selby, Yanda

NAYS: None

VOTE: 5-0

MOTION CARRIED

(Adjourn as YMA and Reconvene as Yukon City Council)

1. Consent Docket

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

The City Manager recommends a motion that will approve:

- A) The minutes of the regular meeting of July 2, 2018**
- B) The minutes of the special meeting of June 29, 2018**
- C) Payment of material claims in the amount of \$854,095.75**
- D) Designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade**
- E) The re-appointment of David Goodwin to the board of the Spanish Cove Housing Authority, for the term for Office #5 expiring May 31, 2024, as recommended by the Nominating Committee**
- F) The renewal of the existing Contract with the Yukon Public School District to provide School Resource Officers at the High School and Middle School, for the term of July 1, 2018 to June 30, 2019, for the sum of \$150,000.00**
- G) Setting the date for the next regular Council meeting for August 7, 2018, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.**

The motion to approve the Consent Docket, consisting of the minutes of the regular meeting of July 2, 2018; the minutes of the special meeting of June 29, 2018; payment of material claims in the amount of \$854,095.75; designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade; the re-appointment of David Goodwin to the board of the Spanish Cove Housing Authority, for the term for Office #5 expiring May 31, 2024, as recommended by the Nominating Committee; the renewal of the existing Contract with the Yukon Public School District to provide School Resource Officers at the High School and Middle School, for the term of July 1, 2018 to June 30, 2019, for the sum of \$150,000.00; setting the date for the next regular Council meeting for August 7, 2018, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St., was made by Council Member Smaistrila and seconded by Council Member Selby.

Council Member Cacini asked about items for sale on the surplus list. Mr. Cooper stated items on the list will be sold on the Public Surplus website (www.publicsurplus.com); the auction link is on the city website.

The vote:

AYES: Selby, Cacini, Yanda, McEachern, Smaistrla

NAYS: None

VOTE: 5-0

MOTION CARRIED

2. **Reports of Boards, Commissions and City Officials** – No report given.

3. **Consider approving a Budget Amendment for Fiscal Year 2019**

The motion to approve a Budget Amendment for Fiscal Year 2019, was made by Council Member Cacini and seconded by Council Member Yanda.

Mr. Crosby stated this item is related to the Police Avatar robot grant expenditure approved at the last meeting.

The vote:

AYES: Smaistrla, Cacini, Yanda, Selby, McEachern

NAYS: None

VOTE: 5-0

MOTION CARRIED

4. **Consider approving the Software Agreement and Statement of Work with CivicGov, for Human Resources software (CivicHR) and the expenditure of funds for the initial year of \$5,995.00, as recommended by the Information Technology Director**

The motion to approve the Software Agreement and Statement of Work with CivicGov, for Human Resources software (CivicHR) and the expenditure of funds for the initial year of \$5,995.00, as recommended by the Information Technology Director, was made by Council Member Cacini and seconded by Council Member Smaistrla.

Mr. Cooper explained in detail the use of the software module. Mayor McEachern asked if the software is controlled by the HR department, Mr. Cooper stated HR controls the software and can send applications to each department director.

The vote:

AYES: Yanda, Selby, McEachern, Smaistrla, Cacini

NAYS: None

VOTE: 5-0

MOTION CARRIED

5. **Consider approving the Web Services – Hosted Application Agreement with Tyler Technologies, for an online payment module for Utility Billing and Municipal Court, and the expenditure of funds for the initial year of \$6,573.00, as recommended by the Information Technology Director**

The motion to approve the Web Services – Hosted Application Agreement with Tyler Technologies, for an online payment module for Utility Billing and Municipal Court, and the expenditure of funds for the initial year of \$6,573.00, as recommended by the Information Technology Director, was made by Council Member Selby and seconded by Council Member Yanda.

Mr. Cooper explained in detail the use of the payment module. Council Member Selby asked if it will let customers check consumption, Mr. Cooper stated yes. Council Member Yanda asked if those not using it for online payments can log in, Mr. Cooper stated yes. Mayor McEachern asked about IVR and security. Mr. Cooper stated the city is not purchasing the IVR option and the security is controlled by Tyler Technologies who host from their server. Mr. Crosby stated this will not change billing, only adds additional options, in response to Council Member Cacini.

The vote:

AYES: Smaistrila, Selby, Yanda, Cacini, McEachern

NAYS: None

VOTE: 5-0

MOTION CARRIED

6. **Consider awarding the bid for 2018 Copier Services to Superior Office Systems, and approving the Rental Agreement, at a rate of \$1,071.00 per month plus page-per-copy cost, as recommended by the Information Technology Director**

The motion to approve the bid for 2018 Copier Services to Superior Office Systems, and approving the Rental Agreement, at a rate of \$1,071.00 per month plus page-per-copy cost, as recommended by the Information Technology Director, was made by Council Member Selby and seconded by Council Member Smaistrila.

Mr. Cooper explained in detail his choice to select Superior Office Systems, stating the deciding factor was the guarantee that the current machines can print to the specifications needed for marketing material. The other bids may carry unknown additional costs to match printing guidelines for color. Mayor McEachern held discussion on the item and confirmed with Mr. Cooper and Mr. Miller that it was staff's recommendation to choose the vendor because they are the best lowest bid.

The vote:

AYES: Selby, Smaistrila, McEachern, Yanda, Cacini

NAYS: None

VOTE: 5-0

MOTION CARRIED

7. **Consider approving Ordinance No. 1357, that the Code of Ordinances, City of Yukon, Oklahoma is hereby amended as to Section 74-10 which said section reads as follows: carrying concealed weapons on city property**

The motion to approve Ordinance No. 1357, that the Code of Ordinances, City of Yukon, Oklahoma is hereby amended as to Section 74-10 which said section reads as follows: carrying concealed weapons on city property, was made by Council Member Cacini and seconded by Council Member Yanda.

Mr. Miller stated this amends the ordinance to reflect State Statute. Mayor McEachern asked about enforcement, Mr. Corn stated there will be no change.

The vote:

AYES: Yanda, McEachern, Cacini, Selby, Smaistrila

NAYS: None

VOTE: 5-0

MOTION CARRIED

7a. Consider approving the Emergency Clause of Ordinance No. 1357

The motion to approve the Emergency Clause of Ordinance No. 1357, was made by Council Member Cacini and seconded by Council Member Selby.

The vote:

AYES: McEachern, Smaistrla, Yanda, Cacini, Selby

NAYS: None

VOTE: 5-0

MOTION CARRIED

8. Consider approving a Professional Services Agreement between the City of Yukon and the Center for Economic Development Law, for Legal Consulting Services, regarding the Amendment of the Frisco Road Economic Development Project Plan, as recommended by the Yukon Economic Development Authority (YEDA)

The motion to approve the Emergency Clause of Ordinance No. 1357, was made by Council Member Yanda and seconded by Council Member Selby.

The vote:

AYES: Yanda, Smaistrla, Selby, Cacini, McEachern

NAYS: None

VOTE: 5-0

MOTION CARRIED

9. Consider authorizing the Expenditure of Funds, not to exceed \$27,532.00, to Sturdistell, for 8 row bleachers with powder coating for Taylor Park, to be paid from Sales Tax Capital Improvement Funds, as recommended by the Assistant Public Works Director

The motion to authorize the Expenditure of Funds, not to exceed \$27,532.00, to Sturdistell, for 8 row bleachers with powder coating for Taylor Park, to be paid from Sales Tax Capital Improvement Funds, as recommended by the Assistant Public Works Director, was made by Council Member Selby and seconded by Council Member Smaistrla.

Council Member Selby asked if the existing bleachers would be recycled. Mr. Crosby stated the existing bleachers that are safe would be moved to the visitor's side and the remaining unusable bleachers would be recycled.

The vote:

AYES: Cacini, Smaistrla, McEachern, Selby, Yanda

NAYS: None

VOTE: 5-0

MOTION CARRIED

10. New Business – No new business

11. Council Discussion

Council Member Yanda thanked all the city staff and volunteers for an awesome Freedom Fest. She congratulated David Goodwin on his re-appointment to Spanish Cove.

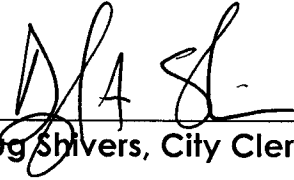
Council Member Smaistrla had no discussion.

Council Member Cacini appreciated the opportunity to give the invocation at the Veteran's Tribute.

Council Member Selby thanked everyone for a great Freedom Fest event.

Mayor McEachern congratulated David Goodwin and announced that Vicki Davis is the new Main Street Director. The Mayor gave an upcoming events recap.

12. Adjournment



Doug Shivers, City Clerk



Michael McEachern, Mayor

