

**Yukon City Council Minutes
July 7, 2015**

The Yukon City Council met in regular session July 7, 2015 at 7:00 p.m. in the Council Chambers of the Centennial Building, 12 South Fifth Street, Yukon, Oklahoma.

The invocation was given by Pastor Keith Spaulding, West Point Christian Church
The flag salute was given in unison.

ROLL CALL: (Present) John Alberts, Mayor
 Richard Russell, Vice Mayor
 Michael McEachern, Council Member
 Earline Smaistrla, Council Member
 Donna Yanda, Council Member

OTHERS PRESENT:

Grayson Bottom, City Manager	Doug Shivers, City Clerk
Mike Segler, City Attorney	Robbie Williams, City Engineer
Tammy DeSpain, Assistant City Manager	Kevin Jones, Fire Chief
Arnold Adams, Public Works Director	John Corn, Police Chief
Jerome Brown, Information Technology	Sara Schieman, Librarian
Candy Schwarz, Court Clerk	Bill Stover, Sanitation Director
Larry Mitchell, Economic Dev. Dir.	Jenna Roberson, PIO

Presentations and Proclamations

Rex Van Meter thanked the City on behalf of Integris for support of expansion. The additions are a great benefit. He then read and presented a plaque to Grayson Bottom, City Manager.

Visitors

Rick Cacini, 1124 Landmark, thanked the City and community for their support on July 3 & 4, as well as their continuing support. The Veterans Museum will be hosting coffee this Friday, July 10 and their second anniversary in existence will be July 25.

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

1A. YMA Consent Docket

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

The City Manager recommends a motion to approve:

- A) The minutes of the regular meeting of June 16, 2015**
- B) Payment of material claims in the amount of \$478,712.06**

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of June 16, 2015; and payment of material claims in the amount of \$478,712.06, was made by Trustee McEachern and seconded by Trustee Russell.

The vote:**AYES: Yanda, McEachern, Alberts, Russell, Smaistrla****NAYS: None****VOTE: 5-0****MOTION CARRIED**

(Adjourn as YMA and Reconvene as Yukon City Council)

1. Consent Docket

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

The City Manager recommends a motion that will approve:

- A) The minutes of the regular meeting of June 16, 2015**
- B) The minutes of the special meeting of June 30, 2015**
- C) Payment of material claims in the amount of \$547,029.71**
- D) Designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade**
- E) The renewal of the existing Interlocal Governmental Cooperation Agreement with the Canadian County Sheriff's Office, providing use of the County Jail, for the term of July 1, 2015 to June 30, 2016, at a rate of \$40.00 per day per prisoner**
- F) The renewal of the existing Interlocal Governmental Cooperation Agreement with the Canadian County Sheriff's Office, Deputizing Yukon Police Officers, for the term of July 1, 2015 through June 30, 2016, as approved by the State Attorney General**
- G) Accepting Oklahoma Department of Environmental Quality Permit No. WL000009150147 for the construction of approximately 660 linear feet of twelve (12) inch water lines and appurtenances to serve the City of Yukon Bounce Academy Gymnasium Water Line Extension Project, Canadian County, Oklahoma**
- H) The appointment of Dr. Athena Friese to the board of the Spanish Cove Housing Authority, for a six year term of Office #2 expiring May 31, 2021, as recommended by the Nominating Committee**
- I) The renewal of the existing Professional Services Agreement between the Yukon Economic Development Authority and Butzer Architects and Urbanism, LLC, for Master Planning Services for the Frisco Road Economic Development Project Plan, for the term of July 1, 2015 through June 30, 2016, as recommended by Yukon Economic Development Authority**
- J) The renewal of the existing Inter-Governmental Agreement with the City of Oklahoma City, for a Regional Household Hazardous Waste Collection and Management Project for the term of July 1, 2015 thru June 30, 2016**
- K) Setting the date for the next regular Council meeting for July 21, 2015, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.**

The motion to approve the Consent Docket, consisting of the approval of the minutes of the regular meeting of June 16, 2015; The minutes of the special meeting of June 30, 2015; Payment of material claims in the amount of \$547,029.71; Designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade; The renewal of the existing Interlocal Governmental Cooperation Agreement with the Canadian County Sheriff's Office, providing use of the County Jail, for the term of July 1, 2015 to June 30, 2016, at a rate of \$40.00 per day per prisoner; The renewal of the existing Interlocal Governmental Cooperation Agreement with the Canadian County Sheriff's Office, Deputizing Yukon Police Officers, for the term of July 1, 2015 through June 30, 2016, as approved by the State Attorney General; Accepting Oklahoma Department of Environmental Quality Permit

No. WL000009150147 for the construction of approximately 660 linear feet of twelve (12) inch water lines and appurtenances to serve the City of Yukon Bounce Academy Gymnasium Water Line Extension Project, Canadian County, Oklahoma; The appointment of Dr. Athena Friese to the board of the Spanish Cove Housing Authority, for a six year term of Office #2 expiring May 31, 2021, as recommended by the Nominating Committee; The renewal of the existing Professional Services Agreement between the Yukon Economic Development Authority and Butzer Architects and Urbanism, LLC, for Master Planning Services for the Frisco Road Economic Development Project Plan, for the term of July 1, 2015 through June 30, 2016, as recommended by Yukon Economic Development Authority; The renewal of the existing Inter-Governmental Agreement with the City of Oklahoma City, for a Regional Household Hazardous Waste Collection and Management Project for the term of July 1, 2015 thru June 30, 2016; and Setting the date for the next regular Council meeting for July 21, 2015, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St., was made by Council Member Russell and seconded by Council Member Yanda.

The vote:**AYES: Russell, Alberts, Yanda, Smaistrila, McEchearn****NAYS: None****VOTE: 5-0****MOTION CARRIED**

2. **Consider approving an expenditure of funds, in an amount not to exceed \$40,135.00, to purchase VHF mobile radio systems for the Fire Trucks, and accepting the Oklahoma Homeland Security reimbursement Grant (#550.024) in the sum of \$40,135.00, as requested by the Fire Chief**

The motion to approve an expenditure of funds, in an amount not to exceed \$40,135.00, to purchase VHF mobile radio systems for the Fire Trucks, and accepting the Oklahoma Homeland Security reimbursement Grant (#550.024) in the sum of \$40,135.00, as requested by the Fire Chief, was made by Council Member McEachern and seconded by Council Member Smaistrila.

The vote:**AYES: Alberts, Yanda, McEachern, Smaistrila, Russell****NAYS: None****VOTE: 5-0****MOTION CARRIED**

3. **Consider approving Ordinance No. 1321, an Ordinance providing for a Fee to defray costs of collecting Delinquent Fines, Fees, Court Costs, and Mandatory State Fees pursuant to 11 Oklahoma Statute §22-138; and Declaring an Emergency**

The motion to approve Ordinance No. 1321, an Ordinance providing for a Fee to defray costs of collecting Delinquent Fines, Fees, Court Costs, and Mandatory State Fees pursuant to 11 Oklahoma Statute §22-138; and Declaring an Emergency, was made by Council Member Russell and seconded by Council Member Yanda.

Council Member Russell asked what triggers this. Mr. Bottom stated doing nothing, ignoring court orders, not paying their fines and fees and being very delinquent. Fee is placed on bond only after many months of not honoring their original obligation. Mr. Segler stated this is to reimburse the City for the contingent fee, 25%. Council Member Yanda asked what if the City collects the money. Mr. Segler stated there is no fee. Council Member McEachern asked if it was one time fee or progressive. Mr. Bottom stated fine was already assessed; this fee offsets the 25% collection fee. Debt is eventually written off as bad debt when uncollectable. Mayor Alberts asked about process. Mr. Bottom stated four month average. Mayor Alberts asked about the steps. Candy Schwarz explained court proceedings and steps. If arrest is made, fee is not assessed. It is assessed only if collection agency collects money.

The vote:

AYES: McEachern, Alberts, Russell, Smaistrila, Yanda

NAYS: None

VOTE: 5-0

MOTION CARRIED

3a. Consider approving the Emergency Clause of Ordinance No. 1321

The motion to approve the Emergency Clause of Ordinance No. 1321, was made by Council Member Smaistrila and seconded by Council Member Russell.

The vote:

AYES: Russell, Yanda, McEachern, Alberts, Smaistrila

NAYS: None

VOTE: 5-0

MOTION CARRIED

4. Consider accepting the 2014 Wastewater Treatment Plant Rehabilitation and Improvements project and placing the Maintenance Bond into effect, as recommended by the City Engineer

The motion to accept the 2014 Wastewater Treatment Plant Rehabilitation and Improvements project and placing the Maintenance Bond into effect, as recommended by the City Engineer, was made by Council Member Yanda and seconded by Council Member McEachern.

Council Member McEachern asked how much will we do. Mr. Bottom stated project is complete. This is to place Maintenance Bond into effect.

The vote:

AYES: Smaistrila, Russell, Alberts, Yanda, McEachern

NAYS: None

VOTE: 5-0

MOTION CARRIED

5. Consider approving the Citizen Participation Plan for the 2015 Community Development Block Grant Application

The motion to approve the Citizen Participation Plan for the 2015 Community Development Block Grant Application was made by Council Member McEachern and seconded by Council Member Russell.

The vote:

AYES: Yanda, Smaistrila, McEachern, Russell, Alberts

NAYS: None

VOTE: 5-0

MOTION CARRIED

6. Consider approving the Statement of Needs for the 2015 Community Development Block Grant Application

The motion to approve the Statement of Needs for the 2015 Community Development Block Grant Application was made by Council Member McEachern and seconded by Council Member Yanda.

The vote:

AYES: McEachern, Yanda, Alberts, Russell, Smaistrla

NAYS: None

VOTE: 5-0

MOTION CARRIED

7. Consider approving Resolution No. 2015 -11, a Resolution allocating \$94,077.00 as a match for a Community Development Block Grant of \$94,077.00 for installation and repair of infrastructure; and authorizing execution of documents necessary to the transaction.

The motion approving Resolution No. 2015 -11, a Resolution allocating \$94,077.00 as a match for a Community Development Block Grant of \$94,077.00 for installation and repair of infrastructure; and authorizing execution of documents necessary to the transaction, was made by Council Member McEachern and seconded by Council Member Russell.

The vote:

AYES: Alberts, Smaistrla, Russell, McEachern, Yanda

NAYS: None

VOTE: 5-0

MOTION CARRIED

8. Consider approving Resolution No. 2015 -12, a Resolution accepting the 2014 CDBG application with the Oklahoma Department of Commerce and accepting matching funds for \$94,077.00 for the "Small Cities Community Development Block Grant" program

The motion to approve Resolution No. 2015 -12, a Resolution accepting the 2014 CDBG application with the Oklahoma Department of Commerce and accepting matching funds for \$94,077.00 for the "Small Cities Community Development Block Grant" program, was made by Council Member McEachern and seconded by Council Member Smaistrla.

The vote:

AYES: Russell, Yanda, McEachern, Smaistrla, Alberts

NAYS: None

VOTE: 5-0

MOTION CARRIED

9. City Manager's Report – Information items only
A. Events Report

Mr. Bottom stated the fourth of July weekend was very eventful. Pleased we were joined by Senator Lankford. There were numerous compliments on event. Mr. Bottom gave list of upcoming concerts in the park. The Library has experienced a high count in patrons this summer. The reading programs are going great. Congratulations to Sara. The roofing is on-going; a lot of permits have been issued and are still being issued.

10. New Business - None

11. Council Discussion

Council Member Smaistrila stated Core Country will be performing at the concert in the Park this week. YNB will be giving away prizes in celebration of being 103 years old.

Council Member Yanda thanked Sara Schieman for what she does with the Library, she is appreciated.

Council Member McEachern thanked Rex and Sara. Roofing permits are not over based on phone calls from New York and Kansas. Make sure your roofer is licensed and permitted. Congrats to the bank.

Council Member Russell congratulated Library staff. Thanked all the City staff that was involved with the fourth of July.

Mayor Alberts congratulated Sara. He had a big day on the fourth. He and his son received 1st place in the sand castle contest. He was able to judge the car show and BBQ contest. BBQ was excellent and he was able to take home left overs. Thanks to staff for hard work, uneventful for Police and Fire. Thanks to community for good behavior. It was nice of Senator Lankford to come by and visit. And most of all, thank you to the Veterans, you are the reason we can celebrate.

12. Consider a motion to recess as Yukon City Council and convene into Executive Session, for discussing the employment of the City Manager, as provided for in 25 OS 2003, Section 307 (B) (1)

The motion to recess as Yukon City Council and convene into Executive Session, for discussing the employment of the City Manager, as provided for in 25 OS 2003, Section 307 (B) (1), was made by Council Member McEachern and seconded by Council Member Russell.

The vote:

AYES: Alberts, Smaistrila, Yanda, Russell, McEachern

NAYS: None

VOTE: 5-0

MOTION CARRIED

13. Consider a motion to adjourn from Executive Session and reconvene as Yukon City Council

The motion to adjourn from Executive Session and reconvene as Yukon City Council, was made by Council Member McEachern and seconded by Council Member Yanda.

The vote:

AYES: Smaistrila, Alberts, McEachern, Russell, Yanda

NAYS: None

VOTE: 5-0

MOTION CARRIED

Mayor Alberts then read the minutes of the Executive Session, "While in Executive Session, only the items on the agenda were discussed, no action was taken, and no votes were cast."

14. Consider a motion to amend the City Manager's employment contract

The motion to amend the City Manager's employment contract, was made by Council Member Russell and seconded by Council Member McEachern.

The vote:
AYES: Alberts, McEachern, Russell, Yanda, Smaistrila
NAYS: None
VOTE: 5-0
MOTION CARRIED

15. Adjournment



Doug Shivers, City Clerk



John Alberts, Mayor

