

**Yukon City Council Minutes  
July 6, 2017**

The Yukon City Council met in regular session on July 6, 2017 at 7:00 p.m. in the Council Chambers of the Centennial Building, 12 South Fifth Street, Yukon, Oklahoma.

The invocation was given by Council Member Alberts

The flag salute was given in unison.

ROLL CALL: (Present) Michael McEachern, Mayor  
Earline Smaistrla, Vice Mayor  
Donna Yanda, Council Member  
John Alberts, Council Member  
(Absent) Richard Russell, Council Member

**OTHERS PRESENT:**

Jim Crosby, City Manager	Doug Shivers, City Clerk
Tammy DeSpain, Assistant City Manager	Robbie Williams, Triad
Philip Merry, City Treasurer	Cindi Shivers, HR Director
Gary Cooper, IT Director	Mitchell Hort, Dev. Services Director
Gary Miller, City Attorney	Jan Scott, Parks & Recreation Director
Jenna Roberson, PIO	

<b>Public Hearing to Receive Input from the Public Regarding the Proposed 2017 CDBG program – No public input was received.</b>
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**Presentations and Proclamations**

Mayor McEachern presented the proclamation for "Parks & Recreation Month" to Jan Scott. Ms. Scott thanked the community for their support.

**Visitors**

None

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

**1A. YMA Consent Docket**

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

**The City Manager recommends a motion to approve:**

**A) The minutes of the regular meeting of June 20, 2017**

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of June 20, 2017, was made by Trustee Yanda and seconded by Trustee Smaistrla.

**The vote:**

**AYES: Smaistrla, Yanda, McEachern, Alberts**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**

**2A. Consider entering into an Agreement for Bond Counsel Services with The Public Finance Law Group PLLC and Williams, Box, Forshee & Bullard, P.C., for professional and legal services regarding the issuance of the Sales Tax Revenue Note, Series 2017**

The motion to enter into an Agreement for Bond Counsel Services with The Public Finance Law Group PLLC and Williams, Box, Forshee & Bullard, P.C., for professional and legal services regarding the issuance of the Sales Tax Revenue Note, Series 2017, was made by Trustee Alberts and seconded by Trustee Smaistrila.

**The vote:**

**AYES: Alberts, McEachern, Yanda, Smaistrila**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**

**3A. Consider entering into an Engagement Letter with BOK Financial Securities, Inc., for professional financial advisory services regarding financial matters including the issuance and term of new debt, primarily bonds or notes**

The motion to enter into an Engagement Letter with BOK Financial Securities, Inc., for professional financial advisory services regarding financial matters including the issuance and term of new debt, primarily bonds or notes, was made by Trustee Smaistrila and seconded by Trustee Yanda.

**The vote:**

**AYES: Smaistrila, McEachern, Yanda, Alberts**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**

**4A. Consider entering into an Engagement Letter with HBC CPAs and Advisors to prepare the audit for the fiscal year ending June 30, 2017, at an approximate cost of \$26,400.00**

The motion to enter into an Engagement Letter with HBC CPAs and Advisors to prepare the audit for the fiscal year ending June 30, 2017, at an approximate cost of \$26,400.00, was made by Trustee Alberts and seconded by Trustee Smaistrila.

**The vote:**

**AYES: Alberts, Smaistrila, Yanda, McEachern**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**

(Adjourn as YMA and Reconvene as Yukon City Council)

**1. Consent Docket**

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

**The City Manager recommends a motion that will approve:**

**A) The minutes of the regular meeting of June 20, 2017**

**B) Payment of material claims in the amount of \$756,510.69**

Consent Docket continued on next page

- C) Designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade
- D) Acceptance of the revised Personnel Manual
- E) The renewal of the existing Yukon Sharing Ministry, Inc. Agreement, for the term of July 1, 2017 through June 30, 2018, in the amount of \$325.00
- F) The renewal of the Sister Cities International Agreement, for the term of July 1, 2017 through June 30, 2018, in the amount of \$425.00
- G) The renewal of the existing Compassionate Hands, Inc. Agreement, for the term of July 1, 2017 through June 30, 2018, in the monthly amount of \$1,000.00
- H) The renewal of the existing Youth and Family Services Agreement, for the term of July 1, 2017 through June 30, 2018, in the quarterly amount of \$3,750.00
- I) The renewal of the Agreement for Services between the City of Yukon and Yukon Chamber of Commerce, for the term of July 1, 2017 through June 30, 2018 at a cost of \$2,500 per month
- J) The renewal of the Agreement for Services between the City of Yukon and Oklahoma Czechs, Inc., for the term of July 1, 2017 through June 30, 2018, at a cost of \$1,455.00
- K) The renewal of the Agreement for Services between the City of Yukon and Chisholm Trail Historical Preservation Society, Inc., for the term of July 1, 2017 through June 30, 2018, with services and materials to be provided by the City during the Easter on the Prairie event
- L) The renewal of the Agreement for Services between the City of Yukon and Chisholm Trail Historical Preservation Society, Inc., for the term of July 1, 2017 through June 30, 2018, with services and materials to be provided by the City during the Chisholm Trail Festival
- M) The renewal of the Agreement for Services between the City of Yukon and Project Graduation for the term of July 1, 2017 through June 30, 2018, for the amount of \$250.00, upon proper application
- N) Setting the date for the next regular Council meeting for July 18, 2017, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.

The motion to approve the Consent Docket, consisting of the minutes of the regular meeting of June 20, 2017; payment of material claims in the amount of \$756,510.69; designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade; acceptance of the revised Personnel Manual; the renewal of the existing Yukon Sharing Ministry, Inc. Agreement, for the term of July 1, 2017 through June 30, 2018, in the amount of \$325.00; the renewal of the Sister Cities International Agreement, for the term of July 1, 2017 through June 30, 2018, in the amount of \$425.00; the renewal of the existing Compassionate Hands, Inc. Agreement, for the term of July 1, 2017 through June 30, 2018, in the monthly amount of \$1,000.00; the renewal of the existing Youth and Family Services Agreement, for the term of July 1, 2017 through June 30, 2018, in the quarterly amount of \$3,750.00; the renewal of the Agreement for Services between the City of Yukon and Yukon Chamber of Commerce, for the term of July 1, 2017 through June 30, 2018 at a cost of \$2,500 per month; the renewal of the Agreement for Services between the City of Yukon and Oklahoma Czechs, Inc., for the term of July 1, 2017 through June 30, 2018, at a cost of \$1,455.00; the renewal of the Agreement for Services between the City of Yukon and Chisholm Trail Historical Preservation Society, Inc., for the term of July 1, 2017 through June 30, 2018, with services and materials to be provided by the City during the Easter on the Prairie event; the renewal of the Agreement for Services between the City of Yukon and Chisholm Trail Historical Preservation Society, Inc., for the term of July 1, 2017 through June 30, 2018, with services and materials to be provided by the City during the Chisholm Trail Festival; the renewal of the Agreement for Services between the City of Yukon and Project Graduation for the term of July 1, 2017 through June 30, 2018, for the amount of \$250.00, upon proper application; setting the date for the next regular Council meeting for July 18, 2017, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St., was made by Council Member Alberts and seconded by Council Member Yanda.

Mr. Alberts confirmed the amounts are in the budget. Mr. Crosby said they are.

**The vote:**

**AYES: McEachern, Alberts, Yanda, Smaistrla**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**

2. **Reports of Boards, Commissions and City Officials** – Mr. Crosby stated that 4<sup>th</sup> of July was wonderful. There will be a free fireworks show with Irv Wagner on Labor Day weekend, likely on Sunday.

3. **Consider approving Resolution No. 2017-10, a Resolution of the Yukon City Council establishing the Nine-One-One Emergency Telephone Service Fee for the calendar year 2018**

The motion to approve Resolution No. 2017-10, a Resolution of the Yukon City Council establishing the Nine-One-One Emergency Telephone Service Fee for the calendar year 2018, was made by Council Member Yanda and seconded by Council Member Smaistrla.

**The vote:**

**AYES: Yanda, Smaistrla, McEachern, Alberts**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**

4. **Consider entering into an Agreement for Bond Counsel Services with The Public Finance Law Group PLLC and Williams, Box, Forshee & Bullard, P.C., for professional and legal services regarding the issuance of the Sales Tax Revenue Note, Series 2017**

The motion to enter into an Agreement for Bond Counsel Services with The Public Finance Law Group PLLC and Williams, Box, Forshee & Bullard, P.C., for professional and legal services regarding the issuance of the Sales Tax Revenue Note, Series 2017, was made by Council Member Alberts and seconded by Council Member Smaistrla.

**The vote:**

**AYES: Smaistrla, Alberts, McEachern, Yanda**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**

5. **Consider entering into an Engagement Letter with BOK Financial Securities, Inc., for professional financial advisory services regarding financial matters including the issuance and term of new debt, primarily bonds or notes**

The motion to enter into an Engagement Letter with BOK Financial Securities, Inc., for professional financial advisory services regarding financial matters including the issuance and term of new debt, primarily bonds or notes, was made by Council Member Alberts and seconded by Council Member Yanda.

**The vote:**

**AYES: Yanda, McEachern, Smaistrla, Alberts**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**

6. **Consider entering into an Engagement Letter with HBC CPAs and Advisors to prepare the audit for the fiscal year ending June 30, 2017, at an approximate cost of \$26,400.00**

The motion to enter into an Engagement Letter with HBC CPAs and Advisors to prepare the audit for the fiscal year ending June 30, 2017, at an approximate cost of \$26,400.00, was made by Council Member Smaistrla and seconded by Council Member Yanda.

**The vote:**

**AYES: Yanda, McEachern, Alberts, Smaistrla**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**

7. **Consider approving a final plat for Zaxby's Restaurant, located at Lot 1, Block 1, West End Pointe, Yukon, Oklahoma, with conditions (1603 Garth Brooks Blvd.), as recommended by the Planning Commission**

The motion to approve a final plat for Zaxby's Restaurant, located at Lot 1, Block 1, West End Pointe, Yukon, Oklahoma, with conditions (1603 Garth Brooks Blvd.), as recommended by the Planning Commission, was made by Council Member Alberts and seconded by Council Member Smaistrla.

**The vote:**

**AYES: Smaistrla, Alberts, Yanda, McEachern**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**

8. **Consider approving the Citizen Participation Plan for the 2017 Community Development Block Grant Application**

The motion to approve the Citizen Participation Plan for the 2017 Community Development Block Grant Application, was made by Council Member Yanda and seconded by Council Member Smaistrla.

**The vote:**

**AYES: McEachern, Smaistrla, Alberts, Yanda**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**

9. **Consider approving the Statement of Needs for the 2017 Community Development Block Grant Application**

The motion to approve the Statement of Needs for the 2017 Community Development Block Grant Application, was made by Council Member Smaistrla and seconded by Council Member Yanda.

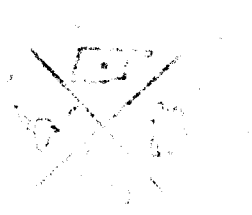
**The vote:**

**AYES: Alberts, McEachern, Smaistrla, Yanda**

**NAYS: None**

**VOTE: 4-0**

**MOTION CARRIED**



10. Consider approving Resolution No. 2017-11, a Resolution allocating \$71,791.00 as a match for a Community Development Block Grant of \$71,791.00 for installation and repair of infrastructure; and authorizing execution of documents necessary to the transaction.

The motion to approve Resolution No. 2017-11, a Resolution allocating \$71,791.00 as a match for a Community Development Block Grant of \$71,791.00 for installation and repair of infrastructure; and authorizing execution of documents necessary to the transaction., was made by Council Member Alberts and seconded by Council Member Smaistrla.

**The vote:**

**AYES:** Alberts, McEachern, Smaistrla, Yanda

**NAYS:** None

**VOTE:** 4-0

**MOTION CARRIED**

11. Consider approving the Resolution No. 2017-12, a Resolution accepting the 2017 CDBG application with the Oklahoma Department of Commerce and accepting matching funds for \$71,791.00 for the "Small Cities Community Development Block Grant" program

The motion to approve Resolution No. 2017-12, a Resolution accepting the 2017 CDBG application with the Oklahoma Department of Commerce and accepting matching funds for \$71,791.00 for the "Small Cities Community Development Block Grant" program, was made by Council Member Yanda and seconded by Council Member Smaistrla.

**The vote:**

**AYES:** Yanda, Alberts, Smaistrla, McEachern

**NAYS:** None

**VOTE:** 4-0

**MOTION CARRIED**

12. **New Business** – No new business

13. **Council Discussion**

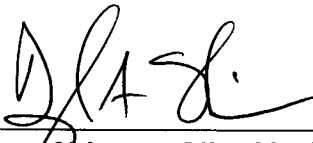
**Council Member Yanda** Freedom Fest was outstanding, thanked all involved.

**Council Member Smaistrla** the 3<sup>rd</sup> and 4<sup>th</sup> were special and thanked all who worked.

**Council Member Alberts** thanked the veterans. Thanked city employees who made it an excellent event. Thanked Development Services and Sanitation for working with us while moving. Thanked all who worked to bring water to the community.

**Mayor McEachern** thanked the veterans and all the city employees.

14. **Adjournment**

  
Doug Shivers, City Clerk



  
Michael, McEachern, Mayor