

**Yukon City Council Minutes
April 16, 2019**

The Yukon City Council met in regular session on April 16, 2019 at 7:00 p.m. in the Council Chambers of the Centennial Building, 12 South Fifth Street, Yukon, Oklahoma.

The invocation was given by Pastor Gene Newberry, South Yukon Church of Christ

The flag salute was given in unison.

ROLL CALL: (Present) Michael McEachern, Mayor
 Earline Smaistrla, Vice Mayor
 Rick Cacini, Council Member
 Shelli Selby, Council Member
 Donna Yanda, Council Member

OTHERS PRESENT:

Jim Crosby, City Manager	Doug Shivers, City Clerk
Tammy Kretchmar, Asst. City Manager	Robbie Williams, Triad
Gary Miller, City Attorney	John Corn, Police Chief
Gary Cooper, IT Director	Philip Merry, City Treasurer
Jason Beal, Deputy City Clerk	Dana Deckard, Administration
Matt Fairchild, Police	

Presentations and Proclamations

Mayor McEachern read the nomination and presented Yukon's Best Citizenship Award to Mr. Robert Cox, Skyview Elementary volunteer for the WatchDog program. Mr. Cox stated he was thankful for the award.

Mayor McEachern presented a plaque for Recognition of Service to Council Member Smaistrla. Mayor McEachern stated his appreciation and thanked Council Member Smaistrla for her service. Ms. Smaistrla stated it was an honor to serve on the Council and thanked everyone. She is looking forward to a great future for Yukon.

Visitors

None

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

1A. YMA Consent Docket

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

The City Manager recommends a motion to approve:

- A) The minutes of the regular meeting of April 2, 2019**
- B) Payment of material claims in the amount of \$20,815.87**

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of April 2, 2019; payment of material claims in the amount of \$20,815.87, was made by Trustee Cacini and seconded by Trustee Selby.

The vote:

AYES: Yanda, McEachern, Selby, Smaistrla, Cacini

NAYS: None

VOTE: 5-0

MOTION CARRIED

2A. Presentation and acceptance of the 2017-2018 Financial Audit performed by HBC CPAs & Advisors

The motion to accept the 2017-2018 Financial Audit performed by HBC CPAs & Advisors, was made by Trustee Yanda and seconded by Trustee Selby.

Chris Heim, HBC CPA's and Advisors, detailed the audit report for the City of Yukon for fiscal year ending June 30, 2018. He thanked City Staff and Crawford & Associates for their assistance. He stated this is a clean audit, which is the best opinion he is able to give. There were no findings and the previous two findings from the year ending June 30, 2017 have been corrected. Mayor McEachern asked if the opinion is clean and if there were any areas of concerns. Mr. Heim stated it was a clean audit, had no areas of concerns and experience no problems or difficulties. Council Member Selby stated she was very impressed with the audit book.

Frank Crawford, Crawford & Associates, detailed the City of Yukon's Performer based on the audit. He stated the City's financial status is ahead of expectations, with the highest scores since 2012. Overall, a big turnaround compared to the last few years.

The vote:

AYES: Cacini, Smaistrla, Selby, Yanda, McEachern

NAYS: None

VOTE: 5-0

MOTION CARRIED

3A. Consider entering into an Engagement Letter with HBC CPAs and Advisors to prepare the audit for the fiscal year ending June 30, 2019, at an approximate cost of \$27,800.00

The motion to enter into an Engagement Letter with HBC CPAs and Advisors to prepare the audit for the fiscal year ending June 30, 2019, at an approximate cost of \$27,800.00, was made by Trustee Selby and seconded by Trustee Smaistrla.

The vote:

AYES: McEachern, Yanda, Smaistrla, Selby, Cacini

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 4A. Consider and take action with respect to Resolution YMA 2019-01, a Resolution of the Yukon Municipal Authority (the “Authority”) authorizing the execution of professional services agreements pertaining to the financing of capital improvements benefitting the City of Yukon, Oklahoma; authorizing the authority’s financial advisor to distribute bid packages to prospective financial institutions in connection with the referenced financing; and containing other provisions relating thereto.**

The motion to approve Resolution YMA 2019-01, a Resolution of the Yukon Municipal Authority (the “Authority”) authorizing the execution of professional services agreements pertaining to the financing of capital improvements benefitting the City of Yukon, Oklahoma; authorizing the authority’s financial advisor to distribute bid packages to prospective financial institutions in connection with the referenced financing; and containing other provisions relating thereto, was made by Trustee Cacini and seconded by Trustee Yanda.

Chris Gander, BOK Financial, detailed the upcoming bond bid process. He stated this will be the last of the current Capital Improvement bonds. The audit should help with the rate. Mr. Crosby listed a few of the projects this bond will pay for, including the water line relocation project with the Oklahoma Turnpike Authority and the I-40 & Frisco Road Interchange project.

The vote:

AYES: Smaistrla, Cacini, Yanda, McEachern, Selby

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 5A. Consider approving the Second Amendment to Tower Lease with T-Mobile Central LLC, for lease space on the water tower located at 940 Poplar Avenue, in the amount of \$1,500.00 per month, beginning May 1, 2019, renewable for two (2) additional and successive five (5) year terms**

The motion to approve the Second Amendment to Tower Lease with T-Mobile Central LLC, for lease space on the water tower located at 940 Poplar Avenue, in the amount of \$1,500.00 per month, beginning May 1, 2019, renewable for two (2) additional and successive five (5) year terms, was made by Trustee Selby and seconded by Trustee Cacini.

The vote:

AYES: McEachern, Selby, Cacini, Smaistrla, Yanda

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 6A. Consider approving the specifications and authorizing the Purchasing Agent to solicit proposals for advertising on the Frisco Road Water Tower, the 10th Street Water Tower, and the Yukon Parkway Water Tower**

The motion to approve the specifications and authorizing the Purchasing Agent to solicit proposals for advertising on the Frisco Road Water Tower, the 10th Street Water Tower, and the Yukon Parkway Water Tower, was made by Trustee Cacini and seconded by Trustee Yanda.

The vote:

AYES: Selby, McEachern, Cacini, Yanda, Smaistrla

NAYS: None

VOTE: 5-0

MOTION CARRIED

1. Consent Docket

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

The City Manager recommends a motion that will approve:

- A) The minutes of the regular meeting of April 2, 2019**
- B) Payment of material claims in the amount of \$976,294.06**
- C) Designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade**
- D) Renewal of the agreement between the City of Yukon and Crawford & Associates, P.C., for the preparation of annual financial statements, and general accounting and advisory assistance, through June 30, 2020**
- E) Entering into a Billboard Advertising Agreement with Central Oklahoma Marketing Group, for digital billboard advertising space from June 1, 2019 to December 1, 2019, in the amount of \$7,200.00**
- F) Setting the date for the next regular Council meeting for May 7, 2019, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.**

The motion to approve the Consent Docket, consisting of the minutes of the regular meeting of April 2, 2019; payment of material claims in the amount of \$976,294.06; designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade; renewal of the agreement between the City of Yukon and Crawford & Associates, P.C., for the preparation of annual financial statements, and general accounting and advisory assistance, through June 30, 2020; entering into a Billboard Advertising Agreement with Central Oklahoma Marketing Group, for digital billboard advertising space from June 1, 2019 to December 1, 2019, in the amount of \$7,200.00; setting the date for the next regular Council meeting for May 7, 2019, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St., was made by Council Member Cacini and seconded by Council Member Yanda.

The vote:

AYES: Smaistrla, McEachern, Cacini, Selby, Yanda

NAYS: None

VOTE: 5-0

MOTION CARRIED

2. Reports of Boards, Commissions and City Officials – no report given.

3. Acceptance of the 2017-2018 Financial Audit performed by HBC CPAs & Advisors

The motion to accept the 2017-2018 Financial Audit performed by HBC CPAs & Advisors, was made by Council Member Yanda and seconded by Council Member Smaistrla.

The vote:

AYES: Cacini, Yanda, Selby, Smaistrla, McEachern

NAYS: None

VOTE: 5-0

MOTION CARRIED

4. Consider entering into an Engagement Letter with HBC CPAs and Advisors to prepare the audit for the fiscal year ending June 30, 2019, at an approximate cost of \$27,800.00

The motion to enter into an Engagement Letter with HBC CPAs and Advisors to prepare the audit for the fiscal year ending June 30, 2019, at an approximate cost of \$27,800.00, was made by Council Member Cacini and seconded by Council Member Selby.

The vote:

AYES: Smaistrla, McEachern, Yanda, Selby, Cacini

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 5. Consider entering into a Utility Relocation Agreement with The Quintin Little Company, Inc., to abandon a steel pipeline located within the proposed right-of-way for the I-40 & Frisco Road Interchange Project, in the amount of \$19,976.00, as recommended by the Development Services Director**

The motion to enter into a Utility Relocation Agreement with The Quintin Little Company, Inc., to abandon a steel pipeline located within the proposed right-of-way for the I-40 & Frisco Road Interchange Project, in the amount of \$19,976.00, as recommended by the Development Services Director, was made by Council Member Yanda and seconded by Council Member Smaistrla.

The vote:

AYES: Selby, McEachern, Cacini, Yanda, Smaistrla

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 6. Consider approving the bid with ARC Pyrotechnics, Inc. to perform three fireworks shows, July 3 and July 4 for Freedom Fest and August 29 for Rock the Route, for a total cost of \$47,400.00, as recommended by the City Manager**

The motion to approve the bid with ARC Pyrotechnics, Inc. to perform three fireworks shows, July 3 and July 4 for Freedom Fest and August 29 for Rock the Route, for a total cost of \$47,400.00, as recommended by the City Manager, was made by Council Member Smaistrla and seconded by Council Member Selby.

Mr. Crosby stated this is the same company from last year. The fireworks show is great and have received many compliments.

The vote:

AYES: McEachern, Smaistrla, Cacini, Yanda, Selby

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 7. New Business – No new business**

- 8. Council Discussion**

Council Member Yanda stated it was an honor to serve with Earline and thanked her for her years of service on the Council.

Council Member Smaistrla stated she has enjoyed her time on the Council. She thanked everyone for their support.

Council Member Cacini thanked Earline for her service and Yukon Public Schools for hosting the reality check. He also appreciated the financial updates.

Council Member Selby thanked Robert Cox for his volunteer service and Earline for her service on the Council.

Mayor McEachern thanked Robert Cox and all the volunteers. He stated a special thank you to Earline and applauded her dedication. He also thanked all the City financial advisors, auditors and Mr. Crosby for all the work that went into the clean audit report.

9. Adjournment



Doug Shivers, City Clerk



Michael McEachern, Mayor

