

**Yukon City Council Minutes
April 17, 2018**

The Yukon City Council met in regular session on April 17, 2018 at 7:00 p.m. in the Council Chambers of the Centennial Building, 12 South Fifth Street, Yukon, Oklahoma.

The invocation was given by Pastor Tim Baer, Grace Church.

The flag salute was given in unison.

ROLL CALL: (Present) Michael McEachern, Mayor
 Earline Smaistrla, Vice Mayor
 John Alberts, Council Member
 Donna Yanda, Council Member
 Richard Russell, Council Member

OTHERS PRESENT:

Jim Crosby, City Manager	Doug Shivers, City Clerk
Tammy DeSpain, Assistant City Manager	Robbie Williams, Triad
Mitchell Hort, Dev. Services Director	Gary Miller, City Attorney
Gary Cooper, IT Director	Shawn Vogt, Fire Chief
Philip Merry, City Treasurer	John Corn, Police Chief
Arnold Adams, Public Works Director	Jeff Deckard, Assistant Public Works Dir.
Dana Deckard, Administrative Assistant	Jason Beal, Deputy City Clerk
Jenna Roberson, PIO	

Presentations and Proclamations

Mayor McEachern presented plaques to Council Members Alberts & Russell on behalf of the City of Yukon, in appreciation of their service on the City Council.

Visitors

None

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

1A. YMA Consent Docket

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

The City Manager recommends a motion to approve:

- A) The minutes of the regular meeting of April 3, 2018**
- B) Payment of material claims in the amount of \$217,098.89**

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of April 3, 2018; payment of material claims in the amount of \$217,098.89, was made by Trustee Russell and seconded by Trustee Alberts.

The vote:

AYES: Smaistrla, McEachern, Yanda, Russell, Alberts

NAYS: None

VOTE: 5-0

MOTION CARRIED

2A. Presentation and acceptance of the 2016-2017 Financial Audit performed by HBC CPAs & Advisors

The motion to accept the 2016-2017 Financial Audit performed by HBC CPAs & Advisors, was made by Trustee Smaistrla and seconded by Trustee Yanda.

Lonnie Heim, HBC CPAs & Advisors, gave an overview of the auditor's report for the financial year ending June 30, 2017. He stated it was a clean statement and nothing was found to be outside of Generally Accepted Accounting Principles. He reported in more detail regarding financial position, assets, etc. He stated the city has been very forthcoming on financial information. He noted last year there were 6 findings; this year the city has improved to only 2 findings, both have been addressed. Regarding pensions, Frank Crawford, Crawford & Associates, said that pensions are about 81% funded.

The vote:

AYES: McEachern, Russell, Smaistrla, Alberts, Yanda

NAYS: None

VOTE: 5-0

MOTION CARRIED

3A. Consider approving the ordering of a 2018 Pierce Enforcer Pumper from Conrad Fire Equipment, at a cost of \$367,203.00 after applied credits, purchased through the HGAC Buy (Houston-Galveston Area Council) program in accordance with State Statutes, as recommended by the Fire Chief

The motion to approve the ordering of a 2018 Pierce Enforcer Pumper from Conrad Fire Equipment, at a cost of \$367,203.00 after applied credits, purchased through the HGAC Buy (Houston-Galveston Area Council) program in accordance with State Statutes, as recommended by the Fire Chief, was made by Trustee Yanda and seconded by Trustee Smaistrla.

Chief Vogt stated this new fire truck will replace Engine 2, which is a primary response vehicle. Currently Engine 2 is in need of replacement and the trade in will be \$175,000.00. Mr. Alberts asked if the value remains the same if something happens to Engine 2. Mr. Crosby stated it is insured, so insurance would fix an accident/incident.

The vote:

AYES: Yanda, McEachern, Russell, Alberts, Smaistrla

NAYS: None

VOTE: 5-0

MOTION CARRIED

(Adjourn as YMA and Reconvene as Yukon City Council)

1. Consent Docket

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

The City Manager recommends a motion that will approve:

A) The minutes of the regular meeting of April 3, 2018

B) Payment of material claims in the amount of \$639,122.84

C) Designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade

D) Setting the date for the next regular Council meeting for May 1, 2018, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.

The motion to approve the Consent Docket, consisting of the minutes of the regular meeting of April 3, 2018; payment of material claims in the amount of \$639,122.84; designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade; setting the date for the next regular Council meeting for May 1, 2018, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St., was made by Council Member Russell and seconded by Council Member Alberts.

The vote:

AYES: Russell, Alberts, Smaistrila, Yanda, McEachern

NAYS: None

VOTE: 5-0

MOTION CARRIED

2. Reports of Boards, Commissions and City Officials – No report given.

3. Acceptance of the 2016-2017 Financial Audit performed by HBC CPAs & Advisors

The motion to accept the 2016-2017 Financial Audit performed by HBC CPAs & Advisors, was made by Council Member Smaistrila and seconded by Council Member Yanda.

The vote:

AYES: McEachern, Yanda, Russell, Smaistrila, Alberts

NAYS: None

VOTE: 5-0

MOTION CARRIED

4. Consider approving payment of \$301,463.42, to Brewer Construction Oklahoma, LLC, pursuant to funds received from Oklahoma Turnpike Authority (OTA), for the work on the 24" Well Field Line Relocation, as part of the OTA Utility Relocation Agreement (approved by the Yukon City Council on October 17, 2017), using unit bid pricing under the 2017 Concrete and Asphalt Paving, Drainage, Water and Sewer Project contract, as recommended by the City Engineer

The motion to approve payment of \$301,463.42, to Brewer Construction Oklahoma, LLC, pursuant to funds received from Oklahoma Turnpike Authority (OTA), for the work on the 24" Well Field Line Relocation, as part of the OTA Utility Relocation Agreement (approved by the Yukon City Council on October 17, 2017), using unit bid pricing under the 2017 Concrete and Asphalt Paving, Drainage, Water and Sewer Project contract, as recommended by the City Engineer, was made by Council Member Yanda and seconded by Council Member Smaistrila.

The vote:

AYES: Smaistrila, Alberts, Russell, McEachern, Yanda

NAYS: None

VOTE: 5-0

MOTION CARRIED

5. Consider accepting the Permanent Easement from Carson Corner LLC, Etal, part of the Yukon Master Trails, Phase 1 along Cornwell Drive, a strip, piece or parcel of land lying in part of the Northeast Quarter (NE/4) of Section 20, Township 12 North (T12N), Range 5 West (R5W) of the Indian Meridian, Canadian County, Oklahoma, (124 W. Main St.) known as "Parcel No. 4"

The motion to accept the Permanent Easement from Carson Corner LLC, Etal, part of the Yukon Master Trails, Phase 1 along Cornwell Drive, a strip, piece or parcel of land lying in part of the Northeast Quarter (NE/4) of Section 20, Township 12 North (T12N), Range 5 West (R5W) of the Indian Meridian, Canadian County, Oklahoma, (124 W. Main St.) known as "Parcel No. 4", was made by Council Member Alberts and seconded by Council Member Russell.

The vote:

AYES: Yanda, Alberts, Russell, Smaistrila, McEachern

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 6. Consider accepting the Permanent Easement from John C. O'Hair, part of the Yukon Master Trails, Phase 1 abutting Cornwell Drive, a strip, piece or parcel of land lying in part of the Northeast Quarter (NE/4) of Section 20, Township 12 North (T12N), Range 5 West (R5W) of the Indian Meridian, Canadian County, Oklahoma, (320 Cornwell Dr.) known as "Parcel No. 1"**

The motion to accept the Permanent Easement from John C. O'Hair, part of the Yukon Master Trails, Phase 1 abutting Cornwell Drive, a strip, piece or parcel of land lying in part of the Northeast Quarter (NE/4) of Section 20, Township 12 North (T12N), Range 5 West (R5W) of the Indian Meridian, Canadian County, Oklahoma, (320 Cornwell Dr.) known as "Parcel No. 1", was made by Council Member Alberts and seconded by Council Member Yanda.

Mr. Hort stated Items 5 & 6 are part of a trail grant to connect to Lake Overholser as well as Lake Hefner, in response to a question from Mr. Alberts. He stated these easements finalize this part of Yukon's trail.

The vote:

AYES: Russell, McEachern, Alberts, Yanda, Smaistrila

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 7. Consider entering into a General Service Agreement with Lawn Pro of OKC, Fabian Velasco, for Abatement Services for Development Services, for the remainder of the Fiscal Year 17-18 and the contract period of April 6, 2018 through June 30, 2018**

The motion to enter into a General Service Agreement with Lawn Pro of OKC, Fabian Velasco, for Abatement Services for Development Services, for the remainder of the Fiscal Year 17-18 and the contract period of April 6, 2018 through June 30, 2018, was made by Council Member Russell and seconded by Council Member Smaistrila.

The vote:

AYES: Smaistrila, Yanda, Russell, McEachern, Alberts

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 8. Consider entering into a General Service Agreement with Mike Bullard, Brush-Hog Mowing, for Abatement Services for brush hog mowing only for Development Services, for the remainder of the Fiscal Year 17-18 and the contract period of April 6, 2018 through June 30, 2018**

The motion to enter into a General Service Agreement with Mike Bullard, Brush-Hog Mowing, for Abatement Services for brush hog mowing only for Development Services, for the remainder of the Fiscal Year 17-18 and the contract period of April 6, 2018 through June 30, 2018, was made by Council Member Yanda and seconded by Council Member Alberts.

The vote:

AYES: Alberts, Russell, Yanda, McEachern, Smaistrla

NAYS: None

VOTE: 5-0

MOTION CARRIED

9. New Business – No new business

10. Council Discussion

City Manager Crosby reported on the current financial status of the city, highlighting the reserve fund balance is approximately \$5.6 million.

Council Member Yanda thanked Mr. Crosby and staff for all the hard work improving the city's finances. She also thanked Mr. Russell and Mr. Alberts for their service to the city and enjoyed working with them.

Council Member Smaistrla thanked Mr. Russell and Mr. Alberts, stating they have been a big help to the council and citizens.

Council Member Russell thanked the council members and citizens, and is pleased the reserve fund goal was met.

Council Member Alberts stated he was happy about the Master Trails Plan and the community center upgrades. He was thrilled to see the reserve account at \$5.6 million. He thanked city staff, Mr. Crosby, Mr. Andrew's class and his family for supporting him on the council. He stated it is the responsibility of everyone to make things better.

Mayor McEachern stated it was a pleasure to work with and have the expertise of Mr. Alberts and Mr. Russell on the council.

11. Adjournment



Doug Shivers, City Clerk



Mayor

