

**Yukon City Council Minutes
March 5, 2019**

The Yukon City Council met in regular session on March 5, 2019 at 7:00 p.m. in the Council Chambers of the Centennial Building, 12 South Fifth Street, Yukon, Oklahoma.

The invocation was given by Pastor Mark Borseth, Resurrection Lutheran Church

The flag salute was given in unison.

ROLL CALL: (Present) Michael McEachern, Mayor
Earline Smaistrla, Vice Mayor
Donna Yanda, Council Member
Shelli Selby, Council Member
Rick Cacini, Council Member

OTHERS PRESENT:

Jim Crosby, City Manager	Doug Shivers, City Clerk
Tammy Kretchmar, Asst. City Manager	Robbie Williams, Triad
Gary Miller, City Attorney	Mitchell Hort, Dev. Services Director
Philip Merry, City Treasurer	John Corn, Police Chief
Jan Scott, Parks & Recreation Director	Arnold Adams, Public Works Director
Gary Cooper, IT Director	Jason Beal, Deputy City Clerk
Jeff Deckard, Asst. Public Works Director	Mike Roach, Asst. Police Chief
Shawn Vogt, Fire Chief	Terri Peak, Utility Billing Supervisor
Dana Deckard, Admin. Asst.	

Presentations and Proclamations

None

Visitors

None

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

1A. YMA Consent Docket

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

The City Manager recommends a motion to approve:

- A) The minutes of the regular meeting of February 19, 2019**
- B) Payment of material claims in the amount of \$634,898.27**

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of February 19, 2019; payment of material claims in the amount of \$634,898.27, was made by Trustee Cacini and seconded by Trustee Selby.

The vote:

AYES: McEachern, Smaistrla, Selby, Yanda, Cacini

NAYS: None

VOTE: 5-0

MOTION CARRIED

(Adjourn as YMA and Reconvene as Yukon City Council)

1. Consent Docket

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

The City Manager recommends a motion that will approve:

- A) The minutes of the regular meeting of February 19, 2019
- B) Payment of material claims in the amount of \$420,036.33
- C) Designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade
- D) An Interlocal Agreement with the Oklahoma State Bureau of Narcotics and Dangerous Drugs Control regarding the COPS Anti-Heroin Task Force Program
- E) An agreement with the Central Oklahoma RC Club to use Taylor Park RC Car Track from February 20, 2019 through February 19, 2020
- F) An agreement with the United Softball Association of Yukon for use of Sunrise Park Softball fields from February 20, 2019 through October 30, 2019
- G) An agreement with the Yukon Christian Athletic Association for use of Hillcrest Park softball field from February 20, 2019 through October 30, 2019
- H) An agreement with the Yukon Horseshoe Club for use of Yukon City Park Horseshoe Courts from February 20, 2019 to October 30, 2019
- I) An agreement with the Yukon Optimist Sports Club for use of the City Park baseball fields, concession and restroom buildings from February 20, 2019 to February 20, 2020
- J) An agreement with Yukon BMX to use Taylor Park BMX Track from February 21, 2019 through February 19, 2020
- K) An agreement with the Yukon Soccer Club for use of the soccer fields at Ranchwood and Taylor Parks from February 20, 2019 through February 19, 2020
- L) Setting the date for the next regular Council meeting for March 19, 2019, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.

The motion to approve the Consent Docket, consisting of the minutes of the regular meeting of February 19, 2019; payment of material claims in the amount of \$420,036.33; designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade; an Interlocal Agreement with the Oklahoma State Bureau of Narcotics and Dangerous Drugs Control regarding the COPS Anti-Heroin Task Force Program; an agreement with the Central Oklahoma RC Club to use Taylor Park RC Car Track from February 20, 2019 through February 19, 2020; an agreement with the United Softball Association of Yukon for use of Sunrise Park Softball fields from February 20, 2019 through October 30, 2019; an agreement with the Yukon Christian Athletic Association for use of Hillcrest Park softball field from February 20, 2019 through October 30, 2019; an agreement with the Yukon Horseshoe Club for use of Yukon City Park Horseshoe Courts from February 20, 2019 to October 30, 2019; an agreement with the Yukon Optimist Sports Club for use of the City Park baseball fields, concession and restroom buildings from February 20, 2019 to February 20, 2020; an agreement with Yukon BMX to use Taylor Park BMX Track from February 21, 2019 through February 19, 2020; an agreement with the Yukon Soccer Club for use of the soccer fields at Ranchwood and Taylor Parks from February 20, 2019 through February 19, 2020; setting the date for the next regular Council meeting for March 19, 2019, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St., was made by Council Member Yanda and seconded by Council Member Smaistrila.

The vote:

AYES: Smaistrila, Selby, McEachern, Cacini, Yanda

NAYS: None

VOTE: 5-0

MOTION CARRIED

2. **Reports of Boards, Commissions and City Officials – no report given.**

3. **Consider approving Amendment No. 2 to the City of Yukon Vandament Avenue Re-Alignment Project, to amend the existing bid pay item quantities for the completed work by Bishop Paving Company, Inc., at a revised contract price of \$2,703,401.20, an increase of \$8,401.20, as recommended by the City Engineer**

The motion to approve Amendment No. 2 to the City of Yukon Vandament Avenue Re-Alignment Project, to amend the existing bid pay item quantities for the completed work by Bishop Paving Company, Inc., at a revised contract price of \$2,703,401.20, an increase of \$8,401.20, as recommended by the City Engineer, was made by Council Member Cacini and seconded by Council Member Selby.

Mr. Williams stated it is the end of the project, material quantities were adjusted.

The vote:

AYES: Yanda, McEachern, Selby, Smaistrla, Cacini

NAYS: None

VOTE: 5-0

MOTION CARRIED

4. **Consider accepting the City of Yukon Vandament Avenue Re-Alignment Project and placing the Maintenance Bonds into effect, as recommended by the City Engineer**

The motion to accept the City of Yukon Vandament Avenue Re-Alignment Project and placing the Maintenance Bonds into effect, as recommended by the City Engineer, was made by Council Member Smaistrla and seconded by Council Member Selby.

The vote:

AYES: McEachern, Cacini, Smaistrla, Selby, Yanda

NAYS: None

VOTE: 5-0

MOTION CARRIED

5. **Consider entering into a Smartphone Meter Reading (SPMR) System Subscription Agreement with CLC dba Datamatic, Inc., for utility meter reading application and training, at an annual cost of \$6,852.00 with One-Time Service Fees of \$2,100.00, as recommended by the Utility Billing Supervisor**

The motion enter into a Smartphone Meter Reading (SPMR) System Subscription Agreement with CLC dba Datamatic, Inc., for utility meter reading application and training, at an annual cost of \$6,852.00 with One-Time Service Fees of \$2,100.00, as recommended by the Utility Billing Supervisor, was made by Council Member Cacini and seconded by Council Member Yanda.

Mr. Crosby stated the current handhelds are in need of repair, the funds are available in the budget for this agreement.

The vote:

AYES: Smaistrla, McEachern, Selby, Yanda, Cacini

NAYS: None

VOTE: 5-0

MOTION CARRIED

6. **Consider approving the Expenditure of Funds in the amount of \$38,897.25 to Brewer Construction Oklahoma, to remove and replace asphalt paving on Vandament Avenue north of the water tower, using bid prices from the 2017 Concrete and Asphalt Paving, Drainage, Water and Sewer Project contract, to be paid from the bond proceeds, as recommended by the Public Works Director**

The motion to approve the Expenditure of Funds in the amount of \$38,897.25 to Brewer Construction Oklahoma, to remove and replace asphalt paving on Vandament Avenue north of the water tower, using bid prices from the 2017 Concrete and Asphalt Paving, Drainage, Water and Sewer Project contract, to be paid from the bond proceeds, as recommended by the Public Works Director, was made by Council Member Selby and seconded by Council Member Yanda.

The vote:

AYES: Cacini, Selby, Smaistrla, Yanda, McEachern

NAYS: None

VOTE: 5-0

MOTION CARRIED

7. **Consider approving Resolution 2019-04, a Resolution establishing Fair Housing Policy in the City of Yukon**

The motion to approve Resolution 2019-04, a Resolution establishing Fair Housing Policy in the City of Yukon, was made by Council Member Cacini and seconded by Council Member Selby.

Mr. Crosby stated this is a requirement for CDBG grants.

The vote:

AYES: Selby, Smaistrla, Cacini, McEachern, Yanda

NAYS: None

VOTE: 5-0

MOTION CARRIED

8. **Consider approving the bid specifications and authorizing the Purchasing Agent to advertise to receive proposals for Freedom Fest (July 3 & 4, 2019) and Rock the Route (August 29, 2019) fireworks shows**

The motion to approve the bid specifications and authorizing the Purchasing Agent to advertise to receive proposals for Freedom Fest (July 3 & 4, 2019) and Rock the Route (August 29, 2019) fireworks shows, was made by Council Member Yanda and seconded by Council Member Smaistrla.

The vote:

AYES: Yanda, Selby, McEachern, Cacini, Smaistrla

NAYS: None

VOTE: 5-0

MOTION CARRIED

9. **Review and possible action regarding an Employment Contract with Jim Crosby, City Manager, effective March 1, 2019**

The motion to approve an Employment Contract with Jim Crosby, City Manager, effective March 1, 2019, was made by Council Member Cacini and seconded by Council Member Yanda.

Mayor McEachern praised Mr. Crosby for the progress Yukon has made and the many accomplishments the City has achieved. He stated he has done a comparison of City Manager salaries and proposed the following to his contract: Base pay \$149,000.00, \$8,000.00 stipend (approximately 6.8% increase), city vehicle to drive, and 1 year termination clause. He stated last year City employees received a 3% stipend. He stated new insurance will save the City about \$500,000.00. He feels this salary is justified and in line with other cities.

Council Member Selby stated she has complete confidence in Mr. Crosby, but feels the general employees of the City deserve the same raise.

The vote:

AYES: Smaistrla, Cacini, McEachern, Yanda

NAYS: Selby

VOTE: 4-1

MOTION CARRIED

10. Review and possible action regarding an Agreement to Contract for Legal Services with Gary Miller, for employment as City Attorney, effective March 1, 2019

The motion to approve an Agreement to Contract for Legal Services with Gary Miller, for employment as City Attorney, effective March 1, 2019, was made by Council Member Cacini and seconded by Council Member Yanda.

Mayor McEachern proposed a base salary of \$79,500.00 (approximately 6.7% increase) based on similar City Attorney salaries. He stated with Mr. Miller's experience, he has been critical to our legal needs.

Council Member Cacini thanked Mr. Miller for his support of veterans. He stated both Mr. Crosby and Mr. Miller started with lower pay than similar cities pay.

The vote:

AYES: Cacini, Yanda, Smaistrla, McEachern

NAYS: Selby

VOTE: 4-1

MOTION CARRIED

11. Consider a motion to recess as Yukon City Council and convene into Executive Session, for discussion of the purchase or appraisal of real property, as provided for in 25 OS 2003, Section 307 (B) (3)

The motion to recess as Yukon City Council and convene into Executive Session, for discussion of the purchase or appraisal of real property, as provided for in 25 OS 2003, Section 307 (B) (3), was made by Council Member Cacini and seconded by Council Member Selby.

The vote:

AYES: Smaistrla, Yanda, Cacini, McEachern, Selby

NAYS: None

VOTE: 5-0

MOTION CARRIED

12. Consider a motion to adjourn from Executive Session and reconvene as Yukon City Council

The motion to adjourn from Executive Session and reconvene as Yukon City Council, was made by Council Member Cacini and seconded by Council Member Selby.

The vote:

AYES: McEachern, Yanda, Selby, Cacini, Smaistrla

NAYS: None

VOTE: 5-0

MOTION CARRIED

Mayor McEachern read the following statement: While in Executive Session, only the items on the agenda were discussed, no action was taken, and no votes were cast.

13. New Business – No new business

14. Council Discussion

Council Member Yanda thanked Joe Edwards and the Yukon Park Board for their service as well as Mr. Crosby and Mr. Miller.

Council Member Smaistrla agreed with Council Member Yanda and also thanked those individuals.

Council Member Cacini stated the programs for the children are great! He thanked City Staff and the citizens who utilize the parks.

Council Member Selby invited everyone out to the Project Graduation Potato Bar.

Mayor McEachern thanked Mr. Crosby and Mr. Miller, stating funds are restored, transparency is high. He is grateful they came at such at needed time. Gave an upcoming events recap.

15. Adjournment



Doug Shivers, City Clerk



Michael McEachern, Mayor

