

**Yukon City Council Minutes  
March 3, 2020**

The Yukon City Council met in regular session on March 3, 2020 at 7:00 p.m. in the Council Chambers of the Centennial Building, 12 South Fifth Street, Yukon, Oklahoma.

The invocation was given by Pastor Rex Arnold, St. John Nepomuk Catholic Church

The flag salute was given in unison.

ROLL CALL: (Present)            Michael McEachern, Mayor  
   Donna Yanda, Vice Mayor  
   Rick Cacini, Council Member  
   Shelli Selby, Council Member  
   Jeff Wootton, Council Member

**OTHERS PRESENT:**

Jim Crosby, City Manager	Doug Shivers, City Clerk
Tammy Kretchmar, Assistant City Manager	Mitchell Hort, Development Services Dir.
John Corn, Police Chief	Gary Miller, City Attorney
Robbie Williams, City Engineer	Philip Merry, City Treasurer
Gary Cooper, IT Director	Mike Roach, Deputy Police Chief
Jeff Deckard, Assistant Public Works Dir.	Jason Beal, Deputy City Clerk
Dana Deckard, Administration	Aric Gilliland, Council Member Elect

**Presentations and Proclamations**

None

**Visitors**

Jane Davis, 353 Davis, expressed her concerns with Recyclops. She would like input on choosing the best recycle program for Yukon.

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

**1A. YMA Consent Docket**

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

**The City Manager recommends a motion to approve:**

- A) The minutes of the regular meeting of February 18, 2020**
- B) Payment of material claims in the amount of \$218,968.23**

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of February 18, 2020; payment of material claims in the amount of \$218,968.23, was made by Trustee Cacini and seconded by Trustee Selby.

**The vote:**

**AYES: Wootton, Cacini, Selby, Yanda, McEachern**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

- 2A. Consider approving Resolution YMA 2020-01, a Resolution of the Yukon Municipal Authority (the “Authority”) authorizing the execution of professional services agreements pertaining to the financing of capital improvements benefitting the City of Yukon, Oklahoma; authorizing the Authority’s Financial Advisor to distribute bid packages to prospective financial institutions in connection with the referenced financing; and containing other provisions relating thereto.**

The motion to approve Resolution YMA 2020-01, a Resolution of the Yukon Municipal Authority (the “Authority”) authorizing the execution of professional services agreements pertaining to the financing of capital improvements benefitting the City of Yukon, Oklahoma; authorizing the Authority’s Financial Advisor to distribute bid packages to prospective financial institutions in connection with the referenced financing; and containing other provisions relating thereto, was made by Trustee Cacini and seconded by Trustee Yanda.

**The vote:**

**AYES: Selby, Yanda, McEachern, Wootton, Cacini**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

- 3A. Consider approving Amendment Seven to the Agreement for Operations, Maintenance and Management Services, with Veolia Water North America-Central, LLC, amending subsection 5.5 Annual Fee, Subsection 9.1 Term and Subsection 4.5 Disposal**

The motion to approve Amendment Seven to the Agreement for Operations, Maintenance and Management Services, with Veolia Water North America-Central, LLC, amending subsection 5.5 Annual Fee, Subsection 9.1 Term and Subsection 4.5 Disposal, was made by Trustee Selby and seconded by Trustee Wootton.

Mr. Crosby stated Veolia has ran the treatment facility for over 20 years. This amendment deals with the disposal of sludge.

**The vote:**

**AYES: Cacini, Wootton, McEachern, Yanda, Selby**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

(Adjourn as YMA and Reconvene as Yukon City Council)

**1. Consent Docket**

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

**The City Manager recommends a motion that will approve:**

- A) The minutes of the regular meeting of February 18, 2020**
- B) Payment of material claims in the amount of \$353,564.66**
- C) Designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade**
- D) An agreement with the Central Oklahoma RC Club to use Taylor Park RC Car Track from March 4, 2020 through March 3, 2021**
- E) An agreement with the Yukon Christian Athletic Association for use of Hillcrest Park softball field from March 4, 2020 through October 31, 2020**

- F) An agreement with the Yukon Horseshoe Club for use of Yukon City Park Horseshoe Courts from March 4, 2020 to October 31, 2020
- G) An agreement with the Yukon Optimist Sports Club for use of the City Park baseball fields, concession and restroom buildings from March 4, 2020 through March 3, 2021
- H) An agreement with Yukon BMX to use Taylor Park BMX Track from March 4, 2020 through March 3, 2021
- I) An agreement with the Yukon Soccer Club for use of the soccer fields at Ranchwood and Taylor Parks from March 4, 2020 through March 3, 2021
- J) Setting the date for the next regular Council meeting for March 17, 2020, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.

The motion to approve the Consent Docket, consisting of the minutes of the regular meeting of February 18, 2020; payment of material claims in the amount of \$353,564.66; designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade; an agreement with the Central Oklahoma RC Club to use Taylor Park RC Car Track from March 4, 2020 through March 3, 2021; an agreement with the Yukon Christian Athletic Association for use of Hillcrest Park softball field from March 4, 2020 through October 31, 2020; an agreement with the Yukon Horseshoe Club for use of Yukon City Park Horseshoe Courts from March 4, 2020 to October 31, 2020; an agreement with the Yukon Optimist Sports Club for use of the City Park baseball fields, concession and restroom buildings from March 4, 2020 through March 3, 2021; an agreement with Yukon BMX to use Taylor Park BMX Track from March 4, 2020 through March 3, 2021 An agreement with the Yukon Soccer Club for use of the soccer fields at Ranchwood and Taylor Parks from March 4, 2020 through March 3, 2021; setting the date for the next regular Council meeting for March 17, 2020, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St., was made by Council Member Wootton and seconded by Council Member Yanda.

**The vote:**

**AYES: McEachern, Cacini, Wootton, Yanda, Selby**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

2. **Reports of Boards, Commissions and City Officials – no report given.**
3. **Consider approving Amendment Seven to the Agreement for Operations, Maintenance and Management Services, with Veolia Water North America-Central, LLC, amending subsection 5.5 Annual Fee, Subsection 9.1 Term and Subsection 4.5 Disposal**

The motion to approve Amendment Seven to the Agreement for Operations, Maintenance and Management Services, with Veolia Water North America-Central, LLC, amending subsection 5.5 Annual Fee, Subsection 9.1 Term and Subsection 4.5 Disposal, was made by Council Member Yanda and seconded by Council Member Selby.

**The vote:**

**AYES: Yanda, McEachern, Selby, Wootton, Cacini**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

4. **Consider approving the Disaster Assistance Agreement for Major Disasters, with the State of Oklahoma, for assistance funds for storm damages from May 7, 2019 through June 9, 2019 (FEMA-4438-DR-OK)**

The motion to approve the Disaster Assistance Agreement for Major Disasters, with the State of Oklahoma, for assistance funds for storm damages from May 7, 2019 through June 9, 2019 (FEMA-4438-DR-OK), was made by Council Member Selby and seconded by Council Member Wootton.

Mr. Crosby stated this allows for the City to be reimbursed for storm damages.

**The vote:**

**AYES: Wootton, Selby, Cacini, Yanda, McEachern**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**5. Consider approving the bid specifications and authorizing the City Engineer to advertise and receive bids for the Yukon Emergency Operation Center**

The motion to approve the bid specifications and authorizing the City Engineer to advertise and receive bids for the Yukon Emergency Operation Center, was made by Council Member Yanda and seconded by Council Member Selby.

Mr. Crosby stated this will allow for redundancy and should withstand a F5 tornado.

**The vote:**

**AYES: McEachern, Wootton, Selby, Cacini, Yanda**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**6. Consider approving Ordinance 1401, an Ordinance amending Ordinance No. 657, Appendix A of the Code of Ordinances of the City of Yukon, Oklahoma, by providing the zoning designation for a tract of land located in the NW/4 of Section 28-T12N-R5W of the Indian Meridian, Canadian County, Yukon, Oklahoma, be changed from C-3 (Restricted Commercial District) to C-3 PUD (Restricted Commercial District Planned Unit Development); and declaring an emergency (Currently 120 E. Vandament Avenue)**

The motion to approve Ordinance 1401, an Ordinance amending Ordinance No. 657, Appendix A of the Code of Ordinances of the City of Yukon, Oklahoma, by providing the zoning designation for a tract of land located in the NW/4 of Section 28-T12N-R5W of the Indian Meridian, Canadian County, Yukon, Oklahoma, be changed from C-3 (Restricted Commercial District) to C-3 PUD (Restricted Commercial District Planned Unit Development); and declaring an emergency (Currently 120 E. Vandament Avenue), was made by Council Member Selby and seconded by Council Member Cacini.

**The vote:**

**AYES: Yanda, Selby, McEachern, Cacini, Wootton**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**6a. Consider approving the Emergency Clause of Ordinance No. 1401**

The motion to approve the Emergency Clause of Ordinance No. 1401, was made by Council Member Yanda and seconded by Council Member Selby.

**The vote:**

**AYES: Cacini, Yanda, Selby, McEachern, Wootton**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

- 7. **Consider approving the Planned Unit Development (PUD) for C-3 PUD located at Spanish Cove, a tract of land located in the Northwest Quarter (NW/4) of Section 28, Township Twelve North (T12N), Range Five West (R5W) of the Indian Meridian, Canadian County, Yukon, Oklahoma (Currently 120 E. Vandament Avenue), as recommended by the Planning Commission**

The motion to approve the Planned Unit Development (PUD) for C-3 PUD located at Spanish Cove, a tract of land located in the Northwest Quarter (NW/4) of Section 28, Township Twelve North (T12N), Range Five West (R5W) of the Indian Meridian, Canadian County, Yukon, Oklahoma (Currently 120 E. Vandament Avenue), as recommended by the Planning Commission, was made by Council Member Cacini and seconded by Council Member Selby.

Mayor McEachern invited those in attendance to view the display boards of the Spanish Cove project in the back of the room.

**The vote:**  
**AYES: Yanda, McEachern, Cacini, Wootton, Selby**  
**NAYS: None**  
**VOTE: 5-0**  
**MOTION CARRIED**

- 8. **Consider approving the Preliminary Plat for Spanish Cove Phase II, as recommended by the Planning Commission**

The motion to approve the Preliminary Plat for Spanish Cove Phase II, as recommended by the Planning Commission, was made by Council Member Selby and seconded by Council Member Cacini.

**The vote:**  
**AYES: Cacini, McEachern, Yanda, Wootton, Selby**  
**NAYS: None**  
**VOTE: 5-0**  
**MOTION CARRIED**

- 9. **Review and possible action regarding an Employment Contract with Jim Crosby, City Manager, effective March 1, 2020**

The motion to approve the Employment Contract with Jim Crosby, City Manager, effective March 1, 2020, with a salary adjustment of 3.18% in total salary to \$162,000.00 with the entire salary amount placed in the salary base and the removal of the current stipend, thus, resulting in a \$5,000.00 increase which is in alignment with the average of nine of the cities of similar population and structure to that of Yukon, was made by Council Member Cacini and seconded by Council Member Selby.

Mayor McEachern stated the Council reviewed the accomplishments of Mr. Crosby and detailed many of his accomplishments for the City.

**The vote:**  
**AYES: Yanda, Wootton, Cacini, Selby, McEachern**  
**NAYS: None**  
**VOTE: 5-0**  
**MOTION CARRIED**



- 10. **Review and possible action regarding an Agreement to Contract for Legal Services with Gary Miller, for employment as City Attorney, effective March 1, 2020**

The motion to approve the Agreement to Contract for Legal Services with Gary Miller, for employment as City Attorney, effective March 1, 2020, with a salary adjustment from \$79,500.00 to \$123,000.00 with the entire salary amount placed in the salary base, thus, resulting in a \$43,500.00 or 54% increase which is in alignment with the average of nine of the cities who have full-time attorneys and who are of similar structure to that of Yukon, was made by Council Member Cacini and seconded by Council Member Selby.

Mayor McEachern stated the Council reviewed the accomplishments of Mr. Miller and detailed many of his accomplishments for the City.

Council Member Selby reiterated the reason for the increase was based on workload, going from part-time work to full-time work.

Mayor McEachern stated our City Manager and City Attorney are second to none.

**The vote:**

**AYES: McEachern, Selby, Yanda, Wootton, Cacini**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**11. New Business – No new business**

**12. Council Discussion**

**Council Member Selby** thanked all of those in attendance for coming to the meeting and stated she was excited for Spanish Cove. She also invited everyone to check out her Facebook page for notes on a conference call regarding the Coronavirus.

**Council Member Cacini** thanked the City for their support of veterans and stated a phones for vets program will be offered coming up soon in Yukon.

**Council Member Wootton** thanked Mr. Crosby and Mr. Miller for all their hardwork.

**Council Member Yanda** thanked Mr. Crosby and Mr. Miller and the Yukon Park Board for their time. She also stated she was excited for Spanish Cove.

**Mayor McEachern** gave an upcoming events recap.

**Mr. Crosby** thanked the Council for their support.

**13. Adjournment**

  
\_\_\_\_\_  
Doug Shivers, City Clerk

  
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Michael McEachern, Mayor

