

**Yukon City Council Minutes  
March 20, 2018**

The Yukon City Council met in regular session on March 20, 2018 at 7:00 p.m. in the Council Chambers of the Centennial Building, 12 South Fifth Street, Yukon, Oklahoma.

The invocation was given by Council Member Alberts.

The flag salute was given in unison.

ROLL CALL: (Present)      Michael McEachern, Mayor  
   Earline Smaistrla, Vice Mayor  
   John Alberts, Council Member  
   Donna Yanda, Council Member  
   Richard Russell, Council Member

**OTHERS PRESENT:**

|   |  |
|---|--|
| Jim Crosby, City Manager                | Doug Shivers, City Clerk               |
| Tammy Kretchmar, Assistant City Manager | Robbie Williams, Triad                 |
| Mitchell Hort, Dev. Services Director   | Gary Miller, City Attorney             |
| Gary Cooper, IT Director                | Cheryl Dunn, Purchasing Agent          |
| Philip Merry, City Treasurer            | Dana Deckard, Administrative Assistant |
| Arnold Adams, Public Works Director     | Jason Beal, Deputy City Clerk          |
| Jenna Roberson, PIO                     | Ryan Wells, Police                     |
| Terri Peak, Utility Billing Supervisor  |  |

**Presentations and Proclamations**

None

**Visitors**

None

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

**1A. YMA Consent Docket**

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

**The City Manager recommends a motion to approve:**

- A) The minutes of the regular meeting of March 6, 2018**
- B) Payment of material claims in the amount of \$34,126.06**

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of March 6, 2018; payment of material claims in the amount of \$34,126.06, was made by Trustee Russell and seconded by Trustee Alberts.

**The vote:**

**AYES: McEachern, Alberts, Yanda, Smaistrla, Russell**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**2A. Consider accepting the 10<sup>th</sup> Street Limited Water Tower Lease proposal from Integris Health in the amount of \$75,000.00, for a 10 year period**

The motion to accept the 10<sup>th</sup> Street Limited Water Tower Lease proposal from Integris Health in the amount of \$75,000.00, for a 10 year period, was made by Trustee Smaistrla and seconded by Trustee Alberts.

**The vote:**

**AYES: Smaistrla, Yanda, McEachern, Alberts, Russell**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

**3A. Consider rejecting all proposals for the Frisco Road Limited Water Tower Lease**

The motion to reject all proposals for the Frisco Road Limited Water Tower Lease, was made by Trustee Alberts and seconded by Council Member Russell.

Mr. Crosby stated only 1 bid was received for \$25,000. He believes this bid is too low. Council Member Yanda asked if painting the logo was included. Mr. Crosby said the cost to paint the logo would be the responsibility of the lessee. The estimate when the tower was still on the ground was \$25-30,000.

**The vote:**

**AYES: Russell, McEachern, Smaistrla, Yanda, Alberts**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

(Adjourn as YMA and Reconvene as Yukon City Council)

**1. Consent Docket**

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

**The City Manager recommends a motion that will approve:**

- A) The minutes of the regular meeting of March 6, 2018**
- B) Payment of material claims in the amount of \$695,295.49**
- C) Designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade**
- D) Granting Oklahoma Gas and Electric (OG&E) a 5 foot Utility Easement to install a new electric line to an existing light pole located at Jackie Cooper Gym, 1024 E. Main**
- E) An agreement with the Yukon Optimist Sports Club for use of the City Park baseball fields from February 21, 2018 to February 21, 2019**
- F) An agreement with the Yukon Horseshoe Club for use of Yukon City Park horseshoe courts from February 21, 2018 to October 30, 2018**
- G) An agreement with the Yukon Christian Athletic Association for use of Hilcrest Park softball field from February 21, 2018 through October 30, 2018**
- H) An agreement with the United Softball Association of Yukon for use of Sunrise Park Softball fields from February 21, 2018 through October 30, 2018**
- I) An agreement with the Oklahoma Nitro Club to use Taylor Park RC Car Track from February 21, 2018 through February 21, 2019**
- J) An agreement with Yukon BMX to use Taylor Park BMX Track from February 21, 2018 through February 21, 2019**
- K) An agreement with the Yukon Soccer Club for use of the soccer fields at Ranchwood and Taylor Parks from February 21, 2018 through February 21, 2019**
- L) Setting the date for the next regular Council meeting for April 3, 2018, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.**

The motion to approve the Consent Docket, consisting of the minutes of the regular meeting of March 6, 2018; payment of material claims in the amount of \$695,295.49; designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade; granting Oklahoma Gas and Electric (OG&E) a 5 foot Utility Easement to install a new electric line to an existing light pole located at Jackie Cooper Gym, 1024 E. Main; an agreement with the Yukon Optimist Sports Club for use of the City Park baseball fields from February 21, 2018 to February 21, 2019; an agreement with the Yukon Horseshoe Club for use of Yukon City Park horseshoe courts from February 21, 2018 to October 30, 2018; an agreement with the Yukon Christian Athletic Association for use of Hilcrest Park softball field from February 21, 2018 through October 30, 2018; an agreement with the United Softball Association of Yukon for use of Sunrise Park Softball fields from February 21, 2018 through October 30, 2018; an agreement with the Oklahoma Nitro Club to use Taylor Park RC Car Track from February 21, 2018 through February 21, 2019; an agreement with Yukon BMX to use Taylor Park BMX Track from February 21, 2018 through February 21, 2019; an agreement with the Yukon Soccer Club for use of the soccer fields at Ranchwood and Taylor Parks from February 21, 2018 through February 21, 2019; setting the date for the next regular Council meeting for April 3, 2018, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St., was made by Council Member Russell and seconded by Council Member Yanda.

Mayor McEachern asked for clarification of the contracts over 1 year in length. Mr. Miller stated that it was allowable because there is no financial obligation or impact.

**The vote:**

**AYES: Alberts, McEachern, Yanda, Russell, Smaistrila**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

2. **Reports of Boards, Commissions and City Officials – No report given.**
3. **Consider approving the specifications and authorizing the Purchasing Agent to solicit proposals for copier services for Fiscal Year 2018-2019**

The motion to approve the specifications and authorizing the Purchasing Agent to solicit proposals for copier services for Fiscal Year 2018-2019, was made by Council Member Alberts and seconded by Council Member Russell.

**The vote:**

**AYES: Smaistrila, Russell, Alberts, McEachern, Yanda**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

4. **Consider awarding the contract for the Year 16 – CDBG Small Cities Set Aside Concrete Roadway Replacement Improvement Project City of Yukon, Oklahoma to Bishop Construction, LLC, in the amount of \$167,485.00, as recommended by the City Engineer**

The motion to award the contract for the Year 16 – CDBG Small Cities Set Aside Concrete Roadway Replacement Improvement Project City of Yukon, Oklahoma to Bishop Construction, LLC, in the amount of \$167,485.00, as recommended by the City Engineer, was made by Council Member Smaistrila and seconded by Council Member Yanda.

**The vote:**

**AYES: Yanda, Russell, Smaistrila, McEachern, Alberts**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

5. **Consider approving Ordinance 1355, an Ordinance providing for the amendment to the Code of Ordinances for the City of Yukon, Oklahoma, that will provide necessary medical emergency service to all citizens of the City of Yukon, Oklahoma and declaring an emergency.**

The motion to approve Ordinance 1355, an Ordinance providing for the amendment to the Code of Ordinances for the City of Yukon, Oklahoma, that will provide necessary medical emergency service to all citizens of the City of Yukon, Oklahoma and declaring an emergency, was made by Council Member Russell and seconded by Council Member Yanda.

Council Member Russell made a motion to amend his original motion to the Ordinance by adding "This shall include all levels of nursing home care, including senior services, assisted living and nursing home services." to the end of Section 2 "Living Units", seconded by Council Member Alberts.

**The vote to approve the amendment:**

**AYES: McEachern, Russell, Alberts, Yanda, Smaistrila**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

Council Member Alberts asked about insurance coverage, informing the public and how much will be generated each month. Mr. Crosby and Jason Likens, Samaritan EMS, explained that the CareNet Membership would act as a supplement and pay the portion insurance does not, but ultimately depends on each individual insurance policy as to how much if any of the ambulance service is covered by insurance. For those without insurance, the rate would be discounted with mileage and other charges may be incurred. Mr. Crosby stated that currently the City of Yukon subsidizes Samaritan \$192,000 per year, it is estimated the CareNet program would bring in \$330,000 per year minus a 12% admin fee paid to the City of Yukon for administering the program, all depending on the amount of subscribers. Mr. Alberts stated that his wife's recent ambulance ride cost them \$600 out of pocket, had he had CareNet and been in the Samaritan EMS coverage area (Yukon, Bethany, Stroud, etc.), Mr. Likens said the ride would have been \$0 out of pocket cost. In response to informing the public, Mr. Crosby stated information will be in water bills, social media, city website, fliers on trash carts and more.

Council Member Yanda asked about insurance deductibles, renters and landlords. Mr. Crosby stated even if the deductible was met, insurance most likely won't cover the entire cost. Mr. Crosby stated they will be delivering fliers to as many places as possible (i.e. nursing homes, apartments, etc.).

Mayor McEachern asked about the current financial status of Samaritan. Mr. Likens estimated currently \$400,000 of bills are past due. He stated it takes 120-180 days to realize a bill will be a write-off.

Council Member Russell asked about the current subsidy of \$192,000 to Samaritan. Mr. Crosby said the collection coming in for the CareNet program will replace the subsidy. Mr. Russell asked if the current subsidy should be applied to water bills to reduce the burden on the public. Mr. Crosby stated he recommends we proceed with this ordinance. He stated this gives the citizens the option to opt-out, whereas Bethany and other cities do not offer this option. Mr. Alberts stated the responsibility shifts to the citizen to be covered or opt-out. Mr. Russell asked if the subsidy was just to have Samaritan in Yukon. Mr. Alberts stated the vote is to have the subsidy paid by citizens, as many didn't understand they needed to opt-in. Mayor McEachern stated many thought insurance covers the entire cost, which is not true. He also stated keeping 2 ambulances in town is critical and response times have been greatly reduced. Mr. Alberts stated this creates a layer of protection for the community, we need to do this to keep them here. Mr. Likens stated that 90% of the time the response time is 8 minutes and 31 seconds or less.

**The vote to approve Item #5 as amended:**

**AYES: Smaistrla, Yanda, McEachern, Alberts**

**NAYS: Russell**

**VOTE: 4-1**

**MOTION CARRIED**

**5a. Consider approving the Emergency Clause of Ordinance No. 1355**

The motion to approve the Emergency Clause of Ordinance No. 1355, was made by Council Member Yanda and seconded by Council Member Smaistrla.

**The vote:**

**AYES: Alberts, Yanda, Smaistrla, McEachern**

**NAYS: Russell**

**VOTE: 4-1**

**MOTION CARRIED**

**6. Consider approving Resolution 2018-04, a Resolution declaring and setting fees relating to City of Yukon Code of Ordinances Sections Appendix B Sec. 4.03, 204-110, 204-69, 204-95, 204-108, 213-46, 204-70, 204-92, 204-111, 204-136, 18-31, 18-115, 210-5, 213-11, 213-46, 213-49, 94-73, Appendix A Sec. 605-7, Sec. 701.5, Sec. 803.1, Sec. 901.2 and establishing fees for zoning clearance letters, map reproduction and publication and mailing and providing for an effective date.**

The motion to approve Resolution 2018-04, a Resolution declaring and setting fees relating to City of Yukon Code of Ordinances Sections Appendix B Sec. 4.03, 204-110, 204-69, 204-95, 204-108, 213-46, 204-70, 204-92, 204-111, 204-136, 18-31, 18-115, 210-5, 213-11, 213-46, 213-49, 94-73, Appendix A Sec. 605-7, Sec. 701.5, Sec. 803.1, Sec. 901.2 and establishing fees for zoning clearance letters, map reproduction and publication and mailing and providing for an effective date., was made by Council Member Alberts and seconded by Council Member Russell.

Council Member Alberts asked Mr. Hort for explanation on the item. Mr. Hort stated section numbers changed due to the recodification of the Code of Ordinances. This corrects the section numbers, clarifies fees, removes unused meter fees and added a fee for flood plain letter. Mayor McEachern asked is the last time these updates were made was in 2013. Mr. Hort stated yes, this is mainly section number changes.

**The vote:**

**AYES: Smaistrla, Russell, McEachern, Alberts, Yanda**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

- 7. Consider approving Resolution 2018-05, a Resolution declaring and setting fees relating to City of Yukon Code of Ordinances Sections 6-107, 6-172 and establishing fees for alcoholic beverages and low-point beer for an effective date.**

The motion to approve Resolution 2018-05, a Resolution declaring and setting fees relating to City of Yukon Code of Ordinances Sections 6-107, 6-172 and establishing fees for alcoholic beverages and low-point beer for an effective date., was made by Council Member Russell and seconded by Council Member Alberts.

Mr. Hort stated that some fees were removed during recodification, this replaces the fees. There will be new fees to approve in the fall, but staff is waiting for the state to finalize those fees.

**The vote:**

**AYES: Alberts, McEachern, Yanda, Smaistrila, Russell**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

- 8. Consider authorizing the Expenditure of Funds, not to exceed \$24,242.50, for drainage repair at 1801 Wagner Road, to be paid to Brewer Construction Oklahoma, LLC, as part of the 2017 Concrete and Asphalt Paving, Drainage, Water and Sewer Project contract, as recommended by the Public Works Director**

The motion to authorize the Expenditure of Funds, not to exceed \$24,242.50, for drainage repair at 1801 Wagner Road, to be paid to Brewer Construction Oklahoma, LLC, as part of the 2017 Concrete and Asphalt Paving, Drainage, Water and Sewer Project contract, as recommended by the Public Works Director, was made by Council Member Yanda and seconded by Council Member Smaistrila.

Mr. Crosby stated there are drainage issues and the collapsed tinhorn will be replaced with a concrete box. This is the city's responsibility for this address.

**The vote:**

**AYES: Yanda, Alberts, McEachern, Russell, Smaistrila**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

- 9. Consider entering into a Utility Cost Reduction Agreement and Letter of Authorization to Deal with Utility Companies with Utility Rebate Consultants, Inc. for review and possible cost savings for the City of Yukon's gas and electric bills**

The motion to enter into a Utility Cost Reduction Agreement and Letter of Authorization to Deal with Utility Companies with Utility Rebate Consultants, Inc. for review and possible cost savings for the City of Yukon's gas and electric bills, was made by Council Member Alberts and seconded by Council Member Russell.

Mr. Crosby stated they review bills for savings. Mrs. Dunn explained that the agreement allows the company to look into our electric and gas accounts for savings, including recommending another utility service provider. If any savings are found, they are split 50/50.

**The vote:**

**AYES: Russell, Yanda, Alberts, McEachern, Smaistrila**

**NAYS: None**

**VOTE: 5-0**

**MOTION CARRIED**

10. Consider approving the purchase of a 2018 Chevrolet Silverado C2500 Crew Cab, in the amount not to exceed \$31,112.00 to be paid from the Sales Tax Capital Improvement Fund, for the Public Works Department, State Contract SW035, as recommended by the Public Works Director

The motion to approve the purchase of a 2018 Chevrolet Silverado C2500 Crew Cab, in the amount not to exceed \$31,112.00 to be paid from the Sales Tax Capital Improvement Fund, for the Public Works Department, State Contract SW035, as recommended by the Public Works Director, was made by Council Member Smaistrila and seconded by Council Member Alberts.

**The vote:**

**AYES:** Smaistrila, McEachern, Alberts, Russell, Yanda

**NAYS:** None

**VOTE:** 5-0

**MOTION CARRIED**

11. Consider approving the bid with ARC Pyrotechnics, Inc. to perform two fireworks shows, on July 3 and July 4, for a total cost of \$29,900.00, as recommended by the City Manager

The motion to approve the bid with ARC Pyrotechnics, Inc. to perform two fireworks shows, on July 3 and July 4, for a total cost of \$29,900.00, as recommended by the City Manager, was made by Council Member Russell and seconded by Council Member Yanda.

**The vote:**

**AYES:** Alberts, Russell, McEachern, Smaistrila, Yanda

**NAYS:** None

**VOTE:** 5-0

**MOTION CARRIED**

12. **New Business** – No new business

13. **Council Discussion**

**Council Member Yanda** stated she was glad to see account balances up on the Status of Bank Accounts.

**Council Member Smaistrila** had no discussion.

**Council Member Russell** thanked all of those watching the meeting.

**Council Member Alberts** thanked all the staff and volunteers who work on the programs at the parks. Thanked Yukon BMX and all of the organizations at Taylor Park for their hard work.

**Mayor McEachern** complimented the recent success of the Birthday Bash and gave an upcoming events recap.

12. **Adjournment**

  
 Doug Shivers, City Clerk



  
 Michael McEachern, Mayor