

**Yukon City Council Minutes
January 19, 2016**

The Yukon City Council met in regular session January 19, 2016 at 7:00 p.m. in the Council Chambers of the Centennial Building, 12 South Fifth Street, Yukon, Oklahoma.

The invocation was given by Vice Mayor Richard Russell
The flag salute was given in unison.

ROLL CALL: (Present) John Alberts, Mayor
 Richard Russell, Vice Mayor
 Michael McEachern, Council Member
 Earline Smaistrla, Council Member
 Donna Yanda, Council Member

OTHERS PRESENT:

Tammy DeSpain, Acting City Manager	Doug Shivers, City Clerk
Mike Segler, City Attorney	Robbie Williams, City Engineer
Bill Stover, Sanitation Director	Mitch Hort, Development Services Dir.
Anna Waggoner, Stormwater	Gary Cooper, IT Director
Jan Scott, Parks and Rec. Director	John Corn, Police Chief
Jeff Deckard, Parks Superintendent	Arnold Adams, Public Works Director
Jason Beal, Parks and Recreation	Shawn Steggles, Park and Recreation

Mitchell Hort passed out the sign in sheets for the multiple Public Hearings.

Public Hearing to Receive Input from the Public Regarding the completed 2010 Community Development Block Grant (CDBG #14424) in the amount of \$66,765 which was used to replace the waterline, sanitary sewer and roadway on Cedar Avenue, between 7th and 10th Streets. There were no participants.

Public Hearing to Receive Input from the Public Regarding the completed 2011 Community Development Block Grant (CDBG #14843) in the amount of \$64,567 was used to replace the waterline, sanitary sewer, and roadway on Cedar Avenue, between 7th and 10th Streets. There were no participants.

Public Hearing to Receive Input from the Public Regarding the completed 2012 Community Development Block Grant (CDBG #15257) in the amount of \$66,765 was used to replace the waterline and roadway on 10th Street, from Main Street to Cedar Avenue. There were no participants.

Public Hearing to Receive Input from the Public Regarding the 2016 Oklahoma Tourism and Recreation Department Land and Water Conservation Fund Grant. There were no participants.

Public Hearing to Receive Input from the Public Regarding the 2016 Oklahoma Tourism and Recreation Department Recreational Trails Program Fund Grant. There were no participants.

Presentations and Proclamations

Shawn Steggles introduced the winners of the Mayor's Christmas Essay Contest. Mayor Alberts congratulated everyone and encourages participation. There were a total of 151 essays. Thanks to Parks and Recreation.

Visitors

Rick Cacini, 1140 Landmark, thanked the Council and City Manager for the use of museum space. Unfortunately, they have been requested to vacate in April, since lease is up. Staff will help and continue to serve.

Jan Scott presented the Mobile Meals report for Joanne Oltmanns.

(Recess as Yukon City Council and Reconvene as Yukon Municipal Authority)

1A. YMA Consent Docket

This item is placed on the agenda so the Yukon Municipal Authority, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Authority Members, that item will be heard in regular order.

The City Manager recommends a motion to approve:

A) The minutes of the regular meeting of January 5, 2016

The motion to approve the YMA Consent Docket, consisting of the approval of the minutes of the regular meeting of January 5, 2016, was made by Trustee McEachern and seconded by Trustee Russell.

The vote:

AYES: Smaistrla, McEachern, Alberts, Yanda, Russell

NAYS: None

VOTE: 5-0

MOTION CARRIED

1B. Consider approving Resolution YMA-2016-01, A Resolution of the Yukon Municipal Authority adopting policies and procedures for City water and sanitary sewer connections for properties outside the city limits

The motion to approve Resolution YMA-2016-01, A Resolution of the Yukon Municipal Authority adopting policies and procedures for City water and sanitary sewer connections for properties outside the city limits, was made by Trustee McEachern and seconded by Trustee Yanda.

The vote:

AYES: Alberts, Smaistrla, Russell, McEachern, Yanda

NAYS: None

VOTE: 5-0

MOTION CARRIED

(Adjourn as YMA and Reconvene as Yukon City Council)

1. Consent Docket

This item is placed on the agenda so the City Council, by unanimous consent, can designate those routine items they wish to be approved by one motion. If an item does not meet with the approval of all Council Members, that item will be heard in regular order.

The City Manager recommends a motion that will approve:

- A) The minutes of the regular meeting of January 5, 2016
- B) Payment of material claims in the amount of \$504,462.54
- C) Designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade
- D) Setting the date for the next regular Council meeting for February 2, 2016, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St.

The motion to the Consent Docket, consisting of the approval of the minutes of the regular meeting of January 5, 2016; Payment of material claims in the amount of \$504,462.54; Designating the items on the attached list from the Technology Department as surplus and authorizing their sale, donation or trade; and Setting the date for the next regular Council meeting for February 2, 2016, 7:00 p.m., in the Council Chambers of the Centennial Building, 12 S. Fifth St., was made by Council Member Smaistrila and seconded by Council Member McEachern.

The vote:

AYES: McEachern, Russell, Yanda, Smaistrila, Alberts

NAYS: None

VOTE: 5-0

MOTION CARRIED

2. Reports of Boards, Commissions and City Officials – Sales tax report; Storm debris pick-up report – Tammy Kretchmar Despain

Tammy Kretchmar DeSpain, Acting City Manager, stated Sales tax is down 1.21% for month and up 11.97% year to date. Debris pickup was finished last Friday and the Taylor Park site will close January 31.

Earline Smaistrila asked about Neumeyer trailer park not being included in pickup. Mrs. DeSpain stated they could take debris to dump.

Mayor Alberts asked if tax information was correct. Mrs. DeSpain stated yes. Mayor Alberts asked if next months should be better. Mrs. DeSpain stated yes, it will include Christmas.

3. Consider accepting the 2010 Community Development Block Grant (CDBG #14424) in the amount of \$66,765 which was used to replace the sanitary sewer and roadway on Cedar Avenue, between 7th and 10 Streets, as complete, placing the maintenance bonds into effect, and confirm authorization of final payment for the contractor, as recommended by the City Engineer

The motion to accept the 2010 Community Development Block Grant (CDBG #14424) in the amount of \$66,765 which was used to replace the sanitary sewer and roadway on Cedar Avenue, between 7th and 10 Streets, as complete, placing the maintenance bonds into effect, and confirm authorization of final payment for the contractor, as recommended by the City Engineer, was made by Council Member McEachern and seconded by Council Member Russell.

The vote:

AYES: Russell, Alberts, Smaistrila, Yanda, McEachern

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 4. Consider accepting the 2011 Community Development Block Grant (CDBG #14843) in the amount of \$64,567 which was used to replace the waterline and roadway on Cedar Avenue, between 7th and 10th Streets, as complete, placing the maintenance bonds into effect, and confirm authorization of final payment for the contractor, as recommended by the City Engineer**

The motion to accept the 2011 Community Development Block Grant (CDBG #14843) in the amount of \$64,567 which was used to replace the waterline and roadway on Cedar Avenue, between 7th and 10th Streets, as complete, placing the maintenance bonds into effect, and confirm authorization of final payment for the contractor, as recommended by the City Engineer, was made by Council Member Smaistrila and seconded by Council Member McEachern.

The vote:

AYES: Yanda, Russell, McEachern, Alberts, Smaistrila

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 5. Consider accepting the 2012 Community Development Block Grant (CDBG #15257) in the amount of \$66,765 which was used to replace the roadway on 10th Street, from Main Street to Cedar Avenue, as complete, placing the maintenance bonds into effect, and confirm authorization of final payment for the contractor, as recommended by the City Engineer**

The motion to accept the 2012 Community Development Block Grant (CDBG #15257) in the amount of \$66,765 which was used to replace the roadway on 10th Street, from Main Street to Cedar Avenue, as complete, placing the maintenance bonds into effect, and confirm authorization of final payment for the contractor, as recommended by the City Engineer, was made by Council Member McEachern and seconded by Council Member Russell.

The vote:

AYES: McEachern, Yanda, Smaistrila, Alberts, Russell

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 6. Consider approval for submission of a proposal under the 2016 Oklahoma Tourism and Recreation Department Recreational Trails Program (RTP) Grant, for Phase II of trail and lighting at Chisholm Trail, Freedom Trail, and City Parks, with a funding request of \$160,000.00 and a City match of \$40,000.00, as recommended by the Development Services Director**

The motion to approve submission of a proposal under the 2016 Oklahoma Tourism and Recreation Department Recreational Trails Program (RTP) Grant, for Phase II of trail and lighting at Chisholm Trail, Freedom Trail, and City Parks, with a funding request of \$160,000.00 and a City match of \$40,000.00, as recommended by the Development Services Director, was made by Council Member Smaistrila and seconded by Council Member McEachern.

The vote:

AYES: Alberts, McEachern, Russell, Smaistrila, Yanda

NAYS: None

VOTE: 5-0

MOTION CARRIED

7. **Consider approval for submission of a proposal under the 2016 Oklahoma Tourism and Recreation Department Land and Water Conservation Fund Program (LWCF) Grant, for a Splashpad at Kimbell Park, with a funding request of \$143,750.00 and a City match of \$143,750.00, as recommended by the Development Services Director**

The motion to approve submission of a proposal under the 2016 Oklahoma Tourism and Recreation Department Land and Water Conservation Fund Program (LWCF) Grant, for a Splashpad at Kimbell Park, with a funding request of \$143,750.00 and a City match of \$143,750.00, as recommended by the Development Services Director, was made by Council Member Russell and seconded by Council Member Yanda.

The vote:

AYES: Russell, Yanda, Smaistrla, McEachern, Alberts

NAYS: None

VOTE: 5-0

MOTION CARRIED

8. **Consider approval for submission of a proposal under the 2016 ODOT Transportation Alternatives Program, for trailhead and trail segment at Sports Complex, with a funding request of \$700,000.00 and a City match of \$175,000.00, as recommended by the Development Services Director**

The motion to approve submission of a proposal under the 2016 ODOT Transportation Alternatives Program, for trailhead and trail segment at Sports Complex, with a funding request of \$700,000.00 and a City match of \$175,000.00, as recommended by the Development Services Director, was made by Council Member McEachern and seconded by Council Member Russell.

The vote:

AYES: Yanda, Russell, McEachern, Alberts, Smaistrla

NAYS: None

VOTE: 5-0

MOTION CARRIED

9. **Consider accepting a fee-in-lieu of on-site detention in the amount of \$2,500.00 from Verizon, 1221 Garth Brooks Blvd., as recommended by the City Engineer**

The motion to accept a fee-in-lieu of on-site detention in the amount of \$2,500.00 from Verizon, 1221 Garth Brooks Blvd., as recommended by the City Engineer, was made by Council Member Russell and seconded by Council Member Smaistrla.

The vote:

AYES: Smaistrla, Alberts, Russell, Yanda, McEachern

NAYS: None

VOTE: 5-0

MOTION CARRIED

10. **Consider approval for submission of a Notice of Intent (NOI) to the Oklahoma Department of Environmental Quality for Stormwater Discharges from Small Municipal Separate Storm Sewer Systems (MS4s) under OPDES General Permit OKR04, and authorizing the Acting City Manager to sign the application, as recommended by the Development Services Director**

The motion to approve submission of a Notice of Intent (NOI) to the Oklahoma Department of Environmental Quality for Stormwater Discharges from Small Municipal Separate Storm Sewer Systems (MS4s) under OPDES General Permit

OKR04, and authorizing the Acting City Manager to sign the application, as recommended by the Development Services Director, was made by Council Member Smaistrila and seconded by Council Member Yanda.

Mrs. Waggoner stated the notice of intent is to inform state and get new permit. Mayor Alberts asked if this was a common practice. Mrs. Waggoner pointed him to website and stated he could come by office to discuss plan. Mayor Alberts asked if it was a new plan. Mrs. Waggoner stated yes and it is due this year. Mayor Alberts asked if there were additional requirements for community. Mrs. Waggoner stated yes, have been educating for last 10 years, enforcement to now follow with more information to come.

The vote:

AYES: Alberts, Yanda, Smaistrila, McEachern, Russell

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 11. Consider approving a preliminary plat for Frisco Addition No. 1, a strip, piece or parcel of land lying in part of the NE ¼ NW ¼ of Section 30, Township 12 North, Range 5 West in Canadian County, OK (1700 W. Vandament), as recommended by the Planning Commission**

The motion to approve a preliminary plat for Frisco Addition No. 1, a strip, piece or parcel of land lying in part of the NE ¼ NW ¼ of Section 30, Township 12 North, Range 5 West in Canadian County, OK (1700 W. Vandament), as recommended by the Planning Commission, was made by Council Member Russell and seconded by Council Member McEachern.

The vote:

AYES: Smaistrila, Russell, McEachern, Yanda, Alberts

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 12. Consider approving a final plat for Frisco Addition No. 1, a strip, piece or parcel of land lying in part of the NE ¼ NW ¼ of Section 30, Township 12 North, Range 5 West in Canadian County, OK (1700 W. Vandament), as recommended by the Planning Commission**

The motion to approve a final plat for Frisco Addition No. 1, a strip, piece or parcel of land lying in part of the NE ¼ NW ¼ of Section 30, Township 12 North, Range 5 West in Canadian County, OK (1700 W. Vandament), as recommended by the Planning Commission, was made by Council Member Yanda and seconded by Council Member Smaistrila.

The vote:

AYES: McEachern, Smaistrila, Alberts, Russell, Yanda

NAYS: None

VOTE: 5-0

MOTION CARRIED

- 13. Consider approving the specifications and authorizing advertising for bids for grinding and removal of the ice storm tree debris, pending approval by the City Attorney, as recommended by the Sanitation Services Director**

The motion to approve the specifications and authorizing advertising for bids for grinding and removal of the ice storm tree debris, pending approval by the City Attorney, as recommended by the Sanitation Services Director, was made by Council Member McEachern and seconded by Council Member Russell.

The vote:

AYES: Alberts, Russell, Smaistrila, Yanda, McEachern

NAYS: None

VOTE: 5-0

MOTION CARRIED

14. New Business – None

15. Council Discussion

Council Member Yanda congratulated the essay winners. It says a lot for the parents and teachers.

Council Member Smaistrila stated we live in a wonderful city. Lots of participation with Park and Recreation events, not all cities provides these many activities.

Council Member Russell thanked winners from coming, great job.

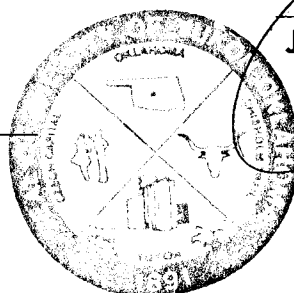
Council Member McEachern stated essay contest is very important. Thanks to Rick Cacini for the museum report. Good work on the CDBG Grants for Ward 4.

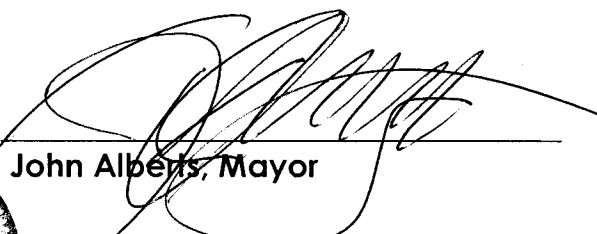
Mayor Alberts stated the essay contest was fun. He appreciates the parent's involvement. Events keep coming. He appreciates the City Staff for all their hard work on clearing up ice storm debris. Help keep things clean.

16. Adjournment



Doug Shivers, City Clerk





John Alberts, Mayor